

ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
August 14, 2019

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:40 PM.

ROLL CALL:

PRESENT: Mayor Garay, Committeeman Pfefferle, Committeeman Kiernan (via phone), Township Attorney Dragan

ABSENT: None

FLAG SALUTE:

Mayor Garay led the flag salute.

GALENAS MEDICAL MARIJUANA PRESENTATION:

Representatives from Galenas Medical Marijuana made a presentation to the Township Committee for considering support on the expansion of medical cannabis in Alexandria Township. The company is based in Akron Ohio, Galenas will be backing Marzy Designs LLC who will be the ones running the facility. The company is currently looking at Block: 24 Lot: 19.01 on the intersection of Creek Road and County Road 519 to build a 20,000 sq. ft. facility. Galena is looking to submit to the State of NJ a horizontal license. A vertical license is a culmination of dispensing, growing, and processing. With a horizontal license, the company can choose to perform only certain processes. Galena is looking to only grow in Alexandria Township. The State of New Jersey will be issuing 24 licenses this year. Galena currently has a functioning facility in Ohio. Galena will have about 25 - 30 employees, and plans to pull from local resources. Galena is requesting to receive a letter of support from Alexandria Township by August 19, 2019 to complete their application.

Mayor Garay and Committeeman Kiernan had concerns in regards to water usage and how much they plan to use. Mayor Garay requested Galena supply a projection of water usage. Committeeman Kiernan showed concern as to the proximity of the facility to the school.

Comm. Pfefferle made a motion to provide a letter of support for the application for Galena, seconded by Mayor Garay.

Roll Call: Aye: Garay, Pfefferle

Nay: Kiernan

Abstain: None

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission (EC)

Jackie Freedman noted the following from their July Meeting:

- Listed vendors who will be at AutumnFest
- Chair Arancio is looking for a troop to maintain the butterfly garden.
- Spotted Lantern Fly talk to be scheduled.
- Organizing a sapling program.

Aging Coordinator Report:

Linda Harris had no updates

Finance Update/Comm. Pfefferle:

Committeeman Pfefferle noted the following based on the audit:

- Pension payment was late
- Need to include "not to exceed" in contracts.

DPW/Park & Rec-Comm. Kiernan:

Comm. Kiernan read the following report prepared by DPW Foreman Heiser:

July Road Report

Roads

Signs were stolen off of various roads. Estimated cost is around \$550.00. A victim property loss report was filed at the Kingwood State Police barracks.

A dirt berm was put at the end of Rick Rd. The resident said water was coming off of the road, washing their driveway out and going in the garage.

Water right of way at 133/ 135 Rick Road was cleaned and grass seed planted.

Scour hole on Myler Rd. was covered with a fabricated grate made in house. It sits on guardrail posts donated by the county. Cost for the steel was around \$2100.00

Blowing and crack filling were done on the following: Alexandria Dr., Manor Way and Oak Ln., Farmhouse Road Melita Road, and Mt. Salem Rd.

Repaired edges of Whitehall Rd. where the rain washed out the backfill in preparation of oil & chip.

Bridge washed out at 30 Schoolhouse Rd. on July 19. County said that we were responsible for the drainage pipe and that they would fix the rest. Being that they were not able to make it there for 6-8 weeks, I talked with Jim and Michele and they said to make it safe. We fixed the pipe and used core rock that was dug out during a previous excavation in town.

Cleaned up various roads with the backhoe where debris was washed into the road from the heavy rain.

Basic road checks and cleaning catch basin tops off during rainy days.

Asphalt was done on Sweet Hollow Rd. where the edges were washed out.

Created a Berm on Sweet Hollow Road, where rain water rushes across the road and down a residents driveway.

Dirt Roads

Dirt roads once again this month were damaged by heavy rain. They were regraded with the stone that was useable on the edges of the road. Dates were 7/12, 7/19, and 7/23. I did receive a complaint about dust. I explained that it would be a waste to have it rain after an application and it would be washed away.

Park Hours

Part-time 78.5 mowing

Full-time 28 mowing

Full-time 6 garbage

Full-time 4 weeding the municipal building
Full-time 3 mowing disc golf
Park benches were delivered

Maintenance

Roadside spreader was mounted on truck 88
Prepped the crack filling machine
Loader had an oil change, hoses replaced and lift cylinder rebuilt
Brake and power steering lines were replaced on the pick-up truck
Window track was made out of sliders on a filing cabinet. Truck is back in action
Grating system for Myler Rd. was fabricated for Myler Rd.

Committeeman Kiernan reports that the Park and Rec Meeting has been rescheduled so no report at this time.

TOWNSHIP ADMINISTRATOR REPORT:

No report

OPEN SPACE COMMITTEE REPORT:

Chair Evans reported the following

- Stephanie Miller from the State and Bob Hornby from the County attended the Open Space meeting for a discussion on how to conduct an Ag Board and Open Space Open House educating residents on farm preservation on Oct 2nd. They plan to mail out fliers two weeks prior to the open house.

OLD BUSINESS:

- Penn East Update

Twelve boxes containing the application to the New Jersey Department of Environmental Protection Agency were delivered to the Township and will be on file to review

- Barn Roof Discussion

Engineers determined that the barn is structurally sound and that the Township should get a new roof for the barn. Ad hoc committee members Charlie Mann, Judy Tucker, Doug Schmidtt, and Mayor Garay will present the Township Engineers finding at the next Park and rec meeting. The Township Engineer will provide an estimate for repair materials only. The Township Engineer also advised that a solar roof would be too heavy for the structure.

- Auction of Township Properties

Township Property B:4 L:29; 6.3 Acres is mostly wetlands and assessed at \$202,000

Comm. Pfefferle made a motion to grant Township Atty. Dragan permission to conduct a title search on the property B:4 L:29, seconded by Mayor Garay.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

NEW BUSINESS:

- Ordinance 2019-7 Appropriating Sixty Thousand Dollars from the Capital Improvement Fund to provide a Supplemental Appropriation Along with the reserve for the Acquisition of Public Works Equipment for the Acquisition of a Truck to be Used in the Department of Public Works.

Comm. Kiernan made a motion, seconded by Committeeman Pfefferle to approve Ordinance 2019-7 on 1st reading. The public hearing will be held on September 11,2019.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**TOWNSHIP OF ALEXANDRIA
COUNTY OF HUNTERDON
ORDINANCE NO. 2019-7**

AN ORDINANCE APPROPRIATING SIXTY THOUSAND DOLLARS FROM THE CAPITAL IMPROVEMENT FUND TO PROVIDE A SUPPLEMENTAL APPROPRIATION ALONG WITH THE RESERVE FOR THE ACQUISITION OF PUBLIC WORKS EQUIPMENT FOR THE ACQUISITION OF A TRUCK TO BE USED IN THE DEPARTMENT OF PUBLIC WORKS OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of Sixty Thousand Dollars (\$60,000.00) is hereby appropriated from the Capital Improvement Fund for Acquisition of a truck to be used in the Department of Public Works.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The gross debt of the Township of Alexandria, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

- Resolution 2019-080 Appointing Denise Farneski As Temporary Office Help in the Building Department.

Comm. Pfefferle made a motion, seconded by Committeeman Kiernan to approve Resolution 2019-080.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2019-080 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING DENISE FARNESKI AS TEMPORARY OFFICE HELP IN THE BUILDING DEPARTMENT

WHEREAS, the Township of Alexandria is in need of temporary help for the position of Technical Assistant to the Construction Official, and;

WHEREAS, Denise Farneski is qualified for this position;

NOW, THEREFORE, BE IT RESOLVED, effective this date the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, does hereby appoint **Denise Farneski** to the position of Technical Assistant for the Township of Alexandria. An hourly rate of \$19.00 will be paid for up to 25 hours of work each week. Mrs. Farneski will serve as a temporary Technical Assistant to the Construction Official on an as needed basis. This appointment shall be retroactive as of August 1, 2019.

- Resolution 2019-081 Appointing Lora Wozniak as a Part-Time Violations Clerk for the Court and Alexandria Township as the Lead Agency for Payroll

Comm. Pfefferle made a motion, seconded by Committeeman Kiernan to approve Resolution 2019-081.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2019-081 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING ALEXANDRIA TOWNSHIP AS THE LEAD AGENCY AND APPOINTING LORA P. WOZINAK AS A PART-TIME VIOLATIONS CLERK

WHEREAS, the Township of Alexandria, Borough of Frenchtown and Township of Holland entered into a shared services agreement dated March 1, 2015 for The Municipal Court of the Delaware Valley (hereinafter the "Joint Court Agreement"); and

WHEREAS, the Joint Court Agreement provides for the payment of the salaries of certain municipal court staff, including the Violations Clerk, in accordance with a formula apportioned among the member municipalities, who have traditionally each paid their portion of the salaries separately; and

WHEREAS, due to revised pension requirements of DCRP, it is necessary for the Violation Clerk's salary to be paid by one municipality as lead agency; and

WHEREAS, the Township of Alexandria has agreed to be the lead agency for the payment of the Violation Clerk's salary, provided that the other member municipalities agree to reimburse the Township on a quarterly basis; and

WHEREAS, it is necessary to amend the Joint Court Agreement to effectuate the terms described herein; and

WHEREAS, Lora P. Wozniak is qualified to perform the duties as a Violations Clerk on a part-time basis, no more than 20 hours a week at \$20.76 an hour,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 14th day of August, 2019 as follows:

1. The Alexandria Township Committee agrees to be the lead agency for the payment of the Violation Clerk's salary pursuant to the Joint Court Agreement with Frenchtown Borough and Holland Township. *Frenchtown Borough and Holland Township shall each submit their proportionate share of the aforesaid salary due the Deputy Court Administrator on a quarterly basis to Alexandria Township within the first 15 days of each quarter.*
2. This approval is contingent on the approval of Frenchtown Borough and Holland Township.
3. Lora P. Wozniak is appointed as the part-time violations clerk to work no more than 20 hours a week at \$20.76 an hour.

3. Copies of this Resolution shall be forwarded to Frenchtown Borough, Holland Township.

4. This Resolution shall take effect immediately.

- Gypsy Moth Spraying

Comm. Pfefferle made a motion, seconded by Committeeman Kiernan to authorize for the survey of Gypsy Moth egg masses.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- Herbicide Spraying by Asplundh Tree for PSE & G at B 21.04 Jeremiah Lane & Sky Manor Road ROW Approval

Comm. Pfefferle made a motion, seconded by Committeeman Kiernan to authorize herbicide spraying by Asplundh Tree at B:21.04 Jeremiah Lane and Sky Manor Road right of way.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

ENGINEER'S REPORT:

Township Committee reviewed the attached Engineer Report dated August 14, 2019 prepared by Township Engineer Decker.

APPROVAL OF MINUTES:

- June 26, 2019 Workshop Executive Meeting
- July 10, 2019 Township Committee Meeting
- July 10, 2019 Township Executive Meeting
- July 5, 2019 Special Meeting

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

Roll Call: Aye: Garay, Kiernan

Nay: None

Abstain: Pfefferle

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

No Public Comments.

CORRESPONDENCE/ANNOUNCEMENTS:

- The Hunterdon County Engineer has provided plans to the Township of a major resurfacing project on Route 513 from the Everittstown to the Pittstown Intersections. The project is anticipated to begin in late Summer/early Fall of this year. Plans are available for review at the Municipal Offices if anyone would like to review the proposed project.
- The Township of Alexandria received an email from Freeholder Lagay on July 19th stating that the Pennsylvania Department of Environmental Protection conducted an aerial black fly control operation along the Delaware River on Thursday, July 18th. The Black Fly Suppression Program treated the Commonwealth of Pennsylvania’s portion of the Delaware River. Without financial support from New Jersey, Pennsylvania will no longer manage and spray New Jersey’s portion on the Delaware River. The Freeholder’s office has encouraged Municipalities to contact the NJ DEP to request the State continue to fund its share of the black fly suppression program as the State has done the past few years. The cost of this program is \$200,000.00.

UPDATE AS OF AUGUST 1, 2019: The Hunterdon County Freeholders have opted to use \$21,000.00 from an emergency fund to spray the County’s approximately 40 mile stretch of riverbank. Black Fly spraying will begin in August.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (8:55 PM)

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - _____ A confidential or excluded matter under Federal or State Law or Court Rule.
 - _____ A matter involving information that may impair the Township’s rights to receive funds from the United States Government.

- A matter constituting an unwarranted invasion of an individual's privacy rights.
 - Collective Bargaining Agreement or negotiation of the Agreement.
 - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
Delaware River Tubing
Penn East Pipeline Co. LLC v. Kroese, et. al.
 - Matters falling within the attorney-client privilege.
Shared Service
Latter House of Glory
Beneduce Vineyards
 - Personnel matters involving a specific employee or officer of the Township.
 - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (9:26 PM).

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion to approve a letter to the Air Park and Highbrass Farms from Atty. Dragan, seconded by Comm. Kiernan

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

BILL LIST:

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the August 14, 2019 bill list.

Roll Call: Aye: Garay, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Resolution 2019-082 : Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Schaff Road Phase II project.

Comm. Pfefferle made a motion, seconded by Committeeman Kiernan to approve Resolution 2019-082.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Township of Alexandria

Resolution No. 2019-082

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Schaff Road Phase II project.

NOW THEREFORE, BE IT RESOLVED that the committee of Alexandria Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor Michelle Garay and Township Clerk Michele Bobrowski are hereby authorized to submit an electronic grant application identified as MA-2020-Schaff Road Section II-00040 to the New Jersey Department of Transportation on behalf of Alexandria Township.

BE IT FURTHER RESOLVED that Mayor Michelle Garay and Township Clerk Michele Bobrowski are hereby authorized to sign the grant agreement on behalf of Alexandria Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee

On this 14 day of August 2019

Mayor Garay requested that the new IT Company give recommendations for a TV in the meeting room that can be placed behind the Committee table for presentations and readings of resolutions.

The following matters were discussed in Executive Session:

- Highbrass Farm (Added to agenda by Committeeman Pfefferle)

The farm filed Chapter 13, and the zoning can be overwritten in bankruptcy. The town wants to be sure they are made aware of any changes so they are able to approve uses. Atty. Dragan will look further into the lawsuit to be sure the Township is involved in any changes to the access road to be sure farm is not land locked Committeeman Pfefferle requested that all parties be notified of proposed changes.

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 9:43 PM.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 9:43 PM.

Respectfully Submitted:

Jennifer Houck

Deputy Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of August 14, 2019 and certify that said Minutes were approved unanimously by the Township Committee on the 11th day of September 2019.

Michelle Garay, Mayor