

TOWNSHIP OF ALEXANDRIA

DEVELOPMENT REVIEW CHECKLIST

Maps, Reports and Other Written Information Required for Complete Application	Applicant Portion			Township Portion	
	Complies	Not Applicable	Waiver Requested	Complies	Does Not Comply

SECTION D: FINAL PLAT – MAJOR SUBDIVISION						
The following items and information must be provided for a complete application:						
D-1	Ten (10) legible prints of all drawings and ten (10) copies of the application form and all other required documents. NOTE: Following the review of the final plat and corrections, if necessary, the applicant shall submit ten (10) additional paper prints and two (2) sets of original and reproduction plats as described in §46:26B – Maps, of the “Title Recordation Law”. These shall contain <u>original signatures</u> on all certifications, and will be the permanent record of the approved subdivision.					
D-2	Original and two (2) copies of affidavit indicating no changes or noting changes made since preliminary approval.					
D-3	Any exhibits required as a condition of preliminary approval.					
D-4	Certification of improvements installed in accordance with ordinance requirements and preliminary plat approval, list of all improvements remaining to be constructed and their estimated costs and estimated amount of performance bond.					
D-5	Each new lot shall be identified by a lot number assigned and provided by the Tax Assessor, and documentation must be submitted confirming the lot number assignment.					
D-6	A letter from Township Clerk indicating that amount, form and content of maintenance guarantee have been accepted by Township Committee, if applicable.					
D-7	An affidavit in accordance with the “Title Recordation Law” setting forth the names and addresses of all the record title owners of the lands being subdivided and the consent in writing of all such owners to the approval of the final plat.					
D-8	A letter from Township CFO indicating that monies have been paid to Township as reimbursement for engineering inspection costs of improvement construction or installation incurred since preliminary approval.					
D-9	For B-9 Lot Size Averaging Subdivision, detailed calculations showing the maximum number of dwelling units or lots allowed, calculated in accordance with §115-22 B (9) (a) [1].					
D-10	For B-9 Lot Size Averaging Subdivision, detailed calculations showing compliance with the design standards listed in §115-55.3.					
The plans must show or include the following for a complete application:						
D-11	Map scale of not less than one (1) inch equals one hundred (100) feet.					
D-12	A key map shall be shown.					

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D-13	Tract boundary lines shall be indicated as a heavy solid line.					
D-14	The purpose of any easement or land reserved or dedicated for any use shall be indicated, and the proposed use of sites other than residential shall be noted.					
D-15	Bearings, distances, and curve data (radius, central angle, arc length, chord bearing and distance, and tangent) of all curves.					
D-16	All lot lines, with accurate dimensions, bearings and distances shall be indicated.					
D-17	Lot areas to the nearest one-hundredth of an acre shall be indicated.					
D-18	Each lot shall be identified by a block and lot number that has been assigned and provided by the Tax Assessor.					
D-19	If open space areas are shown, it is mandatory that the recorded plan and the deeds indicate that there shall be no additional development. The open space shall be restricted against any future building, development, or use except as is consistent with that of providing for open space for recreation, conservation, agriculture, and aesthetic satisfaction of the residents of the development or of the general public.					
D-20	Plat certifications shall conform with the provisions of the "Title Recordation Law" and Section 115-153.B.8 of the Land Use Code.					
D-21	For B-9 Lot Size Averaging Subdivision, a table listing each proposed lot, lot area, and overall average lot size in accordance with §115-22 B (9) (b) [3].					
D-22	For B-9 Lot Size Averaging Subdivision, each proposed lot shall show the Minimum Lot Circle in accordance with §115-22 B (9) (c) [6].					
D-23	For B-9 Lot Size Averaging Subdivision, detailed open lands map(s) showing existing and proposed open lands, including all applicable resource conservation characteristics, development limitations and priority designations in accordance with the design standards listed in §115-55.3. A table ranking the types of open lands proposed and summarizing the area of each type of open land shall also be provided.					
D-24	For B-9 Lot Size Averaging Subdivision, a note indicating that open lands are subject to a deed restriction in accordance with §115-55.3 A [3].					