

TOWNSHIP OF ALEXANDRIA

DEVELOPMENT REVIEW CHECKLIST

Maps, Reports and Other Written Information Required for Complete Application	Applicant Portion			Township Portion	
	Complies	Not Applicable	Waiver Requested	Complies	Does Not Comply

SECTION B: MINOR SUBDIVISION						
The following items and information must be provided for a complete application:						
B-1	Fifteen (15) legible prints of all drawings and fifteen (15) copies of the application form and all other required documents. The following number and sizes of prints shall be provided: four (4) copies of full size prints and eleven (11) copies of reduced size prints. Reduced size prints shall be on 11" x 17" sheets for map scales larger than 1"=50' and on 15" x 21" sheets for map scales 1"=50' and smaller.					
B-2	Electronic versions of the prints shall be provided in both Adobe® Portable Document Format (PDF) and Autodesk® Document Exchange Format (DXF).					
B-3	Each new lot shall be identified by a lot number assigned and provided by the Tax Assessor, and documentation must be submitted confirming the lot number assignment.					
B-4	A stormwater management plan, if applicable.					
B-5	For B-9 Lot Size Averaging Subdivision, detailed calculations showing the maximum number of dwelling units or lots allowed, calculated in accordance with §115-22 B (9) (a) [1].					
B-6	For B-9 Lot Size Averaging Subdivision, detailed calculations showing compliance with the design standards listed in §115-55.3.					
The plans must show or include the following for a complete application:						
B-7	A key map at a scale of one (1) inch equals not more than one thousand (1,000) feet, with lot and block numbers, showing the entire tract and its relation to all features shown on the official map and Master Plan located within one-half mile of the extreme limits of the subdivision.					
B-8	A map scale of not less than one (1) inch equals one hundred (100) feet.					
B-9	Bearings, distances, curve data, etc., on all proposed lot lines.					
B-10	Lot layout, lot dimensions, and required setback lines.					
B-11	The location of existing on-site houses, buildings, wells, septic systems and other structures, with accurate dimensions from all existing buildings to proposed lot lines.					
B-12	Each new lot shall be identified by a lot number assigned and provided by the Tax Assessor.					
B-13	The width of proposed lots shall be indicated, as measured at the minimum front yard setback line.					
B-14	Topography within two hundred (200) feet of the tract based upon U.S.G.S. Quadrangle Maps at a ten (10) foot contour interval (include remaining lands).					
B-15	Minor subdivision plats shall be based upon a certified survey drawn by a licensed New Jersey Land Surveyor.					

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B-16	Basements shall be indicated where streams or watercourses cross the proposed subdivision.					
B-17	If plats rather than deeds are to be filed with County Recording Officer, plats shall comply with §46:26B – Maps, of the “Title Recordation Law”					
B-18	Indicate lot area of each lot including remaining lands, to the nearest one-hundredth of an acre.					
B-19	Indicate all (passing, failing and abandoned) soil testing and soil log locations and the reason for failure or abandonment.					
B-20	All proposed stormwater management measures.					
B-21	Natural resource mapping in accordance with §115-24 of the Land Use Code.					
B-22	Buildable lot area mapping in accordance with §115-25 of the Land Use Code.					
B-23	For B-9 Lot Size Averaging Subdivision, a table listing each proposed lot, lot area, and overall average lot size in accordance with §115-22 B (9) (b) [3].					
B-24	For B-9 Lot Size Averaging Subdivision, each proposed lot shall show the Minimum Lot Circle in accordance with §115-22 B (9) (c) [6].					
B-25	For B-9 Lot Size Averaging Subdivision, detailed open lands map(s) showing existing and proposed open lands, including all applicable resource conservation characteristics, development limitations and priority designations in accordance with the design standards listed in §115-55.3. A table ranking the types of open lands proposed and summarizing the area of each type of open land shall also be provided.					
B-26	For B-9 Lot Size Averaging Subdivision, a note indicating that open lands are subject to a deed restriction in accordance with §115-55.3 A [3].					