

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
May 9, 2018**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the
the
Alexandria Township Municipal Offices and the Alexandria Township Website,
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 8:13 PM.

ROLL CALL:

PRESENT: Mayor Garay, Committeeman Pfefferle, Committeeman Kiernan, Township Attorney Dragan

ABSENT: None

ALSO PRESENT: CFO Steinberg, Twp. Eng. Decker

FLAG SALUTE:

Mayor Garay led the flag salute.

MOMENT OF SILENCE TO HONOR OUR VETERANS

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission(EC)/Personnel-Mayor Garay

- The Environmental Commission has been working on Community Day scheduled for June 2nd.
- Over 70 well water test kits were distributed on April 21, 2018.
- The Environmental Commission attended Earth Fest with over 1,000 people in attendance.
- Stream Clean-up at the Alexandria Park is scheduled for May 19th.

DPW/Park & Rec-Comm. Kiernan

Road Chair Kiernan read the following report prepared by DPW Foreman Griffith:

Park Hours

- 71 hours- grass mowing
- 6 hours- weed whacking
- 8 hours-garbage and recycling
- 101 hours-Ash Tree removal
- 26 hours- straighten (1) basketball post by correcting a concrete footer. The original footer was 21" Dia.
- 6 hours- rolling out tire ruts in the grass

Gravel Road Maintenance:

- Goritz Rd.
- Mt. Salem Rd.
- Whitehall Rd.

Tree Maintenance:

- Benjamin Ct.
- Mill Pond
- Globe Mill

Municipal Building:

- Installed (1) post to mount the Defibrillator
- Installed the AED box

Drainage System:

- Repair (1) inlet on Creek Rd. near # 294
- Replaced 72' of 15" R.C.P. on Alexandria Dr. This system was in very poor condition. The original installation had a lot to be desired.

Equipment Maintenance is on-going

Road Chair Kiernan noted that the leaning of the basketball poles has been an ongoing issue at the park. Comm. Pfefferle commented that backboards with holes should be explored to prevent wind damage.

Road Chair Kiernan noted that a lot of sand from the new volleyball court blew away and that snow fencing for next winter may need to be considered around the area.

Mayor Garay would like to explore the creation of a township softball team to play at next year's softball tournament with Milford and Frenchtown Boro.

Agriculture/Open Space Commission

- Chair Evans noted that an application has been submitted for Madlinger's Farm for preservation.

Aging Coordinator-Linda Harris

- Attended a County Aging Meeting
- Looking for the best way to communicate to seniors in the Township

Finance-Comm. Pfefferle

- Looking at long term planning for the Township for future budgeting needs.

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

None

BUDGET INTRODUCTION:

Mayor Garay provided a brief synopsis as to the budget process for this year and that an increase of 3 cents was needed to sustain the budget for 2018. The local and regional schools have reduced taxes this year. Comm. Pfefferle would like to look at a long term plan and that this tax increase will only balance out the budget for this year. CFO Steinberg noted that taxes have not increased in over a decade at the municipal level and that the Township needed to increase taxes as past budgets were too tight.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the introduction of the 2018 Municipal Budget.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

The adoption of the 2018 Budget will be on Wednesday, June 13, 2018.

OLD BUSINESS:

None

NEW BUSINESS:

- KIA Flag

Township Administrator/Clerk Bobrowski noted that the Hunterdon County Freeholders provided each municipality in the County a complimentary KIA "Killed in Action" flag to honor the hundreds of thousands of American Service Members who have made the ultimate sacrifice in defense of our nation. The State of New Jersey enacted a law in 2017 requiring municipalities and counties to display the official KIA flag at the principal building of the governing unit. The Township placed the KIA flag under the American Flag that is flying at the township park.

- Proclamation Honoring Memorial Day May 28, 2018

Mayor Garay read the attached Proclamation honoring Memorial Day and our military.

- Resolution 2018-066 Refund of Park/Rec Funds to Michael Kelly and William J. Farrow

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-066.

Roll Call: Aye: Garay, Pfefferle, Kiernan
Nay: None
Abstain: None

Motion Carried

RESOLUTION 2018 – 066 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REIMBURSEMENT OF FUNDS FOR THE PARK/REC BASKETBALL PROGRAM TO MICHAEL KELLY AND WILLIAM J. FARROW

WHEREAS, the disbursement of personal funds and subsequent reimbursement by public funds is prohibited by New Jersey State regulations, and

WHEREAS, the expenditure of public monies is subject to procurement procedures mandated by the State of New Jersey, and

WHEREAS, the disbursement of personal monies by the individuals named in this resolution for the purpose of maintaining programs on behalf of the Township of Alexandria Recreation Commission was made without the knowledge or authorization of the Township administration, and

WHEREAS, the Township Committee has received and reviewed the backup documentation of such disbursements and deems that reimbursement to the following individuals in the amounts listed is justified.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey that Michael Kelly of 37 Gallmeier Road, Frenchtown, NJ receive a check in the amount of six hundred thirteen dollars and eighty cents (\$613.80) as reimbursement for costs associated with the 2017-2018 Basketball Travel Team registration fee for the Winter SUPER Youth League in Bridgewater NJ and that William C. Farrow of 200 Woolf Road in Milford, NJ 08848 receive a check in the amount of one thousand five hundred eighty dollars, (\$1,580.00) as reimbursement for payments made to referees for the 2017-2018 recreational basketball program as indicated on the backup documentation attached and identified as Coupon 18-00.

- Resolution 2018-067 To Approve Fireworks Display for the Alexandria Township Community Day on June 2, 2018

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-067.

Roll Call: Aye: Garay, Pfefferle, Kiernan
Nay: None
Abstain: None

Motion Carried

RESOLUTION # 2018-067 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO APPROVE FIREWORKS DISPLAY FOR THE ALEXANDRIA TOWNSHIP COMMUNITY DAY ON JUNE 2, 2018

WHEREAS, the Alexandria Middle School PTO will host the Alexandria Township Community Day on Saturday, June 2, 2018; and

WHEREAS, the Alexandria Middle School PTO wishes to present a fireworks display; and

WHEREAS, Fire Chief Nathan Fleck of the Milford Volunteer Fire Company has assured there will be coverage at the event as required by law.

BE IT RESOLVED, that approval is given by the Mayor and the Township Committee of Alexandria Township for the display of fireworks during the Alexandria Township Community Day on June 2, 2018 to be held at the Alexandria Township Park.

BE IT FURTHER RESOLVED, that approval is subject to all required permits and insurance.

- Resolution 2018-068 2017 Tonnage Grant Application

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-068.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-068 OF THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE
2017 TONNAGE GRANT APPLICATION**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2017 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township of Alexandria to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria that Alexandria Township hereby endorses the submission of a municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and Energy and designates Michele Bobrowski, Alexandria Township Recycling Co-Coordinator, to ensure that the said application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant is deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

- Resolution 2018-070 Appointment of Michele Bobrowski as Interim Land Use Secretary

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-070.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-070 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO APPOINT MICHELE BOBROWSKI AS INTERIM LAND USE
SECRETARY**

WHEREAS, the Township of Alexandria is in need of a Land Use Secretary due to the resignation of Mary Knapp on March 15, 2018, and;

WHEREAS, Michele Bobrowski is qualified for this position;

NOW, THEREFORE, BE IT RESOLVED, effective immediately the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, does hereby appoint Michele Bobrowski to the position of **Interim Land Use Secretary** for the Township of Alexandria, at the same rate as Ms. Knapp, specifically at an hourly rate of \$21.28, attendance of a Land Use Meeting at \$212.76 per meeting and a stipend of \$228.94 a month to continue filing in the basement which has occurred for the month of March and April. This resolution is retroactive from March 15, 2018.

- Resolution 2018-071 Amend Salary and Distribution of Salary for Court Security Officer Doug Schrade

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-071.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-071 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO AMEND THE SALARY AND DISTRIBUTION OF SALARY FOR
COURT SECURITY OFFICER DOUG SCHRADER**

WHEREAS, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Boro; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of Court Security per the Administrative Office of the Courts which states that the Court must have at least one armed officer ; and

WHEREAS, Doug Schrade is qualified for this position and was appointed for this position on September 13, 2017 at the rate of \$120.00 per court session; and

WHEREAS, the Township has been made aware that the Joint Municipal Court has both an AM and PM court session each month not one court session a month as previously determined; and

WHEREAS, the municipalities that make up the Joint Municipal Court (Alexandria Twp., Holland Twp. and Frenchtown Boro) have proposed that each municipality pay 1/3 of the salary for the position of Court Security for each AM and PM court session held.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, does hereby approve the salary of \$122.10 based on Salary Resolution 2018-039 for each AM and PM court session held be paid to Doug Schrade for Court Security Services and further agrees to pay 1/3 of said salary as per the terms of the Court Agreement amongst Holland Township and Frenchtown Boro.

• Resolution 2018-072 Appointment of Alternate Prosecutor
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-072.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-072 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
APPOINTING AN ALTERNATE MUNICIPAL PROSECUTOR**

WHEREAS, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Boro; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Municipal Prosecutor and sometimes the Prosecutor may not be available during a particular court date warranting the need for an Alternate Municipal Prosecutor.

WHEREAS, Katharine Errickson, Esq. located at 56 Main Street, Suite 2A, Flemington, NJ 08822 is qualified for the position of Alternate Municipal Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria, Hunterdon County, New Jersey that the following person is hereby appointed as an Alternate Municipal Prosecutor for the Delaware Valley Joint Municipal Court as a shared Court for calendar year 2018:

Alternate Municipal Prosecutor – Katharine Errickson, Esq.

BE IT FURTHER RESOLVED that this appointment is being made based upon Alexandria Township's understanding that the Alternate Municipal Prosecutor shall be compensated for this position per an agreement with the Delaware Valley Joint Municipal Court's primary Prosecutor Erik Peterson. Specifically, in the event Prosecutor Peterson should need a substitute, he will compensate Alternate Prosecutor Erickson directly for her services in accordance with his 2018 salary rate.

Be it further resolved that this resolution shall take effect immediately.

- Resolution 2018-073 Appointment of Alternate Municipal Public Defender
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-073.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-073 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
APPOINTING AN ALTERNATE MUNICIPAL PUBLIC DEFENDER**

WHEREAS, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Boro; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Municipal Public Defender and sometimes the Public Defender may not be available during a particular court date warranting the need for an Alternate Municipal Public Defender.

WHEREAS, Gregory Gianforcaro Esq. located at 80 S. Main Street, Phillipsburg, NJ 08865 is qualified for the position of Alternate Municipal Public Defender.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria, Hunterdon County, New Jersey that the following person is hereby appointed as an Alternate Municipal Public Defender for the Delaware Valley Joint Municipal Court as a shared Court for calendar year 2018:

Alternate Municipal Public Defender – Greg Gianforcaro, Esq.

BE IT FURTHER RESOLVED that this appointment is being made based upon Alexandria Township's understanding that the Alternate Municipal Public Defender shall be compensated for this position per an agreement with the Delaware Valley Joint Municipal Court's primary Public Defender Scott Wilhem. Specifically, in the event Public Defender Wilhem should need a substitute, he will compensate Alternate Municipal Defender Gianforcaro directly for his services in accordance with his 2018 salary rate.

Be it further resolved that this resolution shall take effect immediately.

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- Resolution 2018-074 Salary Amendments for the Court
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-074.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2018-074 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND
EMPLOYEES FOR THE YEAR 2018-*Amendments of the Court*

Township Committeemen	\$ 4,297.74
Township Clerk	\$ 56,429.29
	\$ 217.30 Special Mtg.
Township Administrator	\$ 12,973.13
Chief Financial Officer	\$ 35,612.50
Asst. to the CFO	\$ 14,753.75
Tax Assessor	\$ 34,462.73
Tax Collector	\$ 30,637.44
Zoning Officer	\$ 9,625.75
Registrar of Vital Statistics	\$ 1,783.15
Deputy Registrar	\$ 379.84
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 21.28 per hour Plus \$212.76 per meeting
Land Use Board Administrative Stipend	\$228.94 a month
Board of Health Secretary	\$ 1,484.58
Dog Warden	Per Contract
Office Cleaning	\$ 5,587.06
Emergency Mgmt.911 Coordinator	\$ 3,136.54
Deputy Emergency Mgmt. Coordinator	\$ 651.36
Office Help	\$ 10.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Recycling Coordinator-PW	\$ 2,230.32
Recycling Coordinator -Office	\$ 2,230.32
Construction Official	\$ 51.75 per hour
Construction Sub-Code Official	\$ 45.73 per hour
Building Dept. Technical Assistant	\$ 18.79 per hour
Plumbing Sub-Code Official	\$ 51.75 per hour
Electrical Sub-Code Official	\$ 43.31 per hour
Electrical Inspector	\$ 38.36 per hour

Fire Sub-Code Official	\$ 45.73 per hour
Fire Inspector	\$ 45.73 per hour
Fire Prevention	\$ 8138.84
<u>*Court Pending final agreement among Mayors</u>	
Municipal Court Judge	\$ 6,900.00
Municipal Court Administrator	\$ 50,000.00
Deputy Court Administrator	\$ 20.35
Municipal Court Prosecutor	\$ 7,748.49
Public Defender	\$ 1,454.06
Court Police Coverage	\$ 122.10 each court session

***Note:**

Court Salaries of the Court Judge, Court Administrator, Deputy Court Administrator and Court Police Coverage are paid in accordance with the Court Agreement between Holland Twp., Alexandria Twp., and Frenchtown Boro in equal shares of 1/3 per each Municipality. Alternate Prosecutor and Alternate Municipal Public Defender are to be personally compensated by the Current Prosecutor and Current Public Defender per an agreement between these parties.

Mileage Reimbursement .545 per IRS publication

- Resolution 2018-076 Endorsing and Petitioning Third Round COAH Housing Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-076.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION NO. 2018-076

RESOLUTION OF THE ALEXANDRIA TOWNSHIP COMMITTEE ENDORSING THE FOURTH AMENDED THIRD ROUND HOUSING PLAN ELEMENT AND FAIR SHARE PLAN IN ACCORDANCE WITH ORDER OF SUPERIOR COURT LAW DIVISION-HUNTERDON COUNTY DOCKET No. HNT-L-300-15 IN RE: TOWNSHIP OF ALEXANDRIA WITH THIRD ROUND MOUNT LAUREL AFFORDABLE HOUSING OBLIGATION DATED JANUARY 2, 2018

WHEREAS, the Planning Board of Alexandria Township, Hunterdon County, State of New Jersey adopted the Alexandria Township Fourth Amended Third Round Housing Plan Element and Fair Share Plan of the Master Plan on March 29, 2018 in accordance with the Order of the Superior Court Law Division-Hunterdon County Docket No. HNT-L-

300-15 IN RE TOWNSHIP OF ALEXANDRIA WITH THIRD ROUND MOUNT LAUREL AFFORDABLE HOUSING OBLIGATIONS (the "Order"), dated January 2, 2018; and

WHEREAS, a true copy of the resolution of the Planning Board adopting the Fourth Amended Third Round Housing Plan Element and Fair Share Plan, dated March 29, 2018 is attached hereto;

NOW THEREFORE BE IT RESOLVED that the Alexandria Township Committee, hereby endorses the Fourth Amended Third Round Housing Element and Fair Share Plan as adopted by the Alexandria Township Planning Board on March 29, 2018; and

BE IT FURTHER RESOLVED that the Alexandria Township Committee, pursuant to the Order of the Superior Court, acknowledges the third round affordable housing obligations, and the strategies and mechanisms in the Fourth Amended Third Round Housing Plan Element and Fair Share Plan for addressing Alexandria Township's Third Round Affordable Housing obligations in accordance with the Order and submits this Resolution and the adopted Fourth Amended Third Round Housing Plan Element and Fair Share Plan and required supporting documentation to the Special Court Master appointed by the Superior Court, Mr. Phillip B. Caton, PP/FAICP for review and approval recommendation to the Court.

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- Farmland Preservation for DeLuca B-10, L-63.01

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the farm preservation of DeLuca B-10, L-63.01.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- Appointment of Evan Madlinger to the Agriculture/Open Space Committee

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to appoint Evan Madlinger to the Agriculture/Open Space Committee on the recommendation of Agriculture/Open Space Committee Chair Evans.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- Charitable Trust Legislation

Twp. Atty. Dragan noted that the legislation will take effect on July 1st and she is reviewing the laws that have been implemented to see how the township maybe impacted.

- Winery Pilot Program Legislation

Township Administrator/Clerk Bobrowski noted that both the NJ State Assembly and NJ Senate approved legislation A2787 to extend for two years the pilot program that allows wineries to conduct special occasion events on preserved farmland under certain conditions. The bill is awaiting action by the Governor. Comm. Pfefferle will look into drafting a special events ordinance for businesses within the Township so that they can hold events on their property that are not protected under this bill.

- Ordinance 2018-05 Fully Funded Ordinance to Provide for Acquisition of Ten Sets of Turnout Gear and a Washer/Dryer to be Shared By the Five Volunteer Fire Companies Providing Fire Protection to the Township of Alexandria-**1st Reading**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Ordinance 2018-005 on 1st Reading. **Public Hearing will be on June 13, 2018 at 7:35 PM.**

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**TOWNSHIP OF ALEXANDRIA
COUNTY OF HUNTERDON
ORDINANCE NO. 2018-5**

AN ORDINANCE APPROPRIATING THIRTY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$37,500.00) FROM THE CAPITAL FUND BALANCE TO PROVIDE FOR ACQUISITION OF TEN SETS OF TURNOUT GEAR AND A WASHER AND DRYER SPECIFICALLY DESIGNED FOR THE CLEANING OF SUCH FOR SHARED USE BY THE FIVE VOLUNTEER FIRE COMPANIES PROVIDING FIRE PROTECTION TO THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of Twenty Two Thousand Five Hundred Dollars, (\$22,500.00) is hereby appropriated from the Capital Fund Balance for the acquisition of ten sets of turnout gear at \$2,250 per set per State Contract number NJSC A80964 TO790 to be equally distributed among the five volunteer fire companies, (Kingwood, Pattenburg, Bloomsbury, Milford, and Franklin Fire District #1) providing fire protection services to the Township of Alexandria. Also, the sum of Fifteen Thousand dollars, (\$15,000.00) is hereby appropriated from the Capital Fund Balance for the acquisition of a washer and dryer to provide for the cleaning of turnout and related gear to be housed at the Milford Fire House.

SECTION TWO: The period of usefulness of the aforementioned acquisitions as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The gross debt of the Township of Alexandria, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

• Ordinance 2018-06 Fully Funded Ordinance to Provide Road Repair and Improvements in the Township of Alexandria-1st Reading
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Ordinance 2018-006 on 2nd Reading. **Public Hearing will be on June 13, 2018 at 7:35 PM.**

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**TOWNSHIP OF ALEXANDRIA
COUNTY OF HUNTERDON
ORDINANCE NO. 2018- 6**

AN ORDINANCE APPROPRIATING THREE HUNDRED THOUSAND DOLLARS FROM THE CAPITAL FUND BALANCE TO PROVIDE FOR ROAD REPAIR AND IMPROVEMENTS IN THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of Three Hundred Thousand Dollars, (\$300,000.00) is hereby appropriated from the Capital Fund Balance for Road Repair and Improvements and various appurtenances as required on the following Township Roads;

Oak Lane, Alexandria Drive, Manor Way, Farmhouse Road, Melita Road, Senator Stout Road, Sky Manor Road, Tinsman Road, Cedar Bridge Road, Creek Road, Schick Road, Goritz Road, Whitehall Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The gross debt of the Township of Alexandria, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

ENGINEER’S REPORT:

The Township Committee reviewed the following report prepared by Township Engineer Decker:

Meetings Attended:

April 19, 2018

Land Use Board Meeting – Attendance not needed due to lack of applications

Municipal Projects:

Park footbridge replacement

Building permits for the footbridge have been issued. Construction to commence as weather permits.

Municipal Road Projects

Met with Glenn Griffith and Mr. Zucker, property owner of 26 Alexandria Drive on May 9, 2018. Purpose of the meeting was to discuss the need for an additional inlet to alleviate existing drainage issues. Portions of the road currently experience icing conditions. After review, Glenn and I agree that installation of 180 feet of 15” RCP and an inlet at the edge of pavement will intercept the surface drainage from Mr. Zucker’s property. The back wall of the inlet will also have

the ability for Mr. Zucker, at his own expense, to connect an existing drainage pipe on his property. This will further alleviate the drainage concern. The source of the water is a poorly drained swale on Mr. Zucker's property. Mr. Zucker was advised to consult with an environmental expert to determine if the swale is classified as a wetland prior to performing any work within the swale should he elect to do so.

2018 Municipal Aid- Mount Salem Road

Survey work has been completed for Mt Salem Road. Design plans and specifications are in progress. Draft plans will be reviewed with Glenn Griffith prior to submittal to NJDOT for approval.

Active Site/Subdivision Construction Projects

Sky Manor Airpark

Performance bond assignment change is under Township Attorney review.

Active & Prospective Board Applications

Hemingway Estates

Applicant is seeking release of his performance guaranty. Township Staff is resolving accounting of escrow and status of remaining guaranty. Resolution compliance review letter issued on January 13, 2018. Deed descriptions to be revised prior to filing. Revised deeds were received on May 8, 2018 and will be reviewed. Application received for a lot line adjustment with variances. Currently being reviewed for completeness. Completeness hearing is scheduled for May 17th Land Use Board meeting.

Cole Subdivision

Brown Lot Line Adjustment
(Blk 21, Lots 12.01 & 13)

Miscellaneous

NJDEP Stormwater Management

The 2017 Annual Report was submitted to NJDEP. A memorandum dated April 6, 2018 was sent to the Township Clerk summarizing the Tier B Permit modifications that will be required for the 2018 reporting. Just a reminder that actions are required by the Township over the upcoming year as outlined in the memorandum.

Tax Map Revisions

Tax Map revisions have been completed and provide to the Tax assessor for comment and number of copies needed.

Sign Ordinance Revisions

VCEA to prepare draft changes to Sign Ordinance per Land Use Board request.

2018 Oil & Chip Specifications

Specifications are being prepared by Bethlehem Township as part of the tri-municipal agreement. Glenn has provided Alexandria Township's quantities.

APPROVAL OF MINUTES:

- April 17, 2018 Twp. Committee Meeting
- April 17, 2018 Executive Meeting
- April 17, 2018 Budget Meeting Minutes
- April 25, 2018 Budget Meeting Minutes

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes.

Roll Call: Aye: Garay, Kiernan

Nay: None

Abstain: Pfefferle

Motion Carried

BILL LIST:

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the bill list for May 9, 2018.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Jackie Freedman from the Environmental Commission noted that there was a court date on April 26th pertaining to Penn East. Written arguments are due May 18th and from there the Courts will then decide if it will do closing arguments.

CORRESPONDENCE/ANNOUNCEMENTS:

- Alexandria Township will be providing electronic recycling to its residents on May 19th from 8:00 AM to 10:00 AM.
- Just a reminder that Dumpster Day is Saturday, May 19th from 8:00 AM to 10:00 AM.
- The Alexandria Township Environmental Commission will be sponsoring a stream clean up at the Alexandria Park on Saturday, May 19th from 9:00 AM to Noon- Rain or Shine. Volunteers will meet at the Alexandria Township Park between 8:30 AM-9:00 AM. Volunteers Needed!

- Alexandria Township Community Day will be held at the Alexandria Park on Saturday, June 2nd. The Alexandria School PTO will be holding this year's Community Day and have the following planned:
 Hay Rides
 Fireworks
 Bounce Houses/Mazes
 Petting Zoo
 Pony Rides
 Various Food Vendors including the Quakertown Fire Dept. BBQ
 Music Entertainment by Baby Face Finster
 Many more activities are being planned! Come on out for a fun day at the park!

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (Time 9:17 PM.)

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - A confidential or excluded matter under Federal or State Law or Court Rule.
 - A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - A matter constituting an unwarranted invasion of an individual's privacy rights.
 - Collective Bargaining Agreement or negotiation of the Agreement.
 - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Delaware River Tubing
Joint Court
Penn East Pipeline Co. LLC v. Kroese, et. al.**

Matters falling within the attorney-client privilege.
**NJ Clown Farm
Toll Brothers Bond
Lionetti B-7, L-33**

Personnel matters involving a specific employee or officer of the Township.
Sick Time Legislative Changes

Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (**10:15 PM**).

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-075.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-075 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY RELEASING PERFORMANCE GUARANTEE FOR TEMPORARY
TRAILER - ALEXANDRIA ESTATES**

WHEREAS, the Township Committee of Alexandria Township ("Township")

accepted a cash performance guarantee in the amount of \$5,000.00 posted by Toll N.J. II, L.P. as part of an Agreement Ensuring Property Restoration made on February 7, 2012 with the Township for the placement and removal of a temporary construction trailer used in connection with the major subdivision development constructed on property known as Block 15, Lots 9, 14.05, 14.06, 16.01 and 17.01 and Block 21, Lots 2 and 3, also known as Alexandria Estates (hereinafter the "Agreement") ; and

WHEREAS, the trailer has been removed and the property has been restored and inspected, as required by the Agreement per the Township Engineer's letter of December 11, 2017 which recommends that the guarantee be released.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, on this 9th day May 2018 as follows:

1. The cash performance bond originally submitted by Toll NJ, II, L.P. in the amount of \$5000.00, together with interest earned to date, for the placement and removal of the temporary construction trailer used in connection with the major subdivision development constructed on the property known Block 9, Lots 14.05, 14.06, 16.01 and 17.01 and Block 21, Lots 2 and 3 (Alexandria Estates) is hereby authorized to be released and may be returned to the developer. The total amount to be refunded is \$5,531.00, which includes interest to date.

2. This resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to authorize Township Engineer Decker to move forward with Toll Brothers in securing \$25,000.00 for road repairs to Alexandria Estates.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to appoint and continue with Litigation Attorney Joe Tauriello with his new firm and to continue representing Alexandria Township in the Delaware River Tubing lawsuit.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

The following matters were discussed in Executive Session:

- Delaware River Tubing

Special Litigation Attorney Tauriello has left Mason, Griffin & Pierson, PC. Twp. Atty. Dragan has reached out to Prosecutor Carl Taylor regarding this matter. The violations in question are from 2015 and were issued prior to Delaware River Tubing applying for a variance. Twp. Atty. Dragan is recommending that the summonses remain open until a decision has been reached by the Appellate Court. Twp. Atty. Dragan and Mayor Garay will go to Court on this matter on May 14, 2018.

- Clown Farm

This matter will be heard again in court in July. An Attorney for Ms. Burger is requesting discovery.

- Joint Court

No update since Comm. Kiernan reported on May 2, 2018.

- Penn East

No update

- Toll Brothers Bond

Township Committee reviewed a resolution prepared by Twp. Atty. Dragan and a recommendation letter to release the trailer bond from Twp. Eng. Decker.

- Sick Leave Legislation Requiring Employers to Provide Paid Sick Leave to Employees

The Township Committee will attend a webinar at the Municipal Offices for May 31, 2018 from 11:00 AM to 12:00 PM.

- Lionetti B-7, L-33

Township Committee reviewed a draft resolution prepared by Twp. Atty. Dragan. Taxes need to be confirmed by the Tax Collector.

- Update on DPW Sick Time Use

Matter to stay in Executive Session

- Special Meeting Pay

Matter to stay in Executive Session

- Tax Assessor Position

Township Committee reviewed resumes and 3 to 4 candidates will be selected for interviews at the end of May.

- Fire/109 Route 513

Fire Marshall Giannone went out on an inspection and noted that asbestos siding from the home had burned in the fire which is a health concern. Fire Marshall Giannone recommended that that home should be condemned, secured from unauthorized access, and the asbestos siding dealt with. The Township Committee will ask

Construction Official Farneski to send a letter to the property owner so that the structure involved in the fire is taken care of promptly and with the necessary permits.

Meeting Adjourned at 10:20 PM.

**Respectfully Submitted:
Michele Bobrowski, RMC
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of June 13, 2018 and certify that said Minutes were approved unanimously by the Township Committee on the 9th day of May 2018.

Michelle Garay, Mayor

Dated: _____