

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
MINUTES  
March 13, 2019**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the  
the  
Alexandria Township Municipal Offices and the Alexandria Township Website,  
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

**Meeting Called to order at 7:35 PM.**

**ROLL CALL:**

**PRESENT:** Mayor Garay, Committeeman Pfefferle, Committeeman Kiernan, Township Attorney Dragan

**ABSENT:** None

**FLAG SALUTE:**

Mayor Garay led the flag salute.

**AMERICAN RED CROSS PROCLAMATION**

Mayor Garay read the attached American Red Cross Proclamation proclaiming that March is Red Cross Month

**TOWNSHIP COMMITTEE OVERSIGHT REPORTS:**

**Environmental Commission (EC)/Personnel-Mayor Garay**

EC Member Jackie Freedman noted the following happening for 2019:

- April 13<sup>th</sup> Stream Clean-Up
- April 20<sup>th</sup> Well Water Test Kit Distribution  
(Recommendation is that homeowners test their well water once a year)
- October 12<sup>th</sup> Community Day

The EC has finalized their budget and it was submitted to the Township.

**Aging Coordinator Report/Mayor Garay:**

Mayor Garay noted that there are three meetings a month. The monthly meeting is the 1<sup>st</sup> Tuesday of each month along with a book and bridge club during the month. For the April meeting there will be a WW II speaker and in May, resident Pete Tucker will speak and a luncheon will be provided.

**Finance Update/Comm. Pfefferle:**

Comm. Pfefferle noted that the Township is working on the budget for 2019.

### **DPW/Park & Rec-Comm. Kiernan:**

Comm. Kiernan noted that there is no report from the DPW this month and that the Park/Rec met last night, March 12<sup>th</sup>. Park/Rec would like to expand the parking lot at the park, grass/seed in the park and update drainage at the playground. An approval was made by Park/Rec to purchase clay on behalf of the DVAA. The DVAA will provide volunteers to perform the labor.

### **AGRICULTURE/OPEN SPACE COMMISSION:**

Chair Evans noted that Kappus Farm has accepted the Certified Market Value for B-18, L-9.02 and will proceed with the preservation. Each member of the Commission has been in contact with perspective property owners who are interested in preserving their farms.

Chair Evans followed up on a discussion from the last Township meeting regarding Appraisers and his concern over the low appraisal from Mick Schaible on the Kappus Farm. Twp. Atty. Dragan noted that the Township must select two Appraisal Proposals, and usually they are the two lowest proposals. Requests for Appraisal Proposals are sent to a lot of firms from an approved list of Appraisers by the State and County Agriculture Development Boards but a lot of the firms don't respond and the Township usually gets the same three appraisal firms who submit appraisal proposals. It was recommended that moving forward Appraisers must send their appraisal reports first to the Township for review and not the State Agriculture Development Board as this is what has been occurring.

### **TOWNSHIP ADMINISTRATOR REPORT:**

Township Administrator/Municipal Clerk Bobrowski reported the following:

- Started Certified Public Manager classes through Rutgers
- Has been training Deputy Clerk Jennifer Houck
- Has been covering the building department this week as an employee has been out ill
- A budget memo was sent out to all employees asking for departmental requests for the 2019 budget
- Memo went out regarding email security
- Organized a defensive driving course for the DPW and surrounding area DPW in the surrounding townships
- Working with Statewide Insurance to get cyber security training to Deputy Clerk Houck, Finance Assistant Courter, and DPW Foreman Heiser
- Working with IT to make sure all files are backed up and saved

### **PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:**

Open Space Chair Evans asked how the Township is conducting the two monthly Township meetings. Mayor Garay noted that each meeting has an agenda. The Township meeting on the 2<sup>nd</sup> Wednesday is the official meeting of the Township where Committee/Commission reports are to be submitted and discussed. The meeting on the 4<sup>th</sup> Wednesday is more of a focus meeting on topics that may need to be acted on at the Township's official meeting.

### **OLD BUSINESS:**

- Penn East Update

EC Member Jackie Freedman noted that because a new route was designated in Pennsylvania a new docket was created making everyone having to sign up again as Intervenors. Surveying by Penn East is continuing and there have been no issues.

- Little York Raceway Drainage

Township Engineer Decker reported that he went out to the Little York Tavern and saw that the raceway needs to be cleaned out. Unfortunately, the area in question is in Holland Township. Mayor Garay will ask Holland Township Mayor, Dan Bush if he can get in contact with the property owner asking if they can clean out the raceway on their property.

- Ordinance 2019-001 **2nd Reading** Supplemental Ordinance Appropriating Additional Funds in the Amount of \$20,000.0 (Twenty Thousand Dollars) To Provide for Unforeseen Drainage Costs Encountered in the Mount Salem Road Project Originally Funded Through Ordinance 2018-8

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2019-001.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

As there were no public comments, Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close public comment for Ordinance 2019-001.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2019-001.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**TOWNSHIP OF ALEXANDRIA  
COUNTY OF HUNTERDON  
ORDINANCE NO. 2019-1**

**SUPPLEMENTAL ORDINANCE APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$20,000 (TWENTY THOUSAND DOLLARS) TO PROVIDE FOR UNFORESEEN DRAINAGE COSTS ENCOUNTERED IN THE MOUNT SALEM ROAD PROJECT ORIGINALLY FUNDED THROUGH ORDINANCE NO. 2018-8**

**WHEREAS**, The Mayor of the Township of Alexandria, Hunterdon County, State of New Jersey, had adopted Ordinance 2018-8 which appropriated a total of \$290,000.00, (two hundred ninety thousand dollars) which included a grant from the State of New Jersey Department of Transportation in the amount of \$240,000.00 (two hundred forty thousand dollars), for the purpose of road and drainage improvements, and

**WHEREAS**, the original total project costs, including the necessary drainage work were estimated not to exceed \$290,000.00 (two hundred ninety thousand dollars), and

**WHEREAS**, additional, unforeseen drainage improvements in an amount not to exceed \$20,000 (twenty thousand dollars) have been deemed necessary by the Township Engineer to complete the project,

**NOW, THEREFORE, BE IT ORDAINED**, that the additional funds required in the amount of \$20,000.00 (Twenty Thousand dollars) to fund the additional drainage improvements which were unforeseen when ordinance 2018-8 was adopted shall be appropriated from the Township Capital Surplus account, account number 04-225-55-002-002 in the Township of Alexandria Capital Fund.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

**NEW BUSINESS:**

- Refund of \$10.00 Dog License Overpayment to Sarah DiCampi  
540 Route 513, Pittstown, NJ 08867  
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to refund an overpayment of \$10.00 for a dog license to Sarah DiCampi.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

- Resolution 2019-048 Authorizing Release of Remaining Escrow Funds And Performance Guarantee For DAC II. LLC and Donna Allison Cole a/k/a Donna A. Cole B-8, L-5, 5.02, 5.03 & 7  
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-048.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION # 2019 – 048 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY AUTHORIZING RELEASE OF REMAINING ESCROW  
FUNDS AND PERFORMANCE GUARANTEE FOR DAC II, LLC AND DONNA ALLISON COLE  
a/k/a DONNA A. COLE  
BLOCK 8 , LOTS 5, 5.02, 5.03 AND 7**

**WHEREAS,** Donna Allison Cole, a/k/a Donna A. Cole (hereinafter "Cole"), by her attorney Douglas A. Cole, Esq., filed correspondence with the Township of Alexandria ("Township") dated December 17, 2018 and December 18, 2018 requesting the release of a cash performance guarantee she posted in the amount of \$26,916.00, as well as a refund of all remaining escrow monies deposited with the Township in connection with a preliminary and final major subdivision application originally filed by Cole's predecessor-in-interest Route 579, LLC and approved by the Alexandria Township Planning Board on November 15, 2007 for property known as Block 8, Lot 5 on the Alexandria Township Tax Map ("Original Development Approval"); and

**WHEREAS,** the Original Development Approval had been assigned by Route 579, LLC to DAC II, LLC and Donna A. Cole by Assignment Agreement dated April 20, 2013 and approved by the Alexandria Township Committee by Resolution #2013-025 adopted on January 8, 2013; and

**WHEREAS,** the aforementioned cash performance guarantee was posted by Cole on behalf of herself and DAC II, LLC to ensure the removal of a driveway and existing overhead utility lines and the installation of a concrete survey monument; and

**WHEREAS,** Cole thereafter made Application #16-03 to the Alexandria Township Planning Board for a minor subdivision and lot adjustment for Block 8, Lots 5, 5.02, 5.03 and 7 which was memorialized in a resolution adopted on December 15, 2016 (hereinafter "Second Development Approval"). As part of the Second Development Approval, the Original Development Approval was abandoned, the lots previously created as Block 8, Lots 5, 5.02 and 5.03 were all proposed to be merged into a single lot and, as a result, the Planning Board determined that there was no longer a need for the performance guarantee posted in connection with the Original Development Approval; and

**WHEREAS,** the Township Engineer has inspected the property and documentation provided by Cole and determined by letter dated October 25, 2018 and email correspondence issued on January 2, 2019 that all conditions of the Second Development Approval have been satisfied. The minor subdivision/lot adjustment has been perfected by the filing of the minor subdivision deeds with the County Clerk and the submission of same with the Township Land Use Board Secretary; and

**WHEREAS**, according to the Township's records, the total amount being held in escrow including interest, for the cash performance guarantee required by the Original Development Approval as of February 28, 2019 is \$27,130.61: and

**WHEREAS**, according to the Township's records, the total amount being held in escrow for review and inspection fees in connection with the Original Development Approval as February 28, 2019 is \$ 572.50; and

**WHEREAS**, according to the Township's records, the total amount being held in escrow for review and inspection fees in connection with the Second Development Approval as of February 28, 2019 is \$ 351.50; and

**WHEREAS**, the Township's Land Use Department has completed an accounting and have confirmed that all elements of the Second Development Approval have been completed, the Original Development Approval was abandoned. Further, it has been determined that all required inspections have been made, fees have been paid to all appropriate professionals and that all escrow monies pertaining to the Planning Board's review of the application may be released; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 13<sup>th</sup> day of March, 2019 as follows:

1. For the reasons set forth in the preamble which are made a part hereof without repeating, authorization is hereby given to release the cash performance guarantee posted by Donna A. Cole on behalf of Donna Allison Cole/DAC II, LLC in the amount of \$26,916.00 for the removal of the driveway and existing overhead utilities and concrete monument installation in connection with the Original Development Approval concerning Block 8, Lot 5 and may be returned to the developer. The total amount to be refunded is \$ 27,130.61, which includes interest to date.

2. The return of the remaining escrow monies held for review and inspections in connection with the Original Development Approval obtained by Route 579, LLC and assigned to Donna A. Cole/DAC II, LLC for Block 8, Lot 5, together with any additional interest earned, less administrative costs (if any) is hereby authorized. As of February 28, 2019, the amount was \$ 572.50, including interest.

3. Further, the Township Committee authorizes the return of the remaining escrow monies held for review and inspections in connection with the Second Development Approval for Block 8, Lots 5, 5.02, 5.03 and 7 , together with any additional interest earned, less administrative costs (if any) is hereby authorized. As of February 28, 2019, the amount was \$ 351.50, including interest.

4. The Chief Finance Officer has attached his signature certifying the availability of the funds being released herein.

5. This Resolution shall take effect immediately.

- 2019-049 Authorizing the Use of Deferred School Tax

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-049.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION # 2019 – 049 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING USE OF DEFERRED SCHOOL TAX**

**WHEREAS**, the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey by passing this resolution, will increase the amount of deferred school tax as promulgated by the Division of Local Government Services in percentages noted below, and

**WHEREAS**, the members of the Township Committee are in agreement, both individually and as a Committee, that the use of deferred school tax to bolster surplus for use in addressing recurring operating expenses is a poor fiscal policy, and

**WHEREAS**, the Township of Alexandria completed a refinancing of outstanding bonds in 2016 in which the outstanding notes were not contemplated when the refunding left a relatively even debt service schedule through the year of 2031, and

**WHEREAS**, the Township of Alexandria is facing a situation whereby the Township must permanently finance Bond Anticipation Notes by 2024 that had a principal amount of \$1,422,124.00 as of 12/31/18, and

**WHEREAS**, the impact of the debt payments that would be required by permanently financing the outstanding bond anticipation notes along with the cost of issuance of notes would be a direct impact to the municipal tax rate, and

**WHEREAS**, retiring the bond anticipation notes at this time through the use of deferred school tax will essentially represent the use of a one-time revenue to offset a one-time appropriation, rather than a recurring expense, and

**WHEREAS**, this Township Committee intends to address the structural deficiency of the Capital section of the municipal budget by planning for the current and future capital needs of the community through the budget process and minimizing the reliance on debt.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey to increase the deferred school taxes as of December 31, 2018 as follows;

	<u>From</u>	<u>To</u>	<u>Increase</u>	<u>Percentage of Levy</u>
Local District School	\$2,500,000.00	\$3,000,000.00	\$500,000.00	34.9%
Regional High School	\$1,000,000.00	\$1,500,000.00	\$500,000.00	31.1%

- Resolution 2019-050 Conduct the Annual Budget Examination  
Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Resolution 2019-050.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION # 2019 – 050 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO CONDUCT THE ANNUAL BUDGET EXAMINATION**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Alexandria, has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of Alexandria, Hunterdon County, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures

- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

<b>ROLL CALL</b>	Moved	Seconded	Ayes	Nays
Michele Garay Mayor			X	
R. Christian Pfefferle Committeeman		X	X	
Jim Kiernan Committeeman	X		X	

- Ordinance 2019-002 **1<sup>st</sup> Reading** To Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank  
Com. Pfefferle made a motion, seconded by Comm. Kiernan to approve Ordinance 2019-002 on 1<sup>st</sup> Reading. **Public Comment will be on April 10<sup>th</sup> at 7:35 PM.**

**ORDINANCE 2019-002 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its CY 2018 budget by up to three and one-half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$21277.74 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Alexandria shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$74,472.07 and that the CY 2019 municipal budget for the Township of Alexandria be approved and adopted in accordance with this Ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- Resolution 2019-051 Transferring of Monies to Pay Animal Control Services  
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-051.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION # 2019 – 051 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TRANSFER MONEY TO COVER ANIMAL CONTROL COSTS**

WHEREAS, various 2018 bills have been presented for payment this year, which bills represent obligations of the fiscal year 2018 and were not covered by order number and/or recorded at the time of transfers between the 2018 Budget in the last two months of 2018; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2019 Budget Appropriation Reserves as follows:

	FROM	TO
Employee Group Insurance	\$ 7,000.00	
Public Health OE		\$ 7,000.00

- Hay Lease for Township Park

Comm. Kiernan would like the Township to re-explore having a farmer hay approximately 13 acres of the park property. Twp. Atty. Dragan noted that a lease can be done and it can be for more than one year similar to the lease the Township entered into with Farmer Frank Hahola on the Township's Mt. Salem Road property. The property would be to cut hay only and no crops are to be grown.

**ENGINEER’S REPORT:**

The Township Committee reviewed an Engineer Status Report prepared by Township Engineer Decker dated March 13, 2019. The following items were updated:

- 1.) **2018 Municipal Aid-Mt. Salem Road**-The second voucher from Hale Built has been reviewed and recommended for payment at the March 13, 2019 Committee Meeting. Hale Built has cleaned up the stone stockpiles and rip rap scour hole. One final payment request will be forthcoming for the remaining 2% retainage pending the posting of a one-year Maintenance Guarantee;
- 2.) **Schoolhouse Road/Misc. Roads**-DPW Supervisor Heiser, Comm. Kiernan, and Twp. Eng. Decker are meeting on March 21<sup>st</sup> to discuss long term Township Road improvements.
- 3.) **NJDEP Stormwater Management**-On March 12<sup>th</sup>, Jennifer Houck provided an excel spreadsheet of the responses received to date from residents regarding stormwater basins maintenance. Jennifer suggested that the DPW do an initial review of the basins and advise of the conditions. We agree. Our office can assist with any major issues that come from the initial inspection.

**APPROVAL OF MINUTES:**

- January 23, 2019 Workshop Meeting
- February 13, 2019 Township Meeting
- February 13, 2019 Executive Session
- February 25, 2019 Budget/Work Shop Meeting

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

**Roll Call: Aye: Garay, Kiernan, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

**BILL LIST:**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the March 13, 2019 bill list.

**Roll Call: Aye: Garay, Kiernan, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

**PUBLIC COMMENT ON GENERAL MATTERS:**

EC Member Jackie Freedman followed up on a presentation made by Michael Heffler on Aggregation. Several Townships including Frenchtown and Kingwood are forming co-ops to buy power at a reduced rate. EC Member Freedman stated that the Environmental Commission could hold a public meeting to educate residents on aggregation. Mayor Garay noted that the Hunterdon County Freeholders are holding a forum for Municipal Officials regarding a proposal on a County-wide aggregation program.

Resident Floyd Evans questioned how he could access emails of Township Employees from the website as he could not locate them. Mr. Evans was informed that he can access the employee emails by clicking on “desktop version” on his phone for the Township website. From there he can access the emails of employees under the directory.

**CORRESPONDENCE/ANNOUNCEMENTS:**

Mayor Garay noted that the State of New Jersey is providing disaster loans to farmers from July 20<sup>th</sup> to December 17<sup>th</sup>.

Mayor Garay acknowledged that Statewide Insurance has provided the Township with a safety award for its overall safety rating and a check in the amount of \$250.00 was given to the Township.

Mayor Garay received an email from Bill Sosis, Esq. of Sosis Law LLC recognizing Land Use Secretary Leigh Grondau and Township Clerk Michele Bobrowski for going above and beyond to satisfy an OPRA request which he noted other Township’s he deals with do not.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (Time 8:37 PM.)

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - \_\_\_\_\_ A confidential or excluded matter under Federal or State Law or Court Rule.
  - \_\_\_\_\_ A matter involving information that may impair the Township’s rights to receive funds from the United States Government.
  - \_\_\_\_\_ A matter constituting an unwarranted invasion of an individual’s privacy rights.
  - \_\_\_\_\_ Collective Bargaining Agreement or negotiation of the Agreement.

\_\_\_ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

\_\_\_ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Delaware River Tubing**  
**Penn East Pipeline Co. LLC v. Kroese, et. al.**

X Matters falling within the attorney-client privilege.

**NJ Clown Farm**  
**Shared Service**  
**Dump Day Volunteer**

\_\_\_ Personnel matters involving a specific employee or officer of the Township.

\_\_\_ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

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Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (9:25 PM).

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

***The following matters were discussed in Executive Session:***

- Delaware River Tubing  
Operating without site plan compliance-**Status Quo**
- Clown Farm  
Trial date has been changed to Wednesday, April 17<sup>th</sup> at 9 AM.
- Joint Court  
No Update
- Penn East  
New Registration needed for Intervenors.

- Shared Service

No update

- Dump Day Volunteer

Will move forward with the volunteer but no power tools are allowed.

Mayor Garay noted that Environmental Commission Chair Jay Arancio will be attending the March 27<sup>th</sup> Work Shop Meeting to discuss Autumn Fest with the Township Committee.

Alexandria Township has organized a softball team for the “Strike Out for Hunger” charity softball game scheduled for May 4<sup>th</sup>.

**MOTION TO ADJOURN**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 9:25 PM.

**Roll Call: Aye: Garay, Pfefferle, Kiernan**

**Nay: None**

**Abstain: None**

**Motion Carried**

Meeting Adjourned at 9:25 PM.

**Respectfully Submitted:**

**Michele Bobrowski, CMC/RMC**

**Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of March 13, 2019 and certify that said Minutes were approved unanimously by the Township Committee on the 10<sup>th</sup> day of April 2019.

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Michelle Garay, Mayor