

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
July 8, 2020**

This meeting was advertised in The Hunterdon Democrat notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website (www.alexandrianj.gov) as required by the Open Public Meetings Act. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et, seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the State of New Jersey does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and the Township Committee scheduled July 8, 2020 will be held electronically only. Members of the public who wish to participate in the meeting may do so by calling 1-978-990-5000 and followed by meeting number Access Code: 333891 at 7:35 PM. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if executive session is required.

Meeting Called to order at 7:35 PM.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Twp. Atty. Dragan

ABSENT: None

ALSO PRESENT:

CFO Steinberg, DPW Foreman Heiser

FLAG SALUTE:

Mayor Plumer led the flag salute.

2020 BUDGET PUBLIC HEARING & ADOPTION:

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open the public hearing of the 2020 budget.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

As there was no public comment, Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close the public hearing of the 2020 budget.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the 2020 budget.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

ROLL CALL:

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Plumer	X			
X		Pfefferle	X			
	X	Kiernan	X			

OLD BUSINESS:

- Covid 19 Update

Mayor Plumer had no Covid-19 updates. Township Clerk/Administrator Bobrowski noted that Governor Murphy has issued a travel advisory effective 12:01 AM on Thursday, June 23rd. A policy has been put into place for employees that have travel plans in States that are impacted due to this advisory. Comm. Pfefferle asked if the Township Committee needs to approve policies that Township Clerk/Administrator Bobrowski is implementing. Township Clerk/Administrator Bobrowski advised that the implementation of policies for employees are a duty that Township Administrators throughout New Jersey do. Mayor Plumer noted that he will sit down with Township Clerk/Bobrowski before the August Township meeting to better define the job description and duties of an Administrator. Township Clerk/Administrator Bobrowski noted that Governor Murphy introduced Executive Order 163 today which is requiring face masks to be worn outdoors when social distancing cannot be maintained.

- Special Events Ordinance

Township Clerk/Administrator Bobrowski advised that Township Planner David Banisch is revising the draft ordinance based on feedback from the Land Use Board. The Land

Use Board met on May 21st to discuss the draft ordinance. Twp. Clerk/Administrator Bobrowski will follow up with the Land Use Board for an update as the Township Committee would like to move forward on the Ordinance.

- Barn Roof Grant

Township Clerk/Administrator Bobrowski submitted a grant to the Hunterdon County Planning Board on behalf of the Township to utilize County funds towards a new roof replacement for the park barn. The grant request was for \$120,000.00 and will be considered by the Hunterdon County Planning Board on July 27th.

- Court Agreement Updates

The Township will need to adopt an Ordinance to dissolve from the Joint Court. Comm. Kiernan will follow up with Frenchtown Mayor Brad Myhre regarding the revised court agreement that was approved by the Court Reps pertaining to court employee salaries and reimbursement.

NEW BUSINESS:

- Resolution 2020-073 Authorizing Ruth Mulligan, Substitute Court Administrator for the Joint Municipal Court of the Delaware valley to be Paid Retro in Accordance with Court Agreement

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2020-073 subject to the approved Court agreement.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2020-073 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING RUTH MULLIGAN, SUBSTITUTE COURT ADMINISTRATOR FOR THE JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY TO BE PAID RETRO IN ACCORDANCE WITH COURT AGREEMENT

WHEREAS, the Township of Alexandria is a member of the Joint Municipal Court of the Delaware Valley with Holland Township and Frenchtown Borough; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court required the services of a Substitute Court

Administrator in the absence of appointed Court Administrator; Jacqueline Signorile and Ruth Mulligan was appointed to this position on July 24, 2019 at \$20.76 an hour; and

WHEREAS, Township Court Representatives in December of 2019 agreed to pay Ruth Mulligan \$30.00 an hour and for her to be paid this hourly rate effective January 1, 2020; and

WHEREAS, on March 11, 2020 the Alexandria Township Committee passed Resolution 2020-065 providing Ruth Mulligan the approved hourly increase but the resolution did not stipulate that Ruth Mulligan was to be paid retro from January as agreed upon by the Township Court Representatives

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Alexandria, Hunterdon County, in the state of New Jersey that Ruth Mulligan is to be paid retro from January 1, 2020 of her increased hourly wage. Alexandria Township is the lead Township for payroll and will be compensated based on the calculated percentages for all three towns, effective upon adoption of this Resolution.

- Resolution 2020-083 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for Schaaf Road, Section III Project

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2020-083.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2020-083 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SCHAAF ROAD
SECTION III PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Alexandria Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor, Township Engineer and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Schaaf Road Section III-000106 to the New Jersey Department of Transportation on behalf of Alexandria Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Alexandria Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

- Resolution 2020-084 Refund of Transfer Liquor License 1001-22-001-005 from the Little York LLC to the Lily and the Stone LLC for a Person to Person and Place to Place Transfer

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2020-084.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2020-084 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REFUND OF TRANSFER OF LIQUOR LICENSE 1001-33-001-005 FROM THE LITTLE YORK LLC TO THE LILY AND THE STONE, LLC FOR A PERSON TO PERSON AND PLACE TO PLACE LICENSE

WHEREAS, a payment in the amount of \$200.00 (check # 2821) was received from Jeffrey Campisi, Esq. of Sharkey & Campisi Attorneys at Law on behalf of his clients for a liquor license transfer from the Little York LLC to The Lily and The Stone LLC, and;

WHEREAS, the purchase of liquor license 1001-33-001-005 has been cancelled/terminated per a letter dated June 8 2020 from Jeffrey Campisi, Esq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Jeffrey Campisi, Esq. of Sharkey & Campisi in the amount of \$200.00 due to the cancellation/termination of said transfer of liquor license.

- Township Insurance Renewal

The Township Committee will invite Groendyke Associates to the August 26th Township meeting to discuss Township options for the 2021-2024 insurance renewal period. Comm. Pfefferle noted that he would like to see the Township also look into a new insurance risk management company as Groendyke Associates has only come to one

Township meeting at the request of the Township Committee a few years ago and that they have not been a presence to the Township. DPW Foreman Heiser and Township Clerk/Administrator Bobrowski informed the Township Committee that both Statewide Insurance and Groendyke Associates are very active with the Township and its employees. Both conduct safety meetings and safety trainings periodically for Township employees.

ENGINEER'S REPORT:

Township Committee reviewed the attached Engineer's report from Township Engineer Decker.

APPROVAL OF MINUTES:

- May 13, 2020 Township Committee
- May 27, 2020 Township Budget/Workshop
- May 13, 2020 Executive Session
- May 27, 2020 Executive Session
- June 10, 2020 Township Committee
- June 10, 2020 Executive Session
- June 24, 2020 Township Committee
- June 24, 2020 Executive Session

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

The County will be closing Route 519 in Mt. Pleasant between Stamets Road and Rick Road for approximately three months due to a bridge replacement beginning July 27th.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. **(8:30 PM)**

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
 2. The general nature of the subject matter to be discussed is as follows:
 - A confidential or excluded matter under Federal or State Law or Court Rule.
 - A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - A matter constituting an unwarranted invasion of an individual's privacy rights.
 - Collective Bargaining Agreement or negotiation of the Agreement.
DPW Contract
 - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
Delaware River Tubing
Penn East Pipeline Co. LLC v. Kroese, et. al.
 - Matters falling within the attorney-client privilege.
Beneduce Vineyards
 - Personnel matters involving a specific employee or officer of the Township.
CFO Position
Jennifer Houck
 - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
 3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.
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Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (10:11 PM).

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the July 8, 2020 bill list.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

The following matters were discussed in Executive Session:

- Delaware River Tubing

Continuing to operate in violation of the Governor's Executive Orders. Township is continuing to receive complaints from passerby's regarding the lack of social distancing and the use of face coverings. Site plan violations are continuing when the business is in operation. There are more than 120 cars parking in the lot and cars are seen parking on the grass and curb.

- Penn East

No update

- Beneduce Vineyards

A survey will go out to residents in the vicinity of Beneduce Vineyards to determine concerns/issues they may experience firsthand. The Township would like the CADB to rule on the issues concerning music/noise and traffic. The Township is requesting Beneduce to provide one quiet weekend a month with no outdoor music.

- CFO Position

Matter to Stay in Executive Session

- Union Contract

Matter to Stay in Executive Session

- Jennifer Houck, Deputy Clerk

Matter to Stay in Executive Session

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 10:13 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:13 PM.

Respectfully Submitted:
Michele Bobrowski, CMC/RMC
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of July 8, 2020 and certify that said Minutes were approved by the Township Committee on the 12th day of August 2020.

Gabe Plumer, Mayor