

ALEXANDRIA TOWNSHIP COMMITTEE
2017 Re- Organization Meeting
AGENDA
January 4, 2017

This meeting was advertised in the Hunterdon County Democrat and notice posted in the Alexandria Township Municipal Offices as required by the Open Public Meetings Act.

Called to order by Twp. Administrator/Municipal Clerk Michele Bobrowski at ____ PM.

ROLL CALL: Committeewoman Garay, Committeeman Pfefferle, Committeeman Abraham and Attorney Dragan

FLAG SALUTE:

- Municipal Clerk to administer the Oath of Office to Committeewoman Garay for a 3-year term
- Municipal Clerk calls for a nomination for Mayor
- Mayor makes the following appointments:
 - Deputy Mayor
 - Personnel Appointments for each Committee Member

DPW Oversight & Financial Oversight-Comm. Pfefferle
 Board of Health & Environmental Commission.-Comm. Garay
 Park & Rec & Personnel Liaison-Comm. Abraham

VARIOUS APPOINTMENTS BY THE TOWNSHIP COMMITTEE

PLEASE NOTE:

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as attend a Sexual Harassment/Ethics Seminar sponsored by Statewide Insurance Company at a date to be determined. The Municipal Clerk will notify all employees and appointees of seminar date.

COMMISSION/BOARD APPOINTMENTS

Ag/Open Space.....	Frank Hahola	1 year term
Board of Adjustment.....	Dick Kimsey	4 year term
	Stuart Hutcheson	as a full member- 4 year term
Planning Board.....	Bill Fritsche	4 year term
	Jackie Freedman	as a full member and EC Rep. 4 year term
	Mike Giannone	as a Class 2 Employee-1 year term
	Michele Garay	1 year Mayor's Designee
	Paul Abraham	1 year Mayor
Environmental Commission	Jackie Freedman	as a full member -3 year term
	Frank Guenther	as an Alt. # 2 member -2 year term
Park/Rec.....	Brietta Ihling	as a full member-5 year term
Perc Test Witness.....	Harry Fuerstenberger	1 year term
	Sonya Sellers	1 year term
Zoning Officer.....	Mike Mullin	1 year term
Representatives to Court.....	Paul Abraham	1 year term
	Chris Pfefferle	1 year term

SELF- INSURANCE FUND COMMISSIONER

Michele Bobrowski.....1 year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Michele Bobrowski1 year term

DOG WARDEN

Animal Control and Investigative Services, by contract

BOARD OF HEALTH

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

Motion to approve appointments

DESIGNATE OFFICIAL NEWSPAPER

- Hunterdon County Democrat
- Star Ledger – Alternate Daily
- Courier News –Alternate Daily
- Express Times-Alternate Daily
- Trenton Times-Alternate Daily

SET DATE AND TIME FOR 2017 TOWNSHIP COMMITTEE MEETINGS

Second Wednesday of each month at 7:35 PM

BANKS FOR DEPOSITORIES

- Fulton Bank
- Bank of America
- TD Bank
- PNC Bank
- Riegel Federal Credit Union
- Northfield Bank
- Investors Bank

LOCATION FOR POSTING NOTICES

Alexandria Township Municipal Office and Official Township website:
www.alexandriagov.nj

Motion to approve above

ANNUAL RESOLUTIONS

- Resolution 2017-001 Open Public Meetings Act *
- Resolution 2017-002 Official Newspaper *
- Resolution 2017-003 Notice of Meeting *
- Resolution 2017-004 Social Security Agent *
- Resolution 2017-005 Assessment Search Agent *
- Resolution 2017-006 Tax Collector’s Refund Policy *
- Resolution 2017-007 Interest Rates on Delinquent Taxes *
- Resolution 2017-008 Grace Period for Taxes *
- Resolution 2017-009 Filing of Appeals *
- Resolution 2017-010 Cash Management Plan *
- Resolution 2017-011 Drug Free Work Place *
- Resolution 2017-012 Civil Rights Policy *

**Consent Agenda*

All items listed with an asterisk “” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*



INSURANCE

- Resolution 2017-013 Appointment of Fund Commissioner
- Resolution 2017-014 Appointment of Risk Management Consultant

Motion to approve above Resolutions

PROFESSIONAL SERVICES

- **The Township Committee makes the following appointments:**
 - Engineer** –Christian M. Kastrud, PE, CME
 - Auditor** – William Colantano, CPA
 - Planner** – David Banisch, of Banisch & Associates
 - Bond Counsel** – Anthony Pannella, Esq., Wilentz, Goldman, Spitzer
 - Municipal Attorney** – Sharon Dragan, Esq., Mason, Griffin & Pierson
 - Tax Appeal Attorney**- Martin Allen, Esq. DiFrancescoBateman
 - Board of Adjustment**-William J. Gianos, Gianos & Phillips, LLC
 - Special COAH Counsel**-Jonathan E. Drill, Esq.
 - Labor Counsel**-Matthew J. Giacobbe Esq., Cleary, Giacobbe, Alfieri, Jacobs, LLC
 - Litigation Attorney**-Joe Tauriello, Esq. Mason, Griffin & Pierson

- Resolution 2017-015 Professional Services for 2017**
- Resolution 2017-016 Appointing Township Planner**
- Resolution 2017-017 Appointing Township Engineer**
- Resolution 2017-020 Appointing Township Attorney**
- Resolution 2017-021 Appointing Township Tax Attorney**

Resolution 2017-022 Appointing Township Auditor
Resolution 2017-023 Appointing Special COAH Counsel
Resolution 2017-025 Appointing Bond Counsel
Resolution 2017-026 Appointing Labor Attorney
Resolution 2017-030 Appointing Litigation Counsel

Motion to Approve above Resolutions

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

Resolution 2017-019 Court Judge
Resolution 2017-024 Prosecutor
Resolution 2017-027 Municipal Public Defender
Resolution 2017-028 Zoning Officer
Resolution 2017-029 Phoenix Professional Agreement

2017 Temporary Budget

Resolution 2017-018-Temporary Budget/Debt Service

Motion to approve Temporary Budget for 2017

ANNOUNCEMENTS

The Alexandria **Board of Health** will *re-organize* at 7:15 PM, Wednesday, January 4, 2017 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. The regular monthly meeting will begin at 7:30 PM on January 4, 2017.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:15 PM, Wednesday, January 4, 2017 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Planning Board** will *re-organize* at 7:30 PM, January 19, 2017, at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Board of Adjustment** will *re-organize* at 7:15 PM, Thursday, January 5, 2017 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 19, 2016 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 17, 2017 at the Alexandria Municipal Offices, 242 Little York Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

COMMENTS FROM THE FLOOR: *Limited due to time constraints*

MOTION TO ADJOURN

Meeting Adjourned at _____PM.