

ALEXANDRIA TOWNSHIP COMMITTEE
2018 Re- Organization Meeting
AGENDA
January 3, 2018

This meeting was advertised in the Hunterdon County Democrat and notice posted in the Alexandria Township Municipal Offices as required by the Open Public Meetings Act.

Called to order by Twp. Administrator/Municipal Clerk Michele Bobrowski at ____ PM.

ROLL CALL: Committeewoman Garay, Committeeman Pfefferle, Committeeman Kiernan, Twp. Engineer Decker and Twp. Attorney Dragan

FLAG SALUTE:

- Municipal Clerk to administer the Oath of Office to Committeewoman Kiernan for a 3-year term
- Municipal Clerk calls for a nomination for Mayor
- Mayor makes the following appointments:
 - Deputy Mayor
 - Personnel Appointments for each Committee Member

VARIOUS APPOINTMENTS BY THE TOWNSHIP COMMITTEE

PLEASE NOTE:

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as attend a Sexual Harassment/Ethics Seminar sponsored by Statewide Insurance Company at a date to be determined. The Municipal Clerk will notify all employees and appointees of seminar date.

SELF- INSURANCE FUND COMMISSIONER

Michele Bobrowski.....1 year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Michele Bobrowski1 year term

DOG WARDEN

St. Herbert's, by contract

BOARD OF HEALTH

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

Motion to approve appointments

DESIGNATE OFFICIAL NEWSPAPER

Hunterdon County Democrat
Star Ledger – Alternate Daily
Courier News –Alternate Daily
Express Times-Alternate Daily
Trenton Times-Alternate Daily

SET DATE AND TIME FOR 2018 TOWNSHIP COMMITTEE MEETINGS

Second Wednesday of each month at 7:35 PM

BANKS FOR DEPOSITORIES

Fulton Bank
Bank of America
TD Bank
PNC Bank
Riegel Federal Credit Union
Northfield Bank
Investors Bank

LOCATION FOR POSTING NOTICES

Alexandria Township Municipal Office and Official Township website:
www.alexandriagov.nj

Motion to approve above

ANNUAL RESOLUTIONS

- Resolution 2018-001 Open Public Meetings Act *
- Resolution 2018-002 Official Newspaper *
- Resolution 2018-003 Notice of Meeting *
- Resolution 2018-004 Social Security Agent *
- Resolution 2018-005 Assessment Search Agent *
- Resolution 2018-006 Tax Collector’s Refund Policy *
- Resolution 2018-007 Interest Rates on Delinquent Taxes *
- Resolution 2018-008 Grace Period for Taxes *
- Resolution 2018-009 Filing of Appeals *
- Resolution 2018-010 Cash Management Plan *
- Resolution 2018-011 Drug Free Work Place *
- Resolution 2018-012 Civil Rights Policy *

**Consent Agenda*

All items listed with an asterisk “” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

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INSURANCE

Resolution 2018-013 Appointment of Fund Commissioner
Resolution 2018-014 Appointment of Risk Management Consultant

Motion to approve above Resolutions

PROFESSIONAL SERVICES

- **The Township Committee makes the following appointments:**
 - Engineer** –Thomas Decker, P.E.
 - Auditor** – William Colantano, CPA
 - Planner** – David Banisch, of Banisch & Associates
 - Bond Counsel** – Anthony Pannella, Esq., Wilentz, Goldman, Spitzer
 - Municipal Attorney** – Sharon Dragan, Esq., Mason, Griffin & Pierson
 - Tax Appeal Attorney**- Martin Allen, Esq. DiFrancescoBateman
 - Board of Adjustment**-William J. Gianos, Gianos & Phillips, LLC
 - Special COAH Counsel**- Jonathan E. Drill, Esq.
 - Labor Counsel**-Matthew J. Giacobbe Esq., Cleary, Giacobbe, Alfieri, Jacobs, LLC
 - Litigation Attorney**-Joe Tauriello, Esq. Mason, Griffin & Pierson

- Resolution 2018-015 Professional Services for 2018**
- Resolution 2018-016 Appointing Township Planner**
- Resolution 2018-017 Appointing Township Engineer**
- Resolution 2018-020 Appointing Township Attorney**
- Resolution 2018-021 Appointing Township Tax Attorney**
- Resolution 2018-022 Appointing Township Auditor**
- Resolution 2018-023 Appointing Special COAH Counsel**
- Resolution 2018-024 Appointing Board of Adjustment Attorney**
- Resolution 2018-025 Appointing Bond Counsel**
- Resolution 2018-026 Appointing Litigation Counsel**
- Resolution 2018-027 Appointing Labor Attorney**

Motion to Approve above Resolutions

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

- Resolution 2018-028 Township Administrator**
- Resolution 2018-029 Municipal Public Defender**
- Resolution 2018-030 Zoning Officer**
- Resolution 2018-031 Township Prosecutor**
- Resolution 2018-032 Appointment of Registrar**
- Resolution 2018-033 Appointment of Deputy Registrar**

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

Open Space Advisory Committee
Land Use
Perc Test Witness
Representative to Joint Municipal Court
Environmental Commission
Park & Recreation

2018 Temporary Budget

Resolution 2018-018-Temporary Budget
Resolution 2018-019 Temporary Debt Service

Motion to approve Temporary Budget for 2018

ANNOUNCEMENTS

The Alexandria **Board of Health** will *re-organize* at 7:15 PM, Wednesday, January 3, 2018 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. The regular monthly meeting will begin at 7:35 PM on January 3, 2018.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:15 PM, Wednesday, January 3, 2018 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Land Use** will *re-organize* at 7:30 PM, Thursday, January 18, 2018 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately after.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 16, 2018 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 9, 2018 at the Alexandria Municipal Offices, 242 Little York Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

COMMENTS FROM THE FLOOR: *Limited due to time constraints*

MOTION TO ADJOURN

Meeting Adjourned at _____PM.