

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
AGENDA  
February 12, 2020**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in  
the  
Alexandria Township Municipal Offices and the Alexandria Township Website,  
(www.alexandrianj.gov) as required by the Open Public Meetings Act.  
Meeting Called to order at \_\_\_\_\_ PM

**ROLL CALL:** Committeeman Plumer, Committeeman Pfefferle, Committeeman Kiernan,  
Twp. Attorney Dragan

**FLAG SALUTE:**

**TOWNSHIP COMMITTEE OVERSIGHT REPORTS:**

**OLD BUSINESS:**

- Barn Roof Discussion
- Auction of Township Properties
- Ordinance 2020-1 An Ordinance to Amend the Code of the Township of Alexandria by Amending Chapter 53 Affordable Housing and Chapter 115 Land Use, Establishing Requirements for Affordable Accessory Apartments in the Township of Alexandria-**2nd Reading**

**NEW BUSINESS:**

- PFAS/NJ DEP Meeting-Site Remediation Program
- School Board Elections

**CONSENT AGENDA:**

All items listed with an asterisk on the agenda "\*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda

- 2020-032 Catchings Bond Release \*
- 2020-43 Alt. Municipal Prosecutor Appointment \*
- 2020-044 Interim Municipal Court Administrator Appointment \*
- 2020-045 Appointment of Public Agency Compliance Officer \*
- 2020-046 Authorizing to Hire Julie Kosakowski as a Substitute Court Administrator for the Joint Municipal Court of the Delaware Valley \*

- 2020-047 Hiring Pam Williamson as a Bookkeeper for Joint Municipal Court of the Delaware Valley \*
- 2020-050 Authorizing Cancellation of Municipal Certificate of Sale for B-21, L-39.03, 30 Sky Manor Road, John LP Lefgren
- 2020-051 Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder for B-21, L-39.03 for 30 Sky Manor Road
- 2020-052 Fix the Salaries of the Various Officers and Employees for the Year 2020
- 2020-53 Authorizing Affidavit of Lost Letter of Credit-Kiser Enterprises, LLC (Pond View Estates), B-10, L-17

Motion/Roll Call

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- 2020-048 2020 Budget Appropriation Transfer # 1
- 2020-049 Temporary Emergency Appropriation

**ENGINEER'S REPORT:**

**APPROVAL OF MINUTES:**

- December 11, 2019 Township Committee
- December 11, 2019 Township Executive Session
- December 17, 2019 Special Executive
- December 30, 2019 Special Township
- December 9, 2019 Special Township
- January 22, 2020 Township Committee
- January 22, 2020 Executive Session

**BILL LIST:**

**PUBLIC COMMENT ON GENERAL MATTERS:**

**CORRESPONDENCE/ANNOUNCEMENTS:**

- ALEXANDRIA TOWNSHIP CELEBRATES NJ LOCAL GOVERNMENT WEEK ON APRIL 23<sup>rd</sup>- SAVE THE DATE:

Alexandria Township will be joining cities throughout the state in celebrating NJ Local Government Week April 19<sup>th</sup>-25<sup>th</sup>.

Because local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents, it is important that residents understand

how their local government operates, the services it provides, and the importance of their active involvement.

NJ Local Government Week is an opportunity to help our residents become more informed about the many services the Township provides. The Township is excited about this year's activities and hope to engage students, residents, and senior citizens.

Events planned will be held on Thursday, April 23<sup>rd</sup> from 5:00 PM to 7:00 PM at the Municipal Offices. The Township Staff and Township Committee will be available to meet with residents to answer questions and address concerns. Additional activities will be posted on the Township website as they are made available

NJ Local Government Week, sponsored by the NJ State League of Municipalities, is a weeklong celebration that raises awareness about the importance of municipal government and its daily impact on residents.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- A confidential or excluded matter under Federal or State Law or Court Rule.
- A matter involving information that may impair the Township's rights to receive funds from the United States Government.
- A matter constituting an unwarranted invasion of an individual's privacy rights.
- Collective Bargaining Agreement or negotiation of the Agreement.
- Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.  
**Peacefield Management**
- Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.  
**Delaware River Tubing**

**Penn East Pipeline Co. LLC v. Kroese, et. al.**

  X   Matters falling within the attorney-client privilege.  
**Beneduce Vineyards**

       Personnel matters involving a specific employee or officer of the Township.

       Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

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**MOTION TO ADJOURN**

# January 2020 Road Report

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## *Snow & Salt;*

1/6/2020 Plow & Salt 2 AM start (crew)

1/7/2020 Salt 8 PM (3 guys)

1/18/2020 Plow & Salt 11AM- 11:130PM (Crew + Part-time)

1/19/2020 Greg a road check. Salt 7AM (2 guys)

1/26/2020 Salt 4 AM (3 guys) rain froze over

## *Roads;*

Washed trucks and equipment after storms

Graded dirt roads, complaints about sharp and pointed rocks putting holes in tires.

Started GPS mapping of inlets, outfalls, basins, detention ponds, Etc. This is a free mapping app. Compliments of the state for now.

Filling potholes with cold.

Cleaning outlets of pipes with the backhoe.

Cleaned up trees and branches around the township.

Cleaning off catch basin lids before the rain.

Cleaned shop for rabies clinic on Jan. 25

Called for trees down on Rick Rd. 1/12/2020

## *Parks;*

Collected garbage 1 time.

Fixed Alexandria sign at the entrance of the park.

Fastened Grate on top of catch basin in the retention pond by the small baseball field.

## *Maintenance;*

Oil changes and preventive maintenance on 3 trucks.

Finished # 52 lighting.

Changed front backhoe tires.

Put a cutting edge on the loader.

Fixed one leaking cylinder on the grader, more to go.

Tires on the ½ interstate roadside mower.

Federal inspection on Truck #6 revealed broken leaf springs on the rear.

**RESOLUTION # 2020-32 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING RELEASE OF A DRIVEWAY BOND FOR FRANK CATCHINGS, B-21, LOT 38.18**

**WHEREAS**, Frank Catchings filed correspondence with the Township of Alexandria ("Township") dated November 8, 2019 requesting the release of \$1000.00 for a driveway bond for B-21, L-38.18; and

**WHEREAS**, according to the Township's records, the total amount being held in escrow per the recommendation of the Township Engineer is \$1000.00; and

**WHEREAS**, the Township's Building Department issued a Certificate of Occupancy for B-21, L-38.18 on July 1, 2016. Township Engineer Decker made an inspection to the driveway and recommends the release of the driveway bond;

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 8th day of January, 2020 as follows:

1. As of January 8, 2020, the amount being held in escrow for a driveway bond for B-21, L-38.18 is \$1,000.00.
2. Township Engineer Decker has made an inspection to the driveway and recommends the release of the driveway bond per an email dated November 13, 2019.
3. The Chief Finance Officer has attached his signature certifying the availability of funds are available.
4. This Resolution shall take effect immediately.

ATTEST:

\_\_\_\_\_  
Gabe Plumer, Mayor

\_\_\_\_\_  
Michele Bobrowski, RMC/CMC  
Township Clerk

1. Resolution 2020-32 the Alexandria Township Chief Financial Officer certifies that the additional monies of
2. \$ 1000.00 for the Escrow of Frank Catchings
3. These funds are available to be released to the professional out of Account # 15-204-56-133-003.

\_\_\_\_\_  
Ulrich Steinberg, CFO

Dated: \_\_\_\_\_

**RESOLUTION 2020-044 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE  
OF NEW JERSEY APPOINTMENT OF INTERIM MUNICIPAL COURT ADMINISTRATOR  
1/2/2020 to 1/2/2021**

**WHEREAS**, Ms. Jacqueline Signorile was hired on January 2, 2018 as the Joint Court of the Delaware Valley Municipal Court Administrator; and

**WHEREAS**, Ms. Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A. 2B:12-11(e) since she was hired January 2, 2018 and does not hold a Municipal Court Administrator certificate; and;

**WHEREAS**, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one (1) year commencing on the date of the appointment January 2, 2018; and

**WHEREAS**, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be re-appointed as a municipal court administrator, on an interim basis, for two (2) subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the Municipal Court Administrator is currently enrolled in the certification program and needs additional time to complete that program."

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey, that it hereby appointed Jacqueline Signorile as Interim Municipal Court Administrator for a one-year term commencing January 2, 2020 and ending January 2, 2021.

**CERTIFICATION**

I, Michele Bobrowski, clerk of the Township of Alexandria do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly adopted by the Township Committee at a regular Township Committee meeting held on February 12, 2020.

In **WITNESS WHEREOF** I have hereunto set my hand and affixed the seal of said Township of Alexandria.

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Michele Bobrowski, CMC/RMC

**RESOLUTION 2020-045 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-3.3, requires each Public Agency to designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Governing Body of the Township of Alexandria desires to appoint a Public Agency Compliance Officer; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

*Michele Bobrowski*  
*Public Agency Compliance Officer*  
*Term: 1/1/2020 - 12/31/2020*

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Gabriel Plumer, Mayor

ATTEST: February 12, 2020

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Michele Bobrowski, CMC/RMC

Municipal Clerk

**RESOLUTION 2020-046 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING TO HIRE JULIE KOSAKOWSKI AS A SUBSTITUTE COURT ADMINISTRATOR FOR THE JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY**

**WHEREAS**, the Township of Alexandria is a member of the Joint Municipal Court of the Delaware Valley with Holland Township and Frenchtown Borough; and

**WHEREAS**, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

**WHEREAS**, the Municipal Court requires the services of a Substitute Court Administrator in the absence of appointed Court Administrator; Jacqueline Signorile and

**WHEREAS**, Alexandria Township is the lead agency and will issue payroll and bill each Township accordingly, and

**WHEREAS**, the salary for this position is \$ 40.00 per hour flat rate to be compensated based on the calculated percentages for all three towns.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Alexandria, Hunterdon County, in the State of New Jersey that Julie Kosakowski is hired as Substitute Court Administrator for the Joint Municipal Court of the Delaware Valley at an hourly rate of \$ 40 per hour, flat rate, to be compensated based on the calculated percentages for all three towns, effective upon adoption of this Resolution.

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Gabriel Plumer, Mayor

ATTEST: February 12, 2020

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Michele Bobrowski, CMC/RMC  
Municipal Clerk

**RESOLUTION 2020-047 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
HIRING PAM WILLIAMSON AS BOOKEEPER FOR JOINT MUNICIPAL COURT OF THE DELAWARE VALLEY**

**WHEREAS**, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Borough; and

**WHEREAS**, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

**WHEREAS**, the Municipal Court requires the services of a Bookkeeper; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Alexandria, Hunterdon County, in the State of New Jersey that Pam Williamson is hired as Bookkeeper for the Joint Municipal Court of the Delaware Valley at a rate of \$120 per month (4 hours at \$30.00 per hour) to be split evenly among the three towns.

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Gabriel Plumer, Mayor

ATTEST: February 12, 2020

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Michele Bobrowski, CMC/RMC  
Municipal Clerk

**RESOLUTION 2020-048 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE  
OF NEW JERSEY 2020 BUDGET APPROPRIATION TRANSFER #1**

**WHEREAS**, various 2019 bills have been presented for payment this year, which bills represent obligations of the fiscal year 2019 and were not covered by order number and/or recorded at the time of transfers between the 2019 Budget in the last two months of 2019; and

**WHEREAS**, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2020 Budget Appropriation Reserves as follows:

	FROM	TO
Road Maintenance OE	\$ 7,500.00	
Employee Group Insurance	15,000.00	
Public Health OE		<u>\$22,500.00</u>
<b>Total</b>	<b>\$22,500.00</b>	<b>\$22,500.00</b>
Roll Call		

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Plumer				
		Pfefferle				
		Kiernan				

Township of Alexandria

By: \_\_\_\_\_

Gabe Plumer, Mayor

Certified to be a true copy of a Resolution adopted on February 12, 2020

By: \_\_\_\_\_

Michele Bobrowski, RMC/CMC Township Clerk

RESOLUTION 2020-049 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

**2020 TEMPORARY EMERGENCY APPROPRIATION**

**WHEREAS**, N.J.S. 40:A4-20 provides that a Temporary Emergency Appropriation may be passed after the 31<sup>st</sup> day of the fiscal year, and

**WHEREAS**, it is required that any amounts expended from the appropriations contained in this resolution be included in the budget as adopted under the correct headings, and

**WHEREAS**, the appropriations funded in this resolution represent roughly one half or 50% of the 2019 adopted appropriation unless noted by an asterisk, (Pension payments, Debt payments, and insurance payments may exceed 50% as these expenses must be paid in full by due dates).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following Temporary Emergency Appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

2020 Temporary Emergency Appropriation

Account	Description	Amount
01-201-20-100-010	Mayor and Council: S&W	6,630.00
01-201-20-100-020	Mayor and Council: OE	1,500.00
01-201-20-110-010	Municipal Clerk: S&W	52,500.00
01-201-20-110-020	Municipal Clerk: OE	18,000.00
01-201-20-111-010	Administrator: S&W	6,630.00
01-201-20-115-020	MUNICIPAL WEB SITE	3,000.00
01-201-20-120-010	Financial Admin: S&W	35,700.00
01-201-20-130-020	Financial Admin: OE	12,250.00
01-201-20-135-010	Rev Admin (Tax Col.): S&W	15,250.00
01-201-20-135-020	Rev Admin (Tax Col.): OE	6,000.00
01-201-20-150-010	Tax Assessment: S&W	17,850.00
01-201-20-150-020	Tax Assessment: OE	1,000.00
01-201-20-155-020	Legal Serv (Lgl Dept): OE	61,500.00
01-201-20-170-020	Agricultural Commission	250.00
01-201-20-175-020	Historical Commission Other Expense	250.00
01-201-21-165-020	Engineering Services: OE	17,500.00
01-201-21-180-010	Land Use Board: S&W	7,500.00
01-201-21-180-020	Land Use Board : OE	3,750.00
01-201-22-195-010	Construction Official (BUILDING DEPT)	46,500.00
01-201-22-195-020	Construction Official: OE	11,000.00
01-201-22-200-010	Zoning Officer: S&W	5,100.00
01-201-22-200-020	Zoning Officer: OE	250.00
01-201-23-210-020	General Liability Insurance OE	75,000.00
01-201-23-215-020	Worker Compensation Insurance	38,000.00
01-201-23-220-020	Employee Group Insurance	106,000.00

01-201-23-225-020	Unemployment Insurance	3,500.00
01-201-25-201-020	COAH	2,500.00
01-201-25-252-010	Emergency Management: S&W	1,950.00
01-201-25-252-020	Emergency Management: OE	50.00
01-201-25-256-020	Fire Hydrants	440.00
01-201-25-265-010	FIRE PREVENTION S& W	4,150.00
01-201-25-265-020	FIRE PREVENTION O/E	550.00
01-201-25-275-010	Munic. Prosecutor's Office: S&W	4,000.00
01-201-26-290-010	Road Maintenance: S&W	225,000.00
01-201-26-290-020	Road Maintenance: OE	60,000.00
01-201-26-291-020	Snow Removal	35,000.00
01-201-26-305-010	Solid Waste Collection(Recycling): S&W	4,350.00
01-201-26-305-020	Solid Waste Collection: OE	15,000.00
01-201-26-310-010	Buildings and Grounds: S&W	3,000.00
01-201-26-310-020	Buildings and Grounds: OE	3,750.00
01-201-27-330-010	Pub Health (Bd of Health): S&W	2,000.00
01-201-27-330-020	Pub Health (Bd of Health): OE	2,500.00
01-201-27-335-020	Environmental Commission: OE	1,000.00
01-201-27-360-020	Ageing Services	500.00
01-201-28-376-020	Celebration of Public Events OE	2,500.00
01-201-31-430-020	Electricity	6,750.00
01-201-31-435-020	Street Lighting	3,250.00
01-201-31-440-020	Telephone (exclude equip acq)	3,650.00
01-201-31-460-020	Diesel and Gasoline Fuel	12,500.00
01-201-31-461-020	Propane	3,750.00
01-201-36-471-020	Pension	85,417.00
01-201-36-472-020	SOCIAL SECURITY	35,700.00
01-201-36-473-020	DCRP EMPLOYER SHARE	4,250.00
01-201-43-490-010	Municipal Court: S&W	35,000.00
01-201-43-490-020	Municipal Court: OE	8,750.00
01-201-43-495-010	Public Defender Salaries and Wages	750.00
01-201-45-930-000	Interest on Bonds	55,000.00
01-201-41-700-065	Agri - Tourism Grant	11,250.00
01-201-41-700-066	Agri - Tourism Grant - Matching Funds	1,125.00
01-201-41-700-064	Clean Communities Grant	19,350.98

2020 Temporary Emergency Total

\$1,207,142.98

**RESOLUTION 2020-050 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE FOR B-21, L-39.03 30 SKY MANOR ROAD, JOHN LP LEFGREN**

**WHEREAS**, Certificate of Sale 2016-003 was issued to Alexandria Township for delinquent 2015 taxes on Block 21, lot 39.03, 30 Sky Manor Road, assessed to John LP Lefgren, at a tax sale held on November 18<sup>th</sup>, 2016; and,

**WHEREAS**, the now assessed owner, Mr. Doug Hulse, have redeemed Certificate 2016-003 by paying the full amount of the delinquency.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Municipal Clerk of the Municipality of Alexandria Township are hereby authorized to endorse Certificate of Sale 2016-003 for cancellation.

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Gabriel Plumer, Mayor

ATTEST: February 12, 2020

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Michele Bobrowski, CMC/RMC  
Municipal Clerk

**RESOLUTION 2020-051 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE TO AN OUTSIDE LIENHOLDER FOR B-21, L-39.03 FOR 30 SKY MANOR ROAD**

**WHEREAS**, at the Municipal Tax Sale held on September 27, 2011 a lien was sold on Block 21 Lot 39.03, also known as 30 Sky Manor Road for unpaid 2010 Taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 2011-09, was sold to U.S. Bank Cust/EMP IV, CAP ONE for a 0% redemption fee and a \$100.00 premium; and,

**WHEREAS**, Mr. Dough Hulse, property owner has effected redemption of Tax Sale Certificate 2011-09 in the amount of \$22,159.03.

**NOW, THEREFORE, BE RESOLVED**, that the Treasurer be authorized to issue a check in the amount of \$22,159.03, payable to U.S. Bank Cust/EMP IV, CAP ONE, 50 S 15<sup>th</sup> St., Suite 1950, Philadelphia, PA 19102-2513 for the redemption of Tax Sale Certificate 2011-09.

**BE IT FURTHER RESOLVED**, as per N.J.S.A. 54:5-33, the premium will not be reimbursed due to the expiration of the five year period.

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Gabriel Plumer, Mayor

ATTEST: February 12, 2020

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Michele Bobrowski, CMC/RMC  
Municipal Clerk

RESOLUTION 2020-052 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND  
EMPLOYEES FOR THE YEAR 2020

Township Committeemen	\$ 4,394.88
Township Clerk	\$ 57,706.08
	\$ 222.22 Special Mtg.
Deputy Clerk	\$ 40,905.12
Township Administrator	\$ 13,266.72
Chief Financial Officer	\$ 36,418.08
Asst. CFO	\$ 35.79 per hour
Finance Assistant	\$ 23.01 per hour
Tax Assessor	\$ 34,769.28
Tax Collector	\$ 27,610.80
Zoning Officer	\$ 9,843.36
Registrar of Vital Statistics	\$ 1823.52
Deputy Registrar	\$ 353.50
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 20.45 per hour
	Plus \$217.57 per meeting
Land Use Board Administrative Stipend	\$231.23 a month
Board of Health Secretary	\$ 2,177.04
Dog Warden	Per Contract
Office Cleaning	\$ 5,713.44
Emergency Mgmt.911 Coordinator	\$ 3,207.60
Office Help	\$ 10.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Seasonal Snow Plow Operator	\$ 25.25 per hour
Seasonal Park Help	\$ 15.15 per hour
Recycling Coordinator-PW	\$ 2,280.72
Recycling Coordinator -Office	\$ 2,280.72
Construction Official	\$ 52.92 per hour
Construction Sub-Code Official	\$ 46.76 per hour
Building Dept. Technical Assistant	\$ 19.21 per hour
Plumbing Sub-Code Official	\$ 52.92 per hour
Electrical Sub-Code Official	\$ 44.29 per hour
Electrical Inspector	\$ 39.23 per hour
Fire Sub-Code Official	\$ 46.76 per hour
Fire Inspector	\$ 46.76 per hour
Fire Prevention	\$ 346.79
COAH Housing Agent	\$ 1,250.00 a year

**Mileage Reimbursement**

**.575 per IRS publication**

ATTEST: February 12, 2020

\_\_\_\_\_  
Michele Bobrowski, Municipal Clerk, CMC/RMC

\_\_\_\_\_  
Gabe Plumer, Mayor

**RESOLUTION # 2020 – 53 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY AUTHORIZING AFFIDAVIT OF LOST LETTER OF CREDIT - KISER  
ENTERPRISES, LLC (POND VIEW ESTATES), BLOCK 10, Lot 17**

**WHEREAS,** a certain performance guarantee consisting of part cash and an Amendment to Standby Letter of Credit #S120011 dated September 25, 2008, issued by Skylands Bank in the face amount of \$95, 688.74 (the “Performance Guarantee”) was posted by Kiser Enterprises, LLC or “ Developer” for certain roadway/site improvements installed in connection with a subdivision approval obtained by Developer for property originally known as Block 10, Lot 17 on the official tax map of the Township of Alexandria and commonly known as “Pond View Estates”; and

**WHEREAS,** subsequent to the satisfactory installation of the aforesaid improvements, the Township Committee adopted Resolution # 2017-097 on November 8, 2017 authorizing the release of the Performance Guarantee, however, after an extensive records search, the Township has determined that the original Amendment to Standby Letter of Credit #S120011 (“Letter of Credit”) cannot be returned to the issuer because it was apparently lost or destroyed and the Township only has copies of same; and

**WHEREAS,** Skylands Community Bank, the original issuer, has since merged with Fulton Bank and Fulton Bank has advised that the original Letter of Credit may be cancelled via Affidavit of Lost Letter of Credit, the form of which is attached hereto as Exhibit A; and

**WHEREAS,** the Township attorney has reviewed and recommended for approval execution of the Affidavit of Lost Letter of Credit as proposed by Fulton Bank and the Township Committee is in agreement with same.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 12<sup>th</sup> day of February , 2020 as follows:

1. On behalf of the Township Committee, the Township Administration/Clerk and/or the Mayor, as appropriate, as hereby authorized to release and cancel the lost original Amendment to Standby Letter of Credit #S120011 issued by Skylands Bank now Fulton Bank by executing the form of Affidavit of Lost, Destroyed or Stolen Letter of Credit (“Affidavit”) presented by Fulton Bank.

2. A copy of the aforementioned and fully executed Affidavit shall be retained on file in the Township Clerk’s Office.

3. This Resolution shall take effect immediately.

ATTEST:

\_\_\_\_\_  
Michele Bobrowski,CMC/ RMC  
Township Clerk

\_\_\_\_\_  
Gabriel Plumer, Mayor