

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
December 14, 2016**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:38 PM.

ROLL CALL:

PRESENT: Comm. Garay, Comm. Abraham, Mayor Pfefferle, Attorney Dragan

ABSENT:

FLAG SALUTE:

The School Referendum to close Lester D. Wilson School and build an addition to the Alexandria Middle School to place the students there was defeated on December 13, 2016. The vote was 154-Yes/698-No.

COMMITTEE REPORTS:

- **ENVIRONMENTAL COMMISSION REPORT:**

Member Jackie Freedman was present and noted that Dr. Stephen Spayd from the NJ Department of Environmental Protection was a guest speaker at the November meeting. Dr. Spayd explained that historically 25% of the wells in Alexandria Twp. have arsenic. Biggest issue in Alexandria Township is arsenic and that 21% of the wells that have arsenic remediation still fail for arsenic. The Environmental Commission is going to put together an article in the annual mailing regarding arsenic.

- **FARMLAND/OPEN SPACE:**

Chair Fritsche was present and noted the possibility of 1 new application with 50 acres. CFO Hart was asked to provide the Township Committee with a balance of the Open Space monies. Township Clerk Bobrowski will follow up with CFO Hart.

- **PARK & RECREATION REPORT:**

Mayor Pfefferle read the minutes from the December 13th Park/Rec meeting. An Eagle Scout project was approved that will provide bike racks at the pavilion and the municipal bldg. A mini community day is being planned for June 10th by the Girl Scouts. A Girl Scout Gold Award was approved for doggie waste disposal containers to be built and placed around the park and painting the walking trail every quarter mile. DPW did aeration and will work on the basketball nets.

- **ROAD CHAIRMAN'S REPORT:**

Park maintenance:

- a) Garbage and Recycling
- b) Touched up the gravel driveway

Roadside mowing is finished for the season

Gravel Road Maintenance is ongoing

Installed speed limit and advisory signs on:

- a) Woolf Road- 35 m.p.h. (whole length) with 20 m.p.h. advisory
- b) Rick Road- added 2 speed limit signs, 40 m.p.h. Rick Rd. was posted in the past
- c) Senator Stout Road- 40 m.p.h. (whole length) with 20 m.p.h. advisory

Installed (1) drainage inlet at the intersection of Rick Rd. and Schoolhouse Rd.

- Tied into existing pipe system

Asphalt repairs on Schaaf Rd.

D.P.W. building:

- a) Installed a 5000 gal. concrete holding tank to collect the wash water from the wash bay
- b) Installed a new chimney and heater for the building

Converted the equipment from summer duties over to winter duties

- Salt spreaders and plows

Equipment maintenance is on going

Snow storms:

- Dec. 5 Lt. snow
- Dec. 11 Lt. snow

- **TOWNSHIP ADMINISTRATOR REPORT:**

Township Administrator/Clerk Bobrowski read the following report:

- 1.) Applied for a grant for 2 AED's at the park
- 2.) Attended a Park/Rec Meeting
- 3.) Attended a Environmental Commission Meeting
- 4.) Worked with the County OEM on In-kind Cost Tracking Spreadsheet for Hazard Mitigation Planning in 2015.
- 5.) Working with Park/Rec to secure grant monies to replace the walking bridge at the park
- 6.) Organized a Employee Meeting on December 1st
- 7.) Organized two digital scanning presentations for employees in November
- 8.) Working on a Sustainable NJ Grant for Alexandria Township's Green Team due February 2017.

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

1.) Park/Rec Member Katie Wigness asked about the AED's and thought the Township Committee couldn't have them at the park. The Township Committee noted that the insurance company is offering the grant and that they support having AED's at the park.

2.) The Alexandria Equestrian Association (AEA) presented the Township Committee with a check for the 3rd year in a row. The 1st year that AEA presented the Township with a check it was for \$3500.00 (\$1,800.00 in cash/\$5,300.00 in rentals was collected), 2nd year the Township Committee was presented with a check in the amount of \$7,500.00 (\$1,300.00 in cash/\$5,300.00 in rentals was collected), and this year the 3rd year the Township Committee is presented with a check in the amount of \$7,500.00 (\$2,500.00 in cash/\$10,000.00 in rentals was collected). The Township Committee offered a challenge to the AEA by them earning \$10,000.00 a year for 10 years to help offset the cost of a new roof. Along with presenting the Township Committee with these checks yearly, the AEA makes repairs at the barn and this year had a footing installed in the indoor arena.

NEW BUSINESS:

- Resolution 2016-090 Municipal Alliance Grant for Fiscal Year 2018
Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-090.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2016-090 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE GRANT FOR FISCAL YEAR 2018

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Alexandria, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR	\$ <u>20,777.00</u>
Cash Match	\$ <u>5,194.25</u>
In-Kind	\$ <u>15,582.75</u>
2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

- Resolution 2016-091 Tax Overpayment Refund B-21.04, L-18
Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-091.

Roll Call: Aye: Garay, Abraham, Pfefferle
Nay: None
Abstain: None

Motion Carried

RESOLUTION 2016 -091 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR TAX OVERPAYMENT REFUND FOR B-21.04, L-18

WHEREAS, an overpayment in the amount of \$432.64 exists on record for Block 21.04 Lot 18 BLDG; Assessed Owner: Mary Ann Kulawiec and Gary E. Bubb; and

WHEREAS, the property owners are entitled to refund of said overpayment;

NOW, THEREFORE, BE RESOLVED, by the Governing Body of the Township of Alexandria, County of Hunterdon, State of New Jersey that \$432.64 be refunded to Mary Ann Kulawiec and Gary E. Bubb, P.O. Box 344, Lebanon, NJ 08833;.

BE IT FUTHER RESOLVED that a certified copy of this Resolution be provided to the Chief Financial Officer and Tax Collector upon adoption.

- Resolution 2016-092 Tax Redemption Refund B-3, L-40.04
Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-092

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2016 -092
OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE
OF NEW JERSEY FOR TAX REDEMPTION REFUND FOR B-3, L-40.04**

WHEREAS, Tax Sale Certificate #2014-01 for Block 3 Lot 40.04, 7 Alexandria Overlook., Assessed Owner: Carse, Paul D. & Susan was sold on 11/19/14; and

WHEREAS, certified funds have been received as of 12/7/16 by Stern Meyers, LLC, servicer of the loan on the property for redemption of said lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check in the amount of \$121,669.40 to: US Bank Cust BV Trst 2015-1, 50 S. 16th St., Suite 2050, Philadelphia PA19102-2513;

BE IT RESOLVED that the Chief Financial Officer be authorized to refund premium in the amount of \$106,300.00 to: US Bank Cust BV Trst 2015-1, 50 S. 16th St., Suite 2050, Philadelphia PA 19102-2513;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

- Resolution 2016-093 Establishing a Petty Cash Account of \$500.00
Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-093.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2016 -093
OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
For the Township of Alexandria, County of Hunterdon, State of New Jersey for
Establishing a New Petty Cash Fund

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any County or Municipality by application and resolution, and,

WHEREAS, it is the desire of the Township of Alexandria , County of Hunterdon to establish such a fund for the Administrator/Township Clerk in the amount of \$500; and

WHEREAS, the custodian for this fund is, Michele Bobrowski, who shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the Committee of the Township of Alexandria, County of Hunterdon hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

OLD BUSINESS:

- Penneast Pipeline
FERC opened up a 2nd-30 day comment period which has ended.
- General Code Proposed Comprehensive Vehicles and Traffic Ordinance:
Ongoing
- Dog Licensing Fees:
Administrator/Clerk Bobrowski provided the Township Committee with a breakdown of fees collected for dog licenses in 2016. A total of \$6,923.00 was collected and 765 dog licenses were issued. The Township has seen a shortage of \$6,000.00 a year in this fund due to increased costs for an Animal Control Officer. An increase for dog license fees in 2018 is warranted. Administrator/Clerk Bobrowski will determine the license increase and present it to the Township Committee.

- Ordinance 2016-011 Development Checklists To Be Submitted With Applications For Certain Subdivisions-**2nd Reading**

Comm. Abraham made a motion, seconded by Comm. Garay to open public comment for Ordinance 2016-011.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

No comments from the public. Comm. Garay made a motion, seconded by Comm. Abraham to close open public comment for Ordinance 2016-011.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to adopt Ordinance 2016-011.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

***TOWNSHIP OF ALEXANDRIA
COUNTY OF HUNTERDON, STATE OF NEW JERSEY***

AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER 115 OF THE LAND USE ORDINANCE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY PERTAINING TO CHECKLISTS TO BE SUBMITTED WITH APPLICATIONS FOR CERTAIN SUBDIVISIONS

Ordinance # 2016-11

BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria in the County of Hunterdon, State of New Jersey that the following amendments shall be made to Chapter 115 of the Land Use Ordinance of the Township of Alexandria Code (language underlined thus ___ represents new language; language in brackets [] signifies deletions):

SECTION 1. Section 115-71Q. The Development Review Checklists are attached to the end of this Ordinance as 115 Attachment 6, etc. The following information is to be shown or indicated on applicable plans:

(1) For subdivision sketch plan, the information required by the subdivision section of this chapter.

(2) For Minor Subdivision, the information required by the Development Review Checklist.

[2] (3) For Rural Estate Residence (B-16) Minor Subdivision, the information required by the Development Review [c]Checklist.

[3](4) For preliminary plat of major subdivision, the information required by the subdivision section of this chapter and the information required by the Development Review Checklist.

[4](5) For final plat of major subdivision, the information required by the subdivision section of this chapter and the information required by the Development Review Checklist.

[5](6) For site plan, the information required by the site plan section of this chapter and the information required by the Development Review Checklist.

[6](7) Hardship variances, uses variances, special permits or decisions not accompanied by a site plan.

(a) For an application for the development which requests a hardship variance, a use variance, a special permit or a decision on a special question and which is not accompanied by a site plan, the following information:

- i. The type of relief being requested.
- ii. A description of how the relief requested involves the minimum deviation from this chapter or the Master Plan of all available development actions.
- iii. For a use variance, the special reasons for the application, ie. whether it serves any of the purposes of zoning set forth in N.J.S.A. 40:55D-2, and/or promotes the general welfare.
- iv. An explanation as to how the relief requested would not, if granted, substantially impair the intent and purpose of the zone plan and zoning regulations and would not produce substantial detriment to the public good.

(b) In addition, the checklist shall also indicate that the information to be included in the required application form and the required application fee are necessary for a complete application.

(c) The administrative officer shall prepare such checklist and shall furnish the same to applicants together with the appropriate application form.

SECTION 2. The portion of Section 115 Attachment 6:5, the current Development Review Checklist entitled "Section B: Minor Subdivision" is deleted in its entirety and replaced

with the following:

See Exhibit “A” Attached

SECTION 3. The portion of Section 115 Attachment 6:5, the current Development Review Checklist entitled “Section C: Preliminary Major Subdivision” is deleted in its entirety and replaced with the following:

See Exhibit “B” Attached

SECTION 4. The portion of Section 115 Attachment 6:5, the current Development Review Checklist entitled “Section D: Final Plat-Major Subdivision” is deleted in its entirety and replaced with the following:

See Exhibit “C” Attached

SECTION 5. Section 115 Attachment 2, the current Table of Performance and Dimensional Regulations referenced in Sec. 115-9 of the Land Use Ordinance is deleted in its entirety and replaced with the following (or is amended as set forth herein -underlined portions marked _____ signify new language; crossed through portions marked -----signify deletions):

See Exhibit “D” Attached

SECTION 6. All other language not specifically changed by this ordinance amendment shall remain in full force and effect.

SECTION 7. This ordinance supersedes any ordinances, sections or portion(s) of the Land Use or any other Township ordinance inconsistent herewith.

SECTION 8. If the provision of any article, section, subsection, paragraph, subdivision or clause of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such order or judgment shall not affect, impair or invalidate the remainder of any such article, section, subsection, paragraph, subdivision or clause and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 9. This ordinance shall take effect immediately upon final passage and publication in accordance with law and upon filing with the Hunterdon County Planning Board.

ENGINEER’S REPORT:

Mayor Pfefferle read the following report prepared by Township Engineer Robert O’Brien:

1. Garage Site Remediation/LSRP:

12/14/2016-Costs for transition to a new LSRP will be submitted under separate cover.

2. Pepe Property Environmental Investigation:

No Change

3. DPW Pole Building:

No Change

4. Minor subdivision and major subdivision checklists and the "Table of Performance and Dimensional Regulations:

No Change

5. Schoolhouse Road:

Awaiting Committee authorization to commence work.

Jaime Snook is an Licensed Site Remediation Professional (L.S.R.P.) who spoke to the Township Committee on behalf of Mott MacDonald. Mr. Snook gave a synopsis of his duties and the history of the groundwater contamination from MPEB at the DPW Garage. In 2012, the State of New Jersey transferred the monitoring to the Township. Mr. Snook briefed the Township Committee on the monitoring status at the DPW garage and hopes to have the monitoring completed by 2017/2018. The Township Committee will keep Mr. Snook on as the Township's L.S.R.P.

BILL LIST:

Comm. Garay made a motion, seconded by Comm. Abraham to approve the attached bill list.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Motion Carried

APPROVAL OF MINUTES:

- November 9, 2016 Township Committee Meeting
- November 9, 2016 Executive Session Meeting

Comm. Garay made a motion, seconded by Comm. Abraham to approve the above Township Meeting Minutes and Executive Session Meeting Minutes.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain:

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Aram Papazian would like to see the Township Committee endorse the preservation of the Ortho Property.

CORRESPONDENCE:

- Township Re-Org Meeting is scheduled for Wednesday, January 4, 2017 at 7:00 PM.

Mayor Pfefferle noted that there was an employee meeting on December 1st. The Township has a new CFO and Township Clerk Bobrowski has an expanded role as Administrator. There have been some minor conflicts and this meeting was a good way to have everyone in the same room. Departmental communication was discussed and employees will be given copies of minutes each month so that they know what is happening within the Township. Biggest miscommunication is bills not getting paid and vendors signing purchase orders to release payment. Beginning the first of the year, each Committee Member will be a liaison for different areas within the Township rather than just having a Road & Board of Health Chair. Township will look into other scanning solutions in 2017. An area of concern of the DPW is that the Township doesn't have a Human Resources person. The Planning/Zoning Board will okay all of their bills prior to Asst. CFO McDaniel getting them to pay.

Comm. Garay made a motion, seconded by Comm. Abraham to move to Executive Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- _____ A confidential or excluded matter under Federal or State Law or Court Rule.
- _____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
- _____ A matter constituting an unwarranted invasion of an individual's privacy rights.
- _____ Collective Bargaining Agreement or negotiation of the Agreement.

Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

**Mt. Laurel Housing
Diocese of Metuchen
Peacefield Mgmt.
Kluber, B-20.01, L-9**

Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**EMS/Fire Department Coverage
Township Engineer RFP
Delaware River Tubing
6th Amendment of Performance for Kiser**

Matters falling within the attorney-client privilege.

**Hahola Development Paving
Latter House of Glory
Digital Record Scanning
Sterling Brook Farm
NJ Clown Farm**

Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings

Court Personnel

Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Garay made a motion, seconded by Comm. Abraham to return to Public Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to support the preservation of the Ortho Property located at 650 Route 513 as stipulated in the Hunterdon County AG Board letter dated November 17, 2016.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to approve Resolution 2016-094.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2016-094 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON , STATE OF NEW JERSEY APPROVING KLUBER FARM, BLOCK 20.01 , LOT 9

WHEREAS, the Township of Alexandria ("Township"), by Resolution 2016-051 adopted on April 13, 2016, gave final approval and committed to provide a cost share, along with the State of New Jersey and the County of Hunterdon, for the purchase of a development easement by the County of Hunterdon on the Kluber Farm, Block 20.01, Lot 9 through the New Jersey State Agriculture Development Committee ("SADC") Farmland Preservation (Municipal Planning Incentive Grant) Program; and

WHEREAS, the Township's cost share was calculated by the SADC to be 20% of the certified market value (CMV) of \$9,700 per acre (ie. \$1,940 per acre x 53+/- acres = \$102,820+/-), subject to any adjustments for survey or title; and

WHEREAS, in furtherance of the above acquisition, the SADC has authorized a Planning Incentive Grant in the amount of \$294,474.54 to the Township which represents the SADC's previously committed 60% cost share of the easement which has been surveyed and calculated to be 50.5970 +/- net acres; and

WHEREAS, the Township has been requested to provide its portion of the cost

share and to enter into the SADC's form of Grant Agreement, which agreement is on file with the Township's Administrator/Clerk ; and

WHEREAS, the Chief Financial Officer has certified that funds are available for the Township's cost share through its Open Space Trust Fund

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The Grant Agreement provided by the SADC in connection with the purchase of the development easement by the County of Hunterdon on the Kluber Farm, B1.20.01, Lot 9, is hereby approved and the payment of the Township's proportionate cost share of the development easement is authorized to be made by the CFO on behalf of the Township.

2. On behalf of the Township Committee of the Township of Alexandria, the Mayor, Deputy Mayor, Township Administrator/Clerk and Township Attorney, as appropriate, are authorized to prepare and sign any and all documentation necessary to effectuate the execution of the Grant Agreement and the closing on the sale of the Agricultural Rights Agreement to the County, together with the funding of same.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Comm. Garay made a motion, seconded by Comm. Abraham to appoint Christian M. Kastrud, PE as Township Engineer for 1 year and continue with Jaime Snook, L.S.R.P. from Mott MacDonald.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to hire Court Personnel Pamela Williamson as recommended by Court Administrator Barbara Lingsch for \$20.00 an hour.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

February 2, 2017 at 7:00 PM will be the next Township Budget meeting.

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- **Contract Negotiations/EMS/Fire Department Coverage:**

Matter to Stay in Executive Session

- **Litigation/Mt. Laurel Housing:**

On-Going

- **Wilson Farm B-13, L-9:**

Wilson hasn't accepted the offer made by the SADC to date.

- **Land Acquisition/Diocese of Metuchen:**

Township Committee reviewed contract. The contract offers the Township \$421,000.00 for 82.49 acres. There is a 2 acre exception area. The SADC is offering \$279,000.00 and the County is offering \$67,162.50. An Ordinance will be needed to sell the easement.

- **Land Acquisition/Kluber Farm B-20.01, L-9**

Township Committee reviewed grant agreement and Resolution. CFO Hart needs to certify funds.

- **Land Acquisition/Peacefield Mgmt.**

Township Committee needs to speak with CFO Hart to see what funds are available to cost share with the County Ag Board. Township Committee reviewed map and correspondence.

- **Contract Negotiations/Township Engineer RFP:**

Township Committee will appoint Christian M Kastrud, PE for a 1 year appointment.

- **Litigations/Delaware River Tubing:**

Matter to Stay in Executive Session

- **Contract Negotiations/6th Amendment of Performance for Kiser:**

Twp. Atty. Dragan has not received a response to date from CFO Hart as to the explanation of escrow monies that the Township has on record. Twp. Atty. Dragan will reach out to Mr. Kiser's Attorney to determine the escrow balances.

- **Attorney-Client Privilege/Hahola Development Paving:**

No Update

- **Attorney-Client Privilege/Latter House of Glory:**

Tax Assessor Eloise Hagaman has denied the tax exempt status for this year. The property owner requested a meeting with the Mayor.

- **Attorney-Client Privilege/Digital Record Scanning:**

Will look into other companies and will focus more on scanning solutions.

- **Attorney-Client Privilege/Sterling Brook Farm:**

No Update

- **Attorney-Client Privilege/NJ Clown Farm:**

No Update

- **Personnel Matters/Court:**

Court Administrator Barbara Lingsch would like to hire Pamela Williamson who is a certified violations clerk to assist her. The salary being requested is \$20.00 .00 an hour to be split with Frenchtown Boro and Holland Township. The breakdown is as follows:

Alexandria at 27% = \$5.40 per hour

Frenchtown at 62%= \$12.40 per hour

Holland at 11%=\$2.20 per hour

MOTION TO ADJOURN

Comm. Garay made a motion, seconded by Comm. Abraham to adjourn.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:07 PM.

Respectfully Submitted:

Michele Bobrowski, RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of December 14, 2016 and certify that said Minutes were approved unanimously by the Township Committee on the 4th day of January 2017.

Paul Abraham, Mayor

Dated: _____