

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
December 13, 2017**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:44 PM.

ROLL CALL:

PRESENT: Committeewoman Garay, Committeeman Pfefferle, Mayor Abraham, Township Attorney Dragan

ABSENT: None

FLAG SALUTE:

Mayor Abraham addressed the Township Committee and the public with the following Farewell Speech:

Today is the last regular Township Committee meeting that I'll have the pleasure of leading. Six years ago I had the honor of being sworn in to serve the citizens of Alexandria; it has been an eventful time.

I would like to mark this passage of time by reflecting on some of the challenges we faced, and how we as a community addressed them. The country was mired in a recession, the effects of which can still be felt in the mood and temperament of the country. Six years ago, we were worried about the impact the national economy would have on the Township's financials. We were faced with continuing pressures on our tax base, escalating costs for equipment and maintenance of the township roads, our official records were in boxes and our offices became a challenge to work in. Critical officeholders departed, and vacancies on boards put pressure on volunteers.

We engaged in planning to address our issues.

We undertook a detailed and in-depth review of the annual budget, limiting as much as possible so we could focus on what was important. The Committee made a personal commitment to our fiscal concerns by foregoing our salaries. With the help of our financial team, we maintained and improved on our financial positions and ratings, and we began investing in the township, including re-establishing a robust road improvement program. We started saving for capital items, like DPW equipment.

We realized that the Township was not well served by renting our offices on a short-term basis. We had an open discussion evaluating options that resulted in our current home, which most agree has served us well, and we hope it continues to serve us for decades to come. We built a new garage to protect our valuable DPW equipment. These investments have maximized the tax dollars that we as taxpayers entrust to the Township Committee.

We have resolved our longstanding commitment to affordable housing.

We have consolidated the Board of Adjustment and Planning Board into the Land Use Board, focusing our volunteer resources.

We have partnered with external groups in support of keeping the Township affordable and liveable, such as Alexandria Equestrian Association.

And finally, we are very pleased with the staff supporting the Township; we have been very fortunate in filling our open positions with great employees and volunteers. Alexandria has been a wonderful place to raise a family, and it's been a great community to be a part of. It's a place where you can leave a legacy, like this beautiful park, by volunteering and working with friends and neighbors. I've valued the engagement residents have with the governing body on a personal level. I have found the discussion invaluable in arriving at the right decision on a wide range of topics. As long as you're open to input...and listening. I know this is special and I hope my successors are able to maintain this open and civil dialogue.

Challenges still exist with financial and other matters, and the next Committee is well aware and prepared to address the ongoing issues of continuing to keep our standards high in a tight budget. I wish them well.

Thank you to the Committee members I've had the pleasure of serving with, past and present. Michelle and Chris, you have been good friends and good counsel. Thank you to the employees and professionals of the Township that have served and made our jobs easier in service to the residents, especially Michele, Glenn and Sharon. Thanks to my lovely wife Pam for not complaining about the last 6 years of meetings. And to the residents who elected me, thank you for placing your trust in me. It's been an honor to serve. "We have done our best, and we have done our duty. We cannot do more." (Churchill)

Township Resident Pete Tucker thanked Mayor Abraham for his service and noted that Mayor Abraham was responsible for the park & the new municipal building.

ALEXANDRIA EQUESTERIAN ASSOCIATION (AEA) PRESENTATION:

AEA President Judy Tucker and members of the AEA presented the Alexandria Township Committee with a check in the amount of \$8,500.00. Mrs. Tucker noted that the AEA has been putting money away from events that the AEA holds to help offset future roof repairs at the park barn. The AEA has been contributing money for these repairs for the past 4 years and so far a total of \$34,000.00 has been put away. This year the AEA was able to contribute \$1,000.00 more than last year.

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission (EC)/Health Dept. Oversight-Comm. Garay

- There was no Environmental Commission meeting this month. EC Chair Jay Arancio attended the Hunterdon County Planning Board meeting where the topic was of the Emerald Ash Borer. Chair Arancio is looking into having another workshop for residents regarding the Emerald Ash Borer and inviting the speaker of the Hunterdon County Planning Board meeting to attend.

Personnel/Park & Rec Oversight-Mayor Abraham

- Looking to have the Ash trees removed at the park. The Park/Rec Commission will contact DPW Foreman Griffith on having the trees removed. The large Ash tree by the playground will be treated.
- The walking trail bridge will be replaced in the spring and the DPW will be replacing the retaining walls this winter. All permits have been obtained.

Finance/DPW Oversight-Comm. Pfefferle

- DPW finished Senator Stout Road.
- DPW Foreman Griffith provided the snow plow truck routes to Comm. Pfefferle
- Trucks have been winterized
- The DPW did some repairs on Airport Road
- DPW Foreman Griffith would like to begin discussions on capital planning and the 2018 budget.

Mayor Abraham noted that DPW Foreman Griffith should begin working on a punch list of items for 2018. Comm. Pfefferle would like to look into the possibility of moving forward with a second parking lot at the park so that there is an area for over flow parking during events occurring at the park.

Comm. Pfefferle noted that DPW Foreman Griffith purchased a TV for the DPW garage and asked to be reimbursed for the expense. The reimbursement was denied by the Township Committee. The Township Committee questioned if a TV already existed at the DPW garage and what the need would be to have one.

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

- Resident Curtis Schick voiced his concerns about the grading that the DPW did on Schick Road. Mr. Schick stated that the DPW went out on Thursday and graded the road, then on Saturday it snowed and the DPW pushed all the graded stone back along the edges of the road.
- Resident Jim Pauch commended the DPW on a fabulous job they did on Senator Stout Road. Mr. Pauch noted that every DPW employee worked on that road and he never saw anyone standing around doing nothing.

OLD BUSINESS:

- PennEast Pipeline

Comm. Garay noted that Penn East may need to appoint a new Commissioner. One of the newly appointed Commissioners may need to step down due to inappropriate comments made on Facebook.

- Mark Farneski, Construction Official –Discussion of increased Building Permit Fees for 2018

Construction Official Farneski was present and discussed the need to increase the building permit fees. Construction Official Farneski noted that fees have not been increased in over six years. The building department permit fees cover the departmental costs and salaries. A handful of permit costs would rise by \$5.00. The Building department received State approval for the permit fee increases. The State and surrounding towns have permit fees that are slightly higher than the proposed fees by the Alexandria Twp. Building Department. The biggest changes to the permit fee structure are:

- 1.) Above ground pool fees are being eliminated
- 2.) The minimum fees will increase by \$5.00
- 3.) Some plumbing fees will increase by \$15.00

The Township Committee agreed to proceed with the following two Ordinances to amend fees for the building department.

- Ordinance 2017-010 Amending Section 64-3-Establish a Fee Schedule for Construction Permits-**1st Reading**

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Ordinance 2017-10 on 1st Reading. **Public Hearing will be on December 27, 2017 at 6:00 PM.**

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

ORDINANCE NO. 2017-10 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING SECTION 64-3, FEES, OF THE CODE OF THE TOWNSHIP OF ALEXANDRIA, TO ESTABLISH A FEE SCHEDULE FOR CONSTRUCTION PERMITS.

BE IT ORDAINED by the Mayor and Committee of the Township of Alexandria in Hunterdon County, New Jersey as follows:

Section 1. Subsection 64-3.A. Amended. Subsection 64-3.A., of Section 64-3, Fees, of Chapter 64, Building Construction, of the Code of the Township of Alexandria, New Jersey, is hereby deleted in its entirety and replaced with the following:

A. The following fees are hereby established for the securing of construction permits:

(1) Building sub-code fees:

Minimum Fee:	\$65.00
New Construction (Use Group R-5/Additions)	\$0.036 cu/ft
Structures on Farms	\$0.0010 cu/ft
Renovations, Alterations, repairs	\$26.00 per \$1,000.00
Roof/Siding/Fences over 6ft	\$100.00 (Flat Fee)
Solar Systems	\$24.00 per \$1,000.00, plus electrical fees
Demolitions	\$65.00
Signs	\$65.00
Certificate of Occupancy	\$150.00
Plan Review Fee of revised plans	\$57.00
Above Ground Pool	\$100.00
In-ground Pool	\$350.00
Hot Tubs	\$75.00
Annual Inspection of commercial pool	
Spa, or hot tub (per N.J.A.C. 5:23-4.18(1))	\$100.00
Sheds:	
-100-600 sq. ft	\$65.00
- Over 600 sq ft based on cubic volume as per the UCC	
Retaining Walls for Class III structures	\$100.00
Asbestos/Lead Abatement	\$140.00
Tank Removals	\$75.00
TCO Extensions	\$30.00
Update Fee	\$20.00

(2) Fire sub-code fees:

Minimum Fee:	\$65.00
Sprinklers:	
1-20	\$82.00
21-100	\$151.00
101-200	\$290.00
201-400	\$750.00
401-1000	\$1040.00
Over 1000	\$1325.00
Detectors:	
1-12	\$50.00
Each Additional 25 detectors	\$20.00
Standpipes:	\$290.00 each
Pre-Engineered Systems:	\$120.00
Gas/Oil Fired Appliance	\$60.00
Wood-burning Appliance	\$50.00
Kitchen Exhaust System	\$140.00 (residential) \$160.00 (commercial)
Single and Multiple Station Smoke or heat detectors and fire alarm system in any one or two family dwelling	\$30.00 per house

(3) Electrical sub-code fees:

- (a) Minimum Fee \$65.00
- (b) For the first block consisting of 1 to 50 receptacles, fixtures or devices, the fee shall be \$75.00; for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$25.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20

amps or less including motors or equipment rated less than 1 hp or 1 kw.

- (c) For each motor or electrical device rated from 1 hp or 1 kw to 10 hp or 10 kw; for each transformer or generator rated from 1 kw or 1 kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bath tub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amps to 50 amps; for each light-standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$20.00.
- (d) For each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amps or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amps to 225 amps including associated disconnecting means; for each receptacle rated greater than 50 amps; and for each utility load management device, the fee shall be \$75.00.
- (e) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amps; and for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva, the fee shall be \$120.00.
- (f) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva, the fee shall be \$576.00.

(g.) Pools:

- Spa	\$100.00
- Above ground pool	N/C
- In ground pool	\$200.00

(j) Photovoltaic systems, the fee shall be based on designated kilowatt rating of the solar photovoltaic system as follows:

- 1-10 kw	\$100.00
- 11-50 kw	\$200.00
- 51-100 kw	\$400.00
- 101 - 150 kw	\$700.00
- Every 50 kw over 150 kw shall be an additional fee of \$75.00	

(4) Plumbing subcode fees:

Minimum Fee	\$65.00
Fixture or piece of equipment	\$15 each
Dishwasher	\$15 each
Washing machine or standpipe	\$15 each
Drains	\$15 each
Hose bib	\$15 each
Stack	\$15 each
Sewer or septic connection	\$90.00
Air conditioning and refrigerator or similar device	\$90 each
Domestic Water Heater, Boiler or similar device	\$90 each
Back flow preventer	\$90 each
Sump pump	\$90 each
Sewer pump	\$90 each
Solar system	\$90 each
Underground and above-ground tank	\$90 each
Recertification of backflow preventer	\$90 each
Lawn sprinkler system	\$90.00
Service connections	\$90.00
Grease trap or interceptor	\$90 each
Interception/separator	\$90 each

(5) Fees for any permit not listed above shall be charged in accordance with the provisions of N.J.A.C. 5:23-4.20, et seq.

Section 2. Subsection 64-3.C. Amended. Subsection 64-3.C., of Section 64-3, Fees, of Chapter 64, Building Construction, of the Code of the Township of Alexandria, New Jersey, is hereby deleted in its entirety and replaced with the following:

- C. In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect fees as specified in N.J.A.C. 5:23-4.19, et seq.

Section 3. Repealer. All ordinances and resolutions or parts thereof inconsistent with this Ordinance are repealed.

Section 4. Severability. If any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall only apply to the section, paragraph, subsection, clause, or provision so adjudged and the remainder of this Ordinance shall be deemed valid and enforceable.

Section 5. Effective date. This Ordinance shall take effect upon final passage and publication in accordance with law.

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- Ordinance 2017-011 Amending Section 64-3-Establish a Fee Schedule for Mechanical Permits-**1st Reading**

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Ordinance 2017-11 on 1st Reading. **Public Hearing will be on December 27, 2017 at 6:00 PM.**

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**ORDINANCE 2017-011 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AMENDING SECTION 64-3, FEES, OF THE CODE OF THE
TOWNSHIP OF ALEXANDRIA, TO ESTABLISH A FEE SCHEDULE FOR MECHANICAL
PERMITS.**

BE IT ORDAINED by the Township Committee of the Township of Alexandria in Hunterdon County, New Jersey as follows:

Section 1. **Subsection 64-3.A. Amended.** Subsection 64-3.A., of Section 64-3, Fees, of Chapter 64, Building Construction, of the Code of the Township of Alexandria, New Jersey, is hereby amended as follows (additions are underlined):

(5) Mechanical Subcode Fee (Groups R-3 & R-5 Only):

Gas Piping	\$110.00
Oil tank demolition	\$110.00 for first; \$25.00 each additional
Oil tank installation	\$110.00 for first; \$25.00 each additional
Boiler, Furnace , or similar appliance installation/replacement	\$110.00 for first; \$25.00 each additional
Misc. mechanical devises	\$25.00 each

(6) Fees for any permit not listed above shall be charged in accordance with the provisions of N.J.A.C. 5:23-4.20, et seq.

Section 2. **Repealer.** All ordinances and resolutions or parts thereof inconsistent with this Ordinance are repealed.

Section 3. **Severability.** If any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall only apply to the section, paragraph, subsection, clause, or provision so adjudged and the remainder of this Ordinance shall be deemed valid and enforceable.

Section 4. **Effective date.** This Ordinance shall take effect upon final passage and publication in accordance with law.

NEW BUSINESS:

- Ordinance 2017-013 Amended Salary Ordinance for Seasonal Snow Plow Operator- ***2nd Reading***

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-13.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle noted that the seasonal snow plow operator will be paid \$20.00 to \$35.00 an hour. Comm. Garay made a motion, seconded by Comm. Pfefferle to close open public comment for Ordinance 2017-13.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Garay to adopt Ordinance 2017-13.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

ORDINANCE # 2017-013 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FIXING THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES OF TOWNSHIP FOR THE YEAR 2017-AMENDED FOR SEASONAL SNOWPLOW OPERATOR

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, and State of New Jersey as follows:

SECTION 1. The schedule of salaries for the various officers and employees of the Township shall be as follows:

SALARY RANGE

TITLE		
Township Committeemen	0	10,000.00
Township Clerk	40,000.00	70,000.00
Deputy Clerk	10,000.00	20,000.00
Chief Financial Officer	25,000.00	45,000.00
Assistant to the CFO	10,000.00	20,000.00
Tax Assessor	25,000.00	40,000.00
Tax Collector	25,000.00	40,000.00
Zoning Officer	7,000.00	12,000.00
Registrar of Vital Statistics	1,000.00	3,000.00
Deputy Registrar	100.00	500.00
Percolation Test Witness	PER FEE SCHEDULE	
Land Use Secretary	20.00 Per Hour	30.00 Per Hour
Land Use Secretary	200.00 Per Meeting	300.00 Per Meeting
Land Use Administrative Stipend	200.00 Per Month	300.00 Per Month
Board of Health Secretary	1,000.00	2,500.00
Emergency Mgmt. Coordinator/911 Coordinator	2,000.00	4,000.00
Deputy Emergency Mgmt. Coordinator	400.00	900.00
Fire Prevention Official	6,000.00	10,000.00
Clerical Help	10.00 Per Hour	25.00 Per Hour
Dept. of Public Works Personnel		Per signed Contract
Recycling/Dumpster Attendant	2,000.00	6,000.00
Construction Official	30.00 Per Hour	60.00 Per Hour
Building Dept. Technical Assistant	20,000.00	35,000.00
Plumbing Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Inspector	30.00 Per Hour	60.00 Per Hour
Fire Code Official	30.00 Per Hour	60.00 Per Hour
Fire Sub Code Official	30.00 Per Hour	60.00 Per Hour
Municipal Court Judge **	10,000.00	50,000.00
Municipal Court Administrator **	10,000.00	90,000.00
Deputy Court Administrator **	1,000.00	15,000.00
Municipal Court Prosecutor	3,000.00	10,000.00

Public Defender	750.00	2,500.00
Court Security **	50.00	3,500.00
Clerical Assistance	10.00	25.00
Senior Working Foreman	10.00 Per Hour	\$100.00 Per Hour
Dog Warden		Per Contract
Custodial	5,000.00	10,000.00
Housing Administrator	0	5,000.00
Seasonal Snow Plow Operator	20.00 Per Hour	35.00 Per Hour
Township Administrator	10,000.00	20,000.00
Municipal Clerk Special Meetings	200.00 Per Meeting	300.00 Per Meeting

**** Year amount to be determined by actual percentage of yearly court budget**

- Appointment to the Land Use Board Due to Vacancy

Mayor Abraham nominated Frank Hahola as an Alternate # 4 to the Land Use Board. Comm. Pfefferle voiced his concerns about the appointment process. Comm. Pfefferle recommended another gentleman for this appointment and no one contacted the candidate and no follow through was done. Comm. Pfefferle noted that he took a lot of time explaining the duties of this appointment to the interested candidate. Mayor Abraham noted that he was not aware of the time commitment Comm. Pfefferle made with this individual.

Comm. Garay made a motion, seconded by Comm. Pfefferle to appoint Frank Hahola as an Alternate # 4 for the Land Use Board as nominated by Mayor Abraham.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Appointment to the Park/Rec Commission

Mayor Abraham nominated Val Washington to the Park/Rec Commission as an Alternate # 1. Ms. Washington was recommended for the nomination by Park/Rec Co-Chair's Yaros & Neibuhr.

Comm. Garay made a motion, seconded by Comm. Pfefferle to appoint Val Washington as an Alternate # 1 for the Park/Rec Commission as nominated by Mayor Abraham.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Tree Removal in Rights-of-Ways

DPW Foreman Griffith would like to get a written policy by the Township Committee as to the removal of trees in rights-of-ways. Mayor Abraham noted that the DPW is to remove trees that pose a hazardous threat and to treat each tree on a case to case basis for its removal. DPW Foreman Griffith would like to remove all Ash trees in the right-of-way for homeowners. Mayor Abraham noted that the Township does not have the resources to remove all trees that maybe impacted due to the Emerald Ash Borer. Resident Jim Kiernan recommended that letters go out to all residents about the effects of the Emerald Ash Borer and treatment options available to them.

- Resolution 2017-98 Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-June 2019

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-098.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2017-098 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Alexandria, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$ <u>20,777.00</u>
Cash Match	\$ <u>5,194.25</u>
In-Kind	\$ <u>15,582.75</u>

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

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- Resolution 2017-099 Authorizing Completion of Sale of B-11, L-16 to Mitchell & Ruth Feldman

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-099.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2017 - 099 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING COMPLETION OF SALE OF BLOCK 11, LOT 16 TO MITCHEL AND RUTH FELDMAN

WHEREAS, the Township of Alexandria ("Township"), pursuant to N.J.S.A. 40A:12-13, et seq., held an auction on November 3, 2017 to sell the property it owns known as Block 11, Lot 16 in the Township of Alexandria, County of Hunterdon and State of New Jersey, subject to an agricultural development rights easement and a restrictive covenant previously conveyed to the County of Hunterdon in accordance with the farmland and open space preservation goals of the Township, and the County and State Farmland Preservation Program, and also subject to additional easements and restrictions of record; and

WHEREAS, as a result of the auction, the highest bid received to purchase the property was offered by Mitchel and Ruth Feldman (hereinafter "Feldman") in the amount of \$550,000.00; this bid was accepted and approved by the Township at its regular meeting held on November 8, 2017, whereupon the parties entered into the contract of sale and are proceeding toward closing.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 13th day of December, 2017 as follows:

1. On behalf of the Township Committee, the Mayor, Deputy Mayor, Township Administrator/Clerk and Township Attorney, as the case may be, are authorized to prepare and execute all necessary closing documentation, including but not limited to the deed, affidavit of title, survey affidavit, closing statements and any other documentation needed to effectuate the sale of Block 11, Lot 16 to Mitchel Feldman and Ruth Feldman, in accordance with the auction terms, the contract, prior resolutions authorizing same and this resolution.

2. This Resolution shall take effect immediately.

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- 2017-0100 2017 Appropriations Transfers

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-100.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2017-100 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR 2017 APPROPRIATIONS TRANSFERS

WHEREAS, various 2017 bills have been presented for payment in the year 2017, which represent obligations of the fiscal year 2017, and were not sufficiently funded in certain budget accounts of the 2017 Township of Alexandria Municipal Budget that in accordance with N.J.S. 40A:4-58 may be transferred by resolution of the Township Committee in the last two months of the calendar year; and

WHEREAS, IT IS THE RECOMMENDATION OF THE Chief Financial Officer that transfer be made to fund the various accounts where a shortage is anticipated, and

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2017 Budget Appropriation as follows:

	<u>FROM</u>	<u>TO</u>
EMP. Group Health-Medical	\$10,000	
Municipal Clerk OE		\$3,000.00
Finance Administration S&W		\$5,000.00
Unemployment		\$1,200.00
Building & Grounds OE		\$ 800.00

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Abraham	X			
X		Pfefferle	X			
	X	Garay	X			

BILL LIST:

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the attached bill list.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Motion Carried

ENGINEER'S REPORT:

The Township Committee reviewed the following Engineer Report prepared by Twp. Engineer Decker:

Meetings Attended:

October 19, 2017

Land Use Board Meeting

Municipal Projects:

Park footbridge replacement

Shop drawings of the footbridge have been reviewed, approved and submission to building department.

Schoolhouse Road

Potential widening road from 18 feet to 22 feet and installation of stormwater collection system. NJDEP permits required as project is within the 300' riparian zone with potential wetlands. VCEA to prepare proposal for survey and design

2018 Municipal Aid

Application for aid submitted to NJDOT for improvements to Mount Salem Road on October 4, 2017.

Active Site/Subdivision Construction Projects

Pond View Subdivision

A letter recommending release of the Performance Guarantee and request for the 2 year Maintenance Guarantee was issued on October 6, 2017. Release subject to resolution approval.

Estates

Former site of construction trailer has been inspected. Recommendation for release of bond is forthcoming.

Sky Manor Airpark

Copies of the latest subdivision plans and reports have been obtained from the Township files. Performance bond assignment change is under attorney review.

Active & Prospective Board Applications

Hemingway Estates

Lot line adjustment for previously subdivided tract. Scheduled for a public hearing at the November 16, 2017 Land Use Board meeting. Review for resolution compliance.

Cole Subdivision

Miscellaneous

NJDEP Stormwater Management

New NJDEP Stormwater Management reporting requirements will go into effect January 2018 requiring annual maintenance reporting for stormwater management basins and an additional 2 educational points for a total of 12 points.

Delaware River Tubing

Pursuant to the Site Plan Resolution of Approval, all temporary traffic measures are to be removed and stored to the rear of the property upon conclusion of the seasonal operations. According to the DRT website operations have ceased for the season. The site should be inspected for compliance soon after.

Underground Fire Tank

VCEA to prepare an estimate for engineering costs to design, prepare specifications and bidding for an underground fire tank.

Digital Plan Submission Ordinance

VCEA researched model digital plan ordinances and presented at the October 19th Land Use Board meeting. Recommended ordinance forwarded to Township Committee for consideration.

CRS Rating System	Research requirements for Alexandria to enter FEMA's Community Rating System (CRS) program.
Tax Map Revisions	VCEA is checking the status with the Tax Assessor for any updates.
Sign Ordinance Revisions	VCEA to prepare draft changes to Sign Ordinance to address minimum setback requirements.
Mott MacDonald Files	VCEA reached out to Rob O'Brien to acquire their engineering files for Alexandria. Rob is to advise as to the procedure and cost for pulling 12 boxes of files from their archives and delivery of boxes

Township Attorney Dragan noted to the Township Committee that Kiser Enterprises, LLC has provided the Township with a Letter of Credit from Fulton Bank in the amount of \$24,588.26 and \$2,732.03 in cash for a maintenance guarantee for Pond View Estates, LLC.

Comm. Garay made a motion, seconded by Comm. Pfefferle to accept the Letter of Credit in the amount of \$24,588.26 and cash in the amount of \$2,732.03 for the Maintenance Guarantee for Pond View Estates.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

APPROVAL OF MINUTES:

- November 8, 2017 TC Meeting
- November 8, 2017 Executive

Comm. Garay made a motion, seconded by Mayor Abraham to approve the above Township Meeting Minutes and Executive Session Meeting Minutes.

Roll Call: Aye: Garay, Abraham

Nay: None

Abstain: Pfefferle

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Resident Curtis Schick questioned how much money the Township spent on the Eagle Scout Volleyball Court project that was built at the park. Mr. Schick stated that he saw DPW Foreman Griffith at the park assisting on the project and riding a bull dozer moving the sand. Township Resident Jim Kiernan noted that the bull dozer that Mr. Schick saw was rented by Tom Callahan, all monies spent to make the volleyball court were donated, and that DPW Foreman Griffith volunteered his time assisting the Eagle Scout candidate.

Resident Curtis Schick asked if the new walking bridge at the park would be laminated and if the Township considered using steel. Mayor Abraham noted that the walking bridge will be constructed with a laminate material and that cost was a factor in deciding what material to use in the reconstruction of the bridge.

CORRESPONDENCE/ANNOUNCEMENTS:

- Dumpster Day is scheduled for Saturday, November 18, 2017 from 8:00 AM to 10:00 AM.

Mayor Abraham noted that the Township is looking into a program for electronics collections for 2018.

Comm. Garay made a motion, seconded by Comm. Pfefferle to go into Executive Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - _____ A confidential or excluded matter under Federal or State Law or Court Rule.
 - _____ A matter involving information that may impair the Township’s rights to receive funds from the United States Government.

- A matter constituting an unwarranted invasion of an individual's privacy rights.
 - Collective Bargaining Agreement or negotiation of the Agreement.
 - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
 - Delaware River Tubing**
 - Clown Farm**
 - Mt. Laurel Housing**
 - Miller Farm Preservation B-9,L-10 & B-10,L-74**
 - Electronic Recycling for 2018**
 - Matters falling within the attorney-client privilege.
 - Personnel matters involving a specific employee or officer of the Township.
 - Township Committee Meetings
 - Seasonal Plow Truck Driver**
 - Court**
 - Retirement of Tax Collector**
 - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.

Comm. Garay made a motion, seconded by Comm. Pfefferle to return to Public Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Garay to have Township Engineer Thomas Decker visit the site of Delaware River Tubing on Frenchtown Road and for the Township Engineer to provide an updated site report.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-101 and for Mayor Abraham to sign the Appraisal Order Checklist from the State Agriculture Development Board.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2017-101 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON , STATE OF NEW JERSEY PRELIMINARILY APPROVING COST SHARE FOR THE MILLER FARM, BLOCK 9 , LOT 10 AND BLOCK 10, LOT 74

WHEREAS, there are certain properties within the Township of Alexandria for which the owners of have filed applications to place their properties within the farmland preservation program; and

WHEREAS, the Alexandria Township has been informed that the Hunterdon County Agriculture Development Board ("CADB") has received a farmland preservation application from Alice C. Miller ("Owner") for the preservation of Block 9, Lot 10 and Block 10, Lot 74 located within the Township of Alexandria (also known as the "Miller Farm"), which property is contained in Alexandria Township's Municipal Planning Incentive Grant list of farms ; and

WHEREAS, the application states that Block 9, Lot 10 and Block 10, Lot 74 together consist of approximately 67.30+/- acres which are proposed to be preserved subject to one 1.5 +/- acre non-severable exception area; and

WHEREAS, the Township Committee of the Township of Alexandria desires to adopt this Resolution to approve of said preservation and to agree to cost share with the State SADC and the Hunterdon CADB for the purchase of a farmland preservation easement on Block 9, Lot 10 and Block 10, Lot 74; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The Township of Alexandria approves of the application for a farmland preservation easement as described above on Block 9, Lot 10 and Block 10, Lot 74 within the Township of Alexandria, and further preliminarily agrees to cost share with the County of Hunterdon and the New Jersey SADC for the purchase of same, subject to County's approval of the farm for preservation, the Owners entering into a contract with the County of Hunterdon for the sale of the development easement and the SADC's approval of the cost-share for same, at a purchase price to be determined after a certified market value is established by appropriate appraisals.

2. A copy of this Resolution shall be forwarded to the Hunterdon County Agriculture Development Board for its information and records.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Comm. Garay made a motion, seconded by Comm. Pfefferle to authorize Township Attorney Dragan to get quotes for appraisals on the Miller Farm B-9, L-10 & B-10, L-74.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Delaware River Tubing

Township Engineer Decker needs to visit site and provide the Township Committee with an updated site report.

- Mt. Laurel Housing

Township Planner Banisch will need to provide the Township with important dates for the Township Website, Ordinances, and special meetings after the Judge has approved the settlement that COAH Counsel Drill has submitted.

- Clown Farm

(Mayor Abraham abstained from this conversation) A court date for December 6th at 9:30 AM has been set for the zoning summonses that were issued for sign and use violations. A mediation date for December 19th at 1:00 PM has been set so that Township Administrator/Clerk Bobrowski, Twp. Atty. Dragan, Zoning Officer Mullin, and Comm. Garay can meet with a County Ag Development Board Mediator and Joe Burger relating to Burger Farm and the activities that are permissible for a commercial farm

- Seasonal Plow Truck Driver

Three applications were received. Comm. Pfefferle suggested hiring all three men and have them rotate days for snow plowing. Interviews will be scheduled and Comm. Pfefferle and DPW Foreman Griffith will preside over them.

- Court

The Township Committee will continue with Erik Peterson as Prosecutor for 2018. The Court is exploring other locations for office staff. The agreement reached between Holland and Alexandria Township will have all three townships splitting the costs evenly. A response from Frenchtown is pending.

- Miller Farm Preservation B-9,L-10 & B-10, L-74

A Cost Share resolution agreement with the State Agriculture Board and the County Agriculture Board was reviewed for the Farmland Preservation Easement. Appraisal quotes will be needed as the next step.

- Tax Collector Retirement

Tax Collector Griffiths will be retiring effective April 1, 2018.

- Electronic Recycling for 2018

Quotes have been collected from recycling companies to begin providing electronic recycling services to the Township for a nominally fee based on pounds of electronics collected. The Township Committee doesn't want to pass additional costs to residents for these services. A company was not selected as the Township is uncertain as to the costs the Township would incur for the service and how to prevent people bringing in electronics for other family members.

MOTION TO ADJOURN

Comm. Garay made a motion, seconded by Comm. Pfefferle to adjourn.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 9:58 PM.

**Respectfully Submitted:
Michele Bobrowski, RMC
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of December 13, 2017 and certify that said Minutes were approved unanimously by the Township Committee on the 14th day of February 2018.

Michelle Garay, Mayor

Dated: _____

