

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
MINUTES  
August 9, 2017**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

**Meeting Called to order at 7:48 PM.**

**ROLL CALL:**

**PRESENT:** Committeewoman Garay, Committeeman Pfefferle, Mayor Abraham, Township Attorney Dragan, Twp. Engineer Decker

**ABSENT:** None

**FLAG SALUTE:**

**PROCLAMATION TO EAGLE SCOUT WILLIAM ARMSTRONG**

Mayor Abraham read and presented a Proclamation to Eagle Scout William Armstrong for his achievement.

**PROCLAMATION TO SILVER AWARD GIRL SCOUTS:**

Mackenzie Kapples  
Sarah Wardach  
Amanda Metenosky  
Brianna Giuliano

Mayor Abraham read and presented Proclamations to Girl Scout Troop 80385 for bringing back Community Day to Alexandria Township.

**DISTRIBUTION OF EMS/FIRE 2017 CONTRIBUTION CHECKS**

Mayor Abraham presented checks to various EMS/Fire Departments that had submitted their 2016 financial audits and signed purchase orders.

**TOWNSHIP COMMITTEE OVERSIGHT REPORTS:**

**Environmental Commission (EC)/Health Dept. Oversight-Comm. Garay**

- A member stepped down and there is an opening on the Commission. EC Chair Arancio has a list of residents who are interested in serving on the Commission.
- Todd Pearson, a certified NJ Tree Expert did a presentation at the July meeting regarding the Emerald Ash Borer. Mr. Pearson gave history on the beetle and explained how trees can be misidentified as being infected by the Emerald Ash Borer Beetle. The Environmental Commission is working with Township Clerk Bobrowski on having a public forum on the Emerald Ash Borer Beetle sometime

in September as per the New Jersey Environmental Protection Agency's Emerald Ash Borer Preparation Checklist.

### **Personnel/Park & Rec Oversight-Mayor Abraham**

- The Commission would like to look into grants to expand the trails at the park. In the past the Commission looked at bike routes to and from the area schools but preserved farms would need to be accessed.

### **Finance/DPW Oversight-Comm. Pfefferle**

- The following report prepared by DPW Foreman Griffith was read by Road Chair Pfefferle:

This has been a very stormy, wet month. Between rain drops we have been preparing for the oil and chip program by:

- Cleaning cracks in the asphalt using compressed air to remove all the debris
- Area along the Belgium Block and asphalt that were extremely dirty required the use of the pressure washer to clean the area before the hot tar was installed.
- Filled cracks in the asphalt with Ploy Flex type 2 ( hot tar )
- Finished preparing roadways for oil and chip by roadside mowing, weed whacking the edge of the roads, power broom edge roadway and finished with the debris blower.
- Oil and Chip program will start Aug. 10

Road Side Work:

- Cleaning up trees on Creek Road , Senator Stout Road and a lot of tree limbs throughout the Township roadways.
- Cleaning off drainage inlets which had a lot of grass clippings , small sticks , etc.

Park Maintenance Hrs.

- Grass mowing 95
- Weed whacking 5
- Garbage and Recycling 5
- Volleyball court 20
- Maintenance on mowers 4
- Repaired one of the basketball rims/hoop. Rim had 2 bolts removed which left the rim leaning and bent the bracket to the rim. Straightened rim and reinstalled.

Gravel Roads:

- Goritz Rd. was graded multiple times this month, added 100 tons of screenings, rolled the gravel portion multiple times then applied 2100 gals. of liquid calcium for dust control to help stabilize the gravel roadway.
- Mt. Salem Rd. and Whitehall Rd. received attention also by grading; no product added.

**Asphalt work:**

- Filled a couple of holes in the asphalt on Race St. ( roadway is in bad shape )
- Repaired asphalt on Benjamin Court. Section was 20' long x 2.5' wide. Resident had trouble entering and exiting their driveway.

Repaired drainage inlet / trough on Oak Lane. The outside concrete piece that holds the grate in place deteriorated. Repaired by pouring a new concrete end piece.

**Equipment Maintenance:**

Mike is doing a great job keeping the equipment up and running.

Helped Bethlehem Township one day hauling asphalt. One truck was used.

Also noted was that some on the newly planted trees near the new DPW garage have died.

**PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:**

- Judy Tucker from the Alexandria Equestrian Association noted that there is a camera issue with one of the cameras on the corner of the garage. The DPW will take a look at the camera.
- Resident, Barbara Daniello asked if a new polling location has been determined. Ms. Daniello noted that the high school location was terrible. Mayor Abraham noted that the Hunterdon County Board of Appeals has the authority to determine where polling locations will be. There has been some resistance from the Alexandria School Board which led to the change of the polling location.

**OLD BUSINESS:**

- Penneast Pipeline

Environmental Commission Member Jackie Freedman noted that two FERC Commissioners have been confirmed. FERC has a quorum now. The approval of the pipeline is expected in about 4 to 6 weeks. Ms. Freedman noted that residents should not be upset about the pipeline approval. There will be a number of meetings for impacted homeowners in the coming months by groups like the Delaware Riverkeeper.

- Election Locations

Mayor Abraham and Township Clerk Bobrowski will be meeting with the Alexandria School Board at 7:00 PM, August 10th to discuss having the elections held again at the Alexandria Middle School.

- Max Spann Auctions/B-11, L016

The Township Committee will move forward with having Maxx Spann oversee the Township auction of B-11/L-16.

- Ordinance 2017-6 Joint Land Use Board Amendment-**2<sup>nd</sup> Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-006.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

Mayor Abraham noted that the Township extended the effective date so that the Board of Adjustment could finalize an application. The application in question was finalized on August 3, 2017. Resident Floyd Evans asked about the outstanding application that held up the merger. Mayor Abraham noted that litigation had not been resolved and minutes needed to be approved. Board of Adjustment Chair Daniello noted that several Board of Adjustment members were upset that they weren't told about the merger and had to read about it in the newspaper. Comm. Pfefferle made a motion, seconded by Comm. Garay to close open public comment for Ordinance 2017-006.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to adopt Ordinance 2017-006.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

- Verizon Wireless

**Note: Mayor Abraham recused himself from this discussion.**

Kathryn Windsor, a Senior Site Acquisition Specialist from SQF, LLC d/b/a Tilson was present to represent Verizon Wireless. Verizon would like to get consent from the Township Committee to attach small network nodes on utility poles in the Township. There are possibly 4 to 5 locations that are of interest to Verizon based on data that Verizon has obtained from dropped call data. Four of the five locations are definitely in Alexandria Township. The fifth location is either Alexandria or Union Township. The locations are:

- 1.) 532 Route 579
- 2.) 554 Route 579
- 3.) 498 Mechlin Corner Road
- 4.) 648 Route 579

- 5.) 655 Route 579 ( A better detail of the location is needed on this site-Can be either Alexandria Township or Union Township)

Ms. Windsor indicated that Verizon Wireless will now need to install utility poles to house the small network nodes at each of the locations indicated. Ms. Windsor noted that there are no existing utility poles available to use and that they can't use utility poles that are owned and operated by JCP & L. Ms. Windsor indicated that if the equipment is not needed in the future that the equipment and poles will be removed. Ms. Windsor also indicated that other carriers can utilize the utility poles for their equipment once the poles are in place. If the Verizon equipment is obsolete and other carriers have active equipment on the poles than Verizon can't remove the utility poles. The Township Committee is concerned that if this request is approved that it allows other cellular providers to erect utility poles as well. The Township Committee can limit the number of poles that each carrier can erect along with their small network nodes. Comm. Pfefferle raised concerns pertaining to health issues that can be associated with these devices. Ms. Windsor noted that Verizon has done health studies but that the results are inconclusive. There is statutory law in New Jersey that does not allow the Township to discriminate against the installation of equipment for cellular providers. The Township needs to move forward with an Ordinance. Verizon Wireless has supplied the Township with a Right of Way Use Agreement. Comm. Pfefferle questioned Section 7 of the agreement that pertains to "Municipal Costs". This section reads that: "Tilson agrees to pay the Township \$750.00 to cover reasonable costs incurred by the Township for engineering and/or legal review, analysis, and preparation of documents related to the request for Township consent to its Project. If the Project requires additional engineering and/or legal review, Tilson agrees to pay the Township's reasonable administrative expenses that the Township incurs." Comm. Pfefferle is concerned that the amount in the agreement will not be sufficient. Ms. Windsor indicated that the dollar amount can change and that it's a starting point. Township Attorney Dragan will need to review the agreement further to see if there are any additional areas of concern. Tilson will also need to get approval from Hunterdon County as the proposal to erect the utility poles and equipment is on a County Road. Resident Jim Kiernan asked if neighboring property owners to the poles and equipment will be notified. Township Engineer Decker will have Dr. Einstein, a professional used by the Township on cellular matters review the information given to the Township for additional input.

#### **NEW BUSINESS:**

- Northfield Bank

Representatives from Northfield Bank discussed the services that can be offered to the Township. Northfield Bank, previously known as Hopewell Valley Bank is located in Pittstown. The Township until this year used Northfield Bank for its banking and tax payment collection for residents. Former CFO Hart switched from Northfield Bank to Investors Bank. Comm. Pfefferle noted that former CFO Hart switched banks due to a

higher rate. Northfield Bank indicated that prior to money being moved; Northfield bank countered Investors Bank proposal and offered a better rate than Investors Bank. Northfield Bank had a difficult time contacting the CFO during the transition. Comm. Pfefferle noted that the initial reason for the bank change was a savings of \$20,000.00. A new CFO is going to be hired and the Township Committee recommends that Northfield Bank reach out to the new CFO and discuss the details of their current proposal with him. Resident Jim Kiernan noted that he has nothing but positive experiences using the Pittstown Branch of Northfield Bank. Township Clerk Bobrowski noted that many residents are not happy that they can't pay their taxes at the Pittstown Branch of Northfield Bank any more due to the banking switch.

- Resolution 2017-058 Appointment of Township Engineer

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-058.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017-058 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING THE TOWNSHIP ENGINEER FOR THE TOWNSHIP OF ALEXANDRIA**

**WHEREAS**, there exists a need to provide the Township of Alexandria with professional services (“professionals”) during the period from July 12, 2017 to December 31, 2017; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

**WHEREAS**, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

1. Township Professional Engineer: Thomas Decker P.E, P.P, C.M.E of Van Cleef Engineering Associates, LLC, 32 Brower Lane, Hillsborough, NJ 08844

**NOW THEREFORE, BE IT RESOLVED** by the Township of Alexandria as follows:

1. That the Township hereby appoints Thomas Decker P.E, P.P, C.M.E of Van Cleef Engineering licensed as a Professional Engineer in the State of New Jersey, as the Township Engineer for the Township of Alexandria for the period July 12, 2017 through December 31, 2017.
2. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
3. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
4. Each Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.

5. Fees for 2017 are as follows:

Thomas Decker, Senior Associate	per hour
\$135.00	
Pam Mathews, Director of Surveying	per hour
\$140.00	
Angela Knowles, Professional Planner	per hour
\$133.00	

6. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

- Appointment of Stormwater Management Coordinator  
Comm. Pfefferle made a motion, seconded by Comm. Garay to appoint Tom Decker, Township Engineer as the Stormwater Management Coordinator for Alexandria Township.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

- Resolution 2017-061 Tax Refund for B-6, L-21.01  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-061.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2016 -061 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REFUND OF TAXES B-6, L-21.01**

**WHEREAS**, the Township Tax Assessor granted a 100% disabled veteran's exemption effective June 1, 2017, pursuant to N.J.S.A. 54:4-3.31 et seq., for the owner of record of Block 6 Lot 21.01, 62 Hickory Corner Rd., Assessed to: Albert F. Andresen and;

**WHEREAS**, this property will remain exempt from property tax while it remains the principal residence of Albert F. Andresen; and

**WHEREAS**, taxes have been paid for 2017 through the second quarter in the amount of \$2,198.13 ; and

**WHEREAS**, as a result of the effective date of exemption, said property owner is entitled to a partial refund of the second quarter taxes in the amount of \$732.71;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, that the remainder of billing for 2017 be cancelled for Block 6, Lot 21.01; the records of the Tax Collector be adjusted to reflect the exempt status of this property; a refund be issued in the amount of \$732.71 to: Albert F. Andresen, 62 Hickory Corner Rd. Milford NJ 08848.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

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- Resolution 2017-062 Tax Refund for B-3, L-45  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-062.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2016 -062 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REFUND OF TAXES B-3, L-45Q0016**

WHEREAS, Tax Sale Certificate #324 for Block 3 Lot 45Q0016, 499 Goritz Rd., Assessed Owner: Kenneth and Carol Chaft, was sold on 4/16/98; and

WHEREAS, Tax Sale Certificate #07-02 for Block 3 Lot 45Q0016, 499 Goritz Rd., Assessed Owner: Kenneth and Carol Chaft, was sold on 9/19/07; and

WHEREAS, certified funds have been received from the property owners for redemption of said liens as of 8/9/17;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check in the amount of \$1,181.19 to: Curtis H. Schick, 83 Schick Rd., Milford NJ 08848;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

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- Resolution 2017-063 Participating as a Lead Agency in the Municipal Alliance  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-063.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017 -063 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY PARTICIPATION AS LEAD AGENCY IN THE MUNICIPAL ALLIANCE**

**WHEREAS**, the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

**WHEREAS**, the Mayor and Township Committee, further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Mayor and Township Committee supports the application of funding from Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Mayor and Township Committee does hereby support the submission of an application for the North Hunterdon Municipal Alliance grant for calendar year 2018 in the amount of \$ 20,777.
2. As Lead Municipality for the Del Val Municipal Alliance, the Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the reporting of programs within its cluster area.

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- Resolution 2017-064 Cancel Certain Items of the General Capital Fund  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-064.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017 -064 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO CANCEL CERTAIN ITEMS OF THE GENERAL CAPITAL FUND**

**Whereas**, the best practices of the State of New Jersey recommends that a periodic review of all General Capital Accounts be completed, and

**Whereas**, The Township of Alexandria completed a Bond Sale in 2016, and

**Whereas**, the Chief Financial Officer has reviewed the records of all activity of the General Capital Fund including all current Capital Ordinances, and has presented his recommendation to the Township Committee for review and approval,

**Now Therefore be It Resolved**, that The Township of Alexandria hereby approves the following cancellations of various balances in accordance with the recommendation of the Chief Financial Officer

<b>Ordinance Date</b>	<b>Description</b>	<b>Amount of Balance to Capital Fund Balance</b>	<b>Deferred Charges Unfunded</b>
11-13-2002	Acquisition of Real Property (Pepe Farm)	1,109.38	
07-11-2012	2012 Road Projects	8,710.62	
04-11-2012	Repairs to the Municipal Garage	951.25	
08-14-2013	Acquisition of Office Equipment	1,003.00	
11-13-2013	Construction of a New Municipal Building		550,000.00
08-13-2014	Acquisition of Public Works Equipment	5,060.16	
09-10-2014	Acquisition of Public Works Equipment	2,336.03	
5-22-2014	Improvements to Various Roads	200,000.00	
		<b>219,169.44</b>	<b>550,000.00</b>

- Resolution 2017-065 Supporting a Daytime Fire Department  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-065.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017 -065 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY SUPPORTING THE  
INVESTIGATION OF DAYTIME FIRE RESPONSE TO SUPPORT OUR  
VOLUNTEER FIRE COMPANIES**

**Whereas**, Hunterdon County has 28 volunteer fire companies answering 3,500 calls for service each year; and

**Whereas**, the changes in where people work, increases in the training requirements, a decline in volunteerism, have all contributed to a reduction in available volunteer firefighters; and

**Whereas**, these changes are especially acute during daytime responses, specifically from 06:00 until 18:00 weekdays; and

**Whereas**, in the face of these challenges Hunterdon's fire companies are doing an amazing job of protecting her citizens; and

**Whereas**, when one fire company is struggling its neighbors always rise to the occasion to assist thus placing further strain on those companies doing well with personnel response; and

**Whereas**, public safety and specifically providing fire protection to its citizens is among the primary responsibilities of local government; and

**Whereas**, in Hunterdon County the fire service has long been a combination of volunteer companies, Municipal Government support and County Government coordination; and

**Whereas**, Hunterdon's 28 fire companies, through mutual aid agreements, multiple task forces, the Office of Fire Coordinator, Hunterdon County Fire Chiefs Association and Hunterdon's Division of Communications & Office of Emergency Management, operate similarly to one fire company with 28 stations.; and

**Whereas**, in response to these challenges and cognizant of these long standing practices the Hunterdon County Fire Chiefs Association has created one plan to address the problem of daytime fire response; and

**Whereas** the shortages in daytime response needs to be addressed in a substantive manner to ensure timely and effective response; and

**Now therefore be it resolved** the Township of Alexandria fully supports our volunteers on our fire company and the mutual aid companies that routinely answer calls in our municipality;

**And be it further resolved**, that the Township of Alexandria endorses and supports the thorough analysis of daytime fire response in Hunterdon County;

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- Ordinance 2017-7 Appropriating \$525,000.00 from the Capital Fund Balance to Provide for 2017 Road Repair and Improvements- **1<sup>st</sup> Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Ordinance 2017-007 on 1<sup>st</sup> Reading. **Public Hearing will be on August 24, 2017 at 6:00 PM.**

**Roll Call: Aye: Garay, Abraham, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

**BILL LIST:**

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve the attached bill list.

**Roll Call: Aye: Garay, Abraham, Pfefferle**  
**Nay: None**

**Motion Carried**

**ENGINEER'S REPORT:**

No report

**APPROVAL OF MINUTES:**

- July 12, 2017 TC Meeting
- July 12, 2017 Executive
- July 24, 2017 TC Meeting
- July 24, 2017 Executive

Mayor Abraham made a motion, seconded by Comm. Garay to approve the above Township Meeting Minutes and Executive Session Meeting Minutes.

**Roll Call: Aye: Garay, Abraham**  
**Nay: None**  
**Abstain: Pfefferle**

**Motion Carried**

**PUBLIC COMMENT ON GENERAL MATTERS:**

Resident Ed Matko read an article on NJ.com about the Latter House of Glory and questioned how the church does not have to pay property taxes. Comm. Pfefferle noted that Tax Assessor Hagaman made an assessment that the Church has complied with documentation to prove that they are exempt from paying property taxes as has the Hunterdon County Board of Taxation. Comm. Pfefferle further noted that there are some zoning concerns and the property owners have not come before the Board of Adjustment for the church use. Comm. Pfefferle does not agree with the assessment that the Latter House of Glory does not have to pay property taxes.

Resident Stu Hutchenson questioned the site plan compliance of the Latter House of Glory. Mr. Hutchenson stated that there are off street parking issues. Comm. Pfefferle will reach out to Zoning Officer Mullin to get an update on the zoning issues at the Latter House of Glory.

Mayor Abraham requested that the DPW replace signs that were removed on Race Street regarding thru traffic not being permitted on that street.

Mayor Abraham noted that the new Land Use Board varies slightly from the previous Planning Board. Instead of two alternates there will be four. Mayor Abraham made a nomination for the following appointments:

3<sup>rd</sup> Alternate- Barbara Daniello

4<sup>th</sup> Alternate-Dick Kimsey

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Mayor Abraham's Land Use appointments of 3<sup>rd</sup> Alternate Barbara Daniello and 4<sup>th</sup> Alternate Dick Kimsey.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: Pfefferle**

**Motion Carried**

**CORRESPONDENCE:**

None

Comm. Garay made a motion, seconded by Comm. Pfefferle to move to Executive Session.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - A confidential or excluded matter under Federal or State Law or Court Rule.
  - A matter involving information that may impair the Township's rights to receive funds from the United States Government.
  - A matter constituting an unwarranted invasion of an individual's privacy rights.
  - Collective Bargaining Agreement or negotiation of the Agreement.
  - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
  
  - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
  - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
    - Delaware River Tubing**
    - Auction of Township Parcels**
    - Mt. Laurel Housing**
  
  - Matters falling within the attorney-client privilege.
    - Shared Service**
  
  - Personnel matters involving a specific employee or officer of the Township.
    - Township Committee Meetings
    - CFO Interviews**
    - Planning Board/BOA Office**
    - Finance Department**
  
  - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

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Comm. Garay made a motion, seconded by Comm. Pfefferle to return to Public Session.

**Roll Call: Aye: Garay, Abraham, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to appoint Land Use Secretary Knapp for administrative support to the Land Use Board at \$225.00 a month for 11 hours a month. Ms. Knapp will be responsible for digitalization and organizing of files.

**Roll Call: Aye: Garay, Abraham, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the sale of approximately 12 vacant lots owned by the Township. The date of the auction will be determined at the September 13<sup>th</sup> meeting. Minimum bids will be \$1,000.00 plus the cost of a title search. A minimum bid of \$5,000.00 will be set plus the cost of a title search for B-4, L-45, B-19, 8.16 and B-21.04, L-41.32.

**Roll Call: Aye: Garay, Abraham, Pfefferle**  
**Nay: None**  
**Abstain: None**

**Motion Carried**

**EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- **Planning Board/BOA Office**

Planning Board Secretary Knapp will receive a stipend of \$225.00/11 hours of work a month in lieu of the merger of the Board of Adjustment with the Planning Board. Duties will be to get records/applications organized, future digitalization of Planning Board records, and work on escrow accounts.

- **Mt. Laurel Housing**

No Update

- **Delaware River Tubing (DRT)**

Matter to Stay in Executive Session

- **Auction of Township Parcels**

Twp. Atty. Dragan drafted an auction packet for review. Possibly will do an in house auction on Township owned properties in October. The minimum bid will be \$1,000.00 plus the cost of a title search except Goritz Road (B-4, L-45), Jeremiah Lane (B-21.04, L-41.32), and Maple Springs (B-19, L-8.16). The minimum bid on those lots will be \$5,000.00 plus the cost of a title search. Eleven properties will be auctioned and a date to be determined at the September 13<sup>th</sup> meeting. There has been a title search done on Goritz Road B-4, L-45. The eleven properties are:

- 1.) Sweet Hollow Road B-2, L-42 Acreage .500
- 2.) Sweet Hollow Road B-3, L-28 Acreage 1.2
- 3.) Sweet Hollow Road B-3, L-30 Acreage 1.2
- 4.) Sweet Hollow Road B-3, L-65 Acreage 1.1
- 5.) Little York-Pattenburg Road B-4, L-29 Acreage 6.3
- 6.) Goritz Road- B-4, L-45 Acreage 1.00
- 7.) Schick Road B-5, L-11.02 Acreage .1600
- 8.) Brookhill Road B-16, L-20 Acreage .7510
- 9.) Maple Springs B-19, L-8.16 Acreage 5.4
- 10.) Hog Hollow Road B-21, L-53 Acreage .44
- 11.) Jeremiah Lane B-21.04, L-41.32 Acreage 10.87

- **CFO Position**

Mayor Abraham is to speak with the CFO candidate and offer him a salary of \$30,000.00 to \$35,000.00 /2 days a week in the office.

- **Finance Department**

No discussion ensued

**MOTION TO ADJOURN**

Comm. Garay made a motion, seconded by Comm. Pfefferle to adjourn.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**Meeting Adjourned at 11:46 PM.**

**Respectfully Submitted:  
Michele Bobrowski, RMC  
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of August 9, 2017 and certify that said Minutes were approved unanimously by the Township Committee on the 13th day of September 2017.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_