

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
APRIL 13, 2022**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the
the
Alexandria Township Municipal Offices and the Alexandria Township Website,
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:51 PM.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Comm. Arancio, Comm. Mortara and Twp. Atty. Dragan

ABSENT: None

ALSO PRESENT: CFO Rees

FLAG SALUTE:

Mayor Plumer led the flag salute and a Moment of Silence followed for Township Resident and former Open Space/Farm Preservation Committee Member Fran Daley who passed away.

JCP&L PRESENTATION

Amy Overman from JCP & L introduced herself to the Township Committee as she is the Township's new liaison. Ms. Overman noted that JCP&L is installing smart readers in 2023 which will eliminate meter readers and estimated bills. Mayor Plumer asked to be provided a copy of a presentation done last year with JCP&L, himself, and the Township Clerk/Administrator regarding extended power outages and how trucks are dispatched to outages within the Township. Resident, Larry Shepard of Goritz Road asked if it would be possible for JCP&L to install underground lines while the Township is digging Goritz Road up for drainage. Ms. Overman indicated that she would look into that to see if it's a possibility.

BUDGET INTRODUCTION:

CFO Rees noted that taxes will be going down a bit for 2022. The Township will be using the same surplus as last year and the Township is at its limit with the operation cap. The budget will also provide funding to install drainage and pave all Goritz Road this year.

Comm. Mortara made a motion, seconded by Comm. Kiernan to approve the 2022 Budget as Introduced.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Plumer	X			
		Pfefferle	X			
	X	Kiernan	X			
		Arancio	X			
X		Mortara				

UNFINISHED BUSINESS:

- Ordinance 2022-001 To Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A:4-45.14) **2nd Reading**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2022-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close public comment as there was none for Ordinance 2022-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2022-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

**ORDINANCE 2022-001 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)
CALENDAR YEAR 2022**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Alexandria Township in the County of Hunterdon finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1 % increase in the budget for said year, amounting to \$23,379.53 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary: and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Alexandria Township, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Alexandria Township shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1 %, amounting to \$ 81,828.36, and that the CY 2022 municipal budget for the Alexandria Township be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

NEW BUSINESS:

- Service Electric Franchise Agreement Renewal

Township Clerk/Administrator Bobrowski provided a letter to the Township Committee dated March 24, 2022, from Thomas C. Kelly, the Attorney for Service Electric and a letter dated April 4, 2022, from the State of New Jersey Board of Public Utilities regarding the cable television franchise renewal process for their review. The Township's current agreement with Service Electric expires March 10, 2025. Township Clerk/Administrator Bobrowski advised that she reached out to the Attorney for Service Electric inviting him and a representative from Service Electric to a future Township meeting. No response has been received to date to attend a meeting. Township Clerk/Administrator Bobrowski asked that the Township Committee look into amending the current agreement to provide senior discounts to residents. This discount was not negotiated during the last renewal agreement and can only be included during the renewal process.

- Ordinance 2022-2 Authorizing the Offering and Sale of Property Known as B-4, L-45 No Longer Needed for Public Purposes **1st Reading**

Township Attorney Dragan advised the Township Committee of different options they can move forward with regarding the language of the two proposed Ordinances for the sale of certain Township properties. The properties must go out to bid for their current tax assessed values or the Township could seek appraisals of the properties and use those determined values. Township Clerk/Administrator Bobrowski advised that assessments are based on market value and then a ratio is applied. Since Alexandria Township is not a reassessed district, the values are put on when the Township completes its revaluation. Assessments are only changed if there is a correction to the property record card, an appeal, or an added assessment is placed on the property. The Township Committee chose to move forward with the assessed values of the home. These lots are pre-existing and not grandfathered for development. Variances would need to be obtained. The Township Committee chose to amend Section 5 B of both Ordinances to reflect the following language:

"b. The Property does not conform to applicable Alexandria Township zoning requirements as it is less than 1/8 of the minimum size required for development. The Township Committee is therefore selling it subject to the condition that it be merged with a lot to which it is contiguous in a manner that will eliminate it as a separate lot and will result in an enlarged new parcel that will conform to a greater extent with applicable zoning requirements. The Township will direct the Tax Assessor to merge the lot numbers without the need for subdivision or lot line adjustment. The successful bidder must acknowledge that bidder is willing and able to accept this condition and shall demonstrate compliance (ie. with a merger deed or similar recorded document)."

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Ordinance 2022-002 on 1st Reading. **The Public Hearing is scheduled for May 11, 2022.**

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

AN ORDINANCE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AUTHORIZING THE OFFERING AND SALE OF PROPERTY KNOWN AS BLOCK 4, LOT 45 NO LONGER NEEDED FOR PUBLIC PURPOSES

Ordinance 2022-2

WHEREAS, the Township of Alexandria ("Township") is the owner of Block 4, Lot 45 on the Township Tax Map (referred to hereinafter as the "Property"), with an address of 336 Goritz Road, Milford, N.J.; and

WHEREAS, the size of the Property is approximately 1.0 acres and is contiguous to two other properties in the Township; and

WHEREAS, the Property is not needed by the Township for any public purpose; and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13.2 provides, in part, that "whenever any municipality intends to sell property which is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon, it shall accord the owner or owners of any real property contiguous to such real property the right to prior refusal to purchase such land" and

WHEREAS, in addition to the above, section N.J.S.A. 40A:12-13(b)(5) further provides that in the case of more than one contiguous owner, "said property shall be sold to the highest bidder from all such owners" and that "any such sale shall be for not less than the fair market value of said real property" and

WHEREAS, the Township Committee is of the opinion that the criteria set forth in N.J.S.A. 40A:12-13(b)5 and 40A:12-13.2 are present, specifically, that the Property is less than the minimum size required for development in its zone district and is without any capital improvements. In addition, it is located in the Highlands Preservation Area; and

WHEREAS, because there are properties contiguous to the Property, the Property must be first offered for sale to the highest bidder from among all such owners, at no less than fair market value, pursuant to the aforementioned statutes; and

WHEREAS, the Tax Assessor of the Township has determined that the fair market value of the Property is \$60,000.00, based on the assessed value; and

WHEREAS, the Township Committee is of the opinion that the sale of the Property would be beneficial to the general health and welfare of the residents as ownership in private hands would return it to the tax rolls of the Township.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, as follows:

Section 1. The preambles above are incorporated herewith as if fully repeated herein.

Section 2. The Township Committee of the Township of Alexandria hereby authorizes the sale of the Property known as Block 4, Lot 45, 336 Goritz Road by sealed bid auction to the highest bidder among the two Contiguous Property Owners, at a price not less than the fair market value established by the Tax Assessor.

Section 3. The Township Administrator/Clerk is directed to advertise the sale of the Property in the official newspaper of the Township within five (5) days following the enactment of this Ordinance, pursuant to N.J.S.A. 40A:12-13(b);

Section 4. The Township Administrator/Clerk shall send, via certified mail and email, a copy of this Ordinance to the two owners contiguous to the Property to be offered for sale pursuant to this Ordinance, together with a contract and bid package to be prepared by the Township Attorney and Township Administrator/Clerk, as appropriate.

Section 5. The Contiguous Property Owners shall have a period of twenty (20) days following the advertisement to submit a sealed bid for the Property under the following terms, understandings and conditions:

a. The Property is being sold "as is" and "where is", and without any guarantee of title and further, subject to any existing restrictions of record.

b. The Property does not conform to applicable Alexandria Township zoning requirements as it is less than 1/8 of the minimum size required for development. The Township Committee is therefore selling it subject to the condition that it be merged with a lot to which it is contiguous in a manner that will eliminate it as a separate lot and will result in an enlarged new parcel that will conform to a greater extent with applicable zoning requirements. The Township will direct the Tax Assessor to merge the lot numbers without the need for subdivision or lot line adjustment. The successful bidder must acknowledge that bidder is willing and able to accept this condition and shall demonstrate compliance (ie. with a merger deed or similar recorded document).

c. The deed conveying ownership of the Property will include a restriction against its use, development or sale as a separate parcel or lot, unless later permitted by subdivision approval, variance approval, and any applicable zoning requirements and/or development approvals.

d. Sale shall be paid for by cash, attorney trust, certified or official bank cashier's check,

or wire.

e. The Township Committee reserves the right to accept the highest bid, or to reject all bids, at its option.

f. The Township Committee shall be reimbursed by the Buyer for its title search expenses, performed to date.

g. In the event that the Township Committee receives one or more bids for the property, it shall make its decision to accept the highest bid, or to reject all bids, at its option, at the next available meeting after the receipt and review of all bids. Such decision shall be made by duly adopted resolution.

h. In the event neither of the Contiguous Property Owners exercises their right of first refusal to bid on the Property within 20 days as provided herein, or the highest price bid does not meet the market value established in this ordinance, the Township Committee reserves its right to reconsider this Ordinance and decline to sell the Property for a time, or to advertise it for public sale pursuant to N.J.S.A. 40A:12-13(a), at its option.

Section 6. If the Township Committee accepts the bid of one of the Contiguous Property Owners, the Township Attorney is hereby authorized to finalize the contract and prepare the closing documents to convey the Property to the highest bidder among the Contiguous Property Owners, as necessary, in order to effectuate the provisions of this Ordinance. In the event a name or address of any of the Contiguous Property Owners set forth herein has been incorrectly or not completely stated, the Township Administrator/Clerk may correct same accordingly and that shall not affect the validity of this Ordinance.

Section 7. The Mayor, Deputy Mayor and Township Administrator/Clerk are hereby authorized to sign all necessary contract and closing documents, to the highest successful bidder.

Section 8. This Ordinance shall take effect immediately after adoption and publication in the manner provided by law.

Section 9. Severability.

If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

Section 10. This Ordinance is enacted pursuant to N.J.S.A. 40A:12-13 and 13.2 et seq., and any other applicable law. If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged to be invalid by any court of competent jurisdiction, such Order of Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

- Ordinance 2022-3 Authorizing the Offering and Sale of Properties Known as Block-3, Lots 28, 30, and 65 No Longer Needed for Public Purposes **1st Reading**

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Ordinance 2022-003 on *1st Reading*. **The Public Hearing is scheduled for May 11, 2022.**

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

AN ORDINANCE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AUTHORIZING THE OFFERING AND SALE OF PROPERTIES KNOWN AS BLOCK 3, LOTS 28, 30 AND 65 NO LONGER NEEDED FOR PUBLIC PURPOSES

Ordinance 2022-3

WHEREAS, the Township of Alexandria ("Township") is the owner of certain small vacant, landlocked lots within the Township which have been acquired by judgment of tax sale foreclosure described as follows:

Block 3, Lot 28 - Sweet Hollow Road - 1.2 +/- acres

Block 3 Lot 30 - Sweet Hollow Road - 1.2 +/- acres

Block 3, Lot 65 - Sweet Hollow Road - 1.1 +/- acres

collectively referred to as the "Properties"; and

WHEREAS, none of the aforementioned Properties are needed by the Township for any public purpose; and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13.2 provides, in part, that "whenever any municipality intends to sell property which is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon, it shall accord the owner or owners of any real property contiguous to such real property the right to prior refusal to purchase such land" and

WHEREAS, in addition to the above, section N.J.S.A. 40A:12-13(b)(5) further provides that in the case of more than one adjacent owner, "said property shall be sold to the highest bidder from all such owners" and that "any such sale shall be for not less than the fair market value of said real property" and

WHEREAS, the Tax Assessor of the Township has determined the fair market value of each of the Properties, based on the assessed value; and

WHEREAS, the Township Committee is of the opinion that the criteria set forth in N.J.S.A. 40A:12-13(b)5 and 40A:12-13.2 are present; specifically, that the Properties are all less than the minimum size required for development in their respective zone districts and are without any capital improvements.

In addition, the Properties are all located in the Highlands Preservation Area and are landlocked; and

WHEREAS, because there is more than one property owner contiguous to each of the Properties, they must be first offered for sale to the highest bidder from among all such contiguous owners, at no less than fair market value, pursuant to the aforementioned statutes; and

WHEREAS, the Township Committee is of the opinion that the sales of the Properties would be beneficial to the general health and welfare of the residents as ownership in private hands would return them to the tax rolls of the Township; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, as follows:

Section 1. The preambles above are incorporated herewith as if fully repeated herein.

Section 2. The Township Committee of the Township of Alexandria hereby authorizes the sales of the Properties located on Sweet Hollow Road and individually known as Block 3, Lots 28, 30, and 65 by sealed bid auction to the highest bidder among the property owners contiguous to each of the Properties at a price not less than the fair market value established by the Tax Assessor for each of the Properties, as set forth in the preambles above.

Section 3. The Township Administrator/Clerk is directed to advertise the sale of the Property in the official newspaper of the Township within five (5) days following the enactment of this Ordinance, pursuant to N.J.S.A. 40A:12-13(b);

Section 4. The Township Administrator/Clerk shall send, via certified mail and email, a copy of this Ordinance to the applicable property owners contiguous to each of the Properties to be offered for sale pursuant to this Ordinance, together with a contract and bid package to be prepared by the Township Attorney and Township Administrator/Clerk, as appropriate.

Section 5. The Contiguous Property Owners shall have a period of twenty (20) days following the advertisement to submit a sealed bid for the contiguous property for which they are eligible to bid, under the following terms, understandings, and conditions:

a. The Properties are being sold "as is" and "where is", and without any guarantee of title and further, subject to any existing restrictions of record.

b. None of the Properties conform to applicable Alexandria Township zoning requirements and are all less than 1/8 of the minimum size required for development. The Township Committee is therefore selling each of the Properties subject to the condition that each be combined with a lot to which they are contiguous in a manner that will eliminate them as separate lots and will result in enlarged new parcels that will conform to a greater extent with applicable zoning requirements. The Township will direct the Tax Assessor to merge the lot numbers without the need for subdivision or lot line adjustment. The successful bidder must acknowledge that bidder is willing and able to accept this condition and shall demonstrate compliance (ie. with a merger deed or similar recorded document).

c. The deeds conveying ownership of each the Properties will include a restriction against the use, development, or sale of the Properties as separate parcels or lots unless later permitted by subdivision approval, variance approval, and any applicable zoning requirements and/or development approvals.

d. Sale shall be paid for by cash, attorney trust, certified or official bank cashier's check, or wire.

e. The Township Committee reserves the right to accept the highest bid, or to reject all bids, at its option.

f. The Township Committee shall be reimbursed by the applicable Buyer for its title search expenses, performed to date.

g. In the event that the Township Committee receives one or more bids for the property, it shall make its decision to accept the highest bid for each of the Properties, as applicable, or to reject all bids, at its option, at the next available meeting after the receipt and review of all bids. Such decision shall be made by duly adopted resolution(s).

h. In the event none of the property owners contiguous to a specific property exercises their right of first refusal to bid on the applicable property within 20 days as provided herein, or the highest price bid does not meet the market value established in this ordinance, the Township Committee reserves its right to reconsider this Ordinance and decline to sell that property for a time, or to advertise it for public sale pursuant to N.J.S.A. 40A:12-13(a), at its option.

Section 6. If the Township Committee accepts the bids of any one or more of the Contiguous Property Owners, the Township Attorney is hereby authorized to finalize the applicable contract and to prepare the closing documents to convey the particular property to the highest successful bidder, as necessary, in order to effectuate the provisions of this Ordinance. In the event a name or address of any of the Contiguous Property Owners set forth herein has been incorrectly or not completely stated, the Township Administrator/Clerk may correct same accordingly and that shall not affect the validity of this Ordinance.

Section 7. The Mayor, Deputy Mayor and Township Administrator/Clerk are hereby authorized to sign all necessary contract and closing documents, to the highest successful bidder.

Section 8. This Ordinance shall take effect immediately after adoption and publication in the manner provided by law.

Section 9. Severability.

If the provision of any article, section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

Section 10 . This Ordinance is enacted pursuant to N.J.S.A. 40A:12-13 and 13.2 et seq., and any other applicable law. If the provision of any article, section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged to be invalid by any court of competent jurisdiction, such Order of Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

The Township Committee pulled the following Resolutions from the Consent Agenda:

- Resolution 2022-063 Temporary Emergency Appropriation Revised Due to COAH Attorney Expenses

Comm. Pfefferle raised concerns on this resolution being considered a “Temporary Emergency Appropriation” and that it would impact next year’s budget. Township Clerk/Administrator Bobrowski advised that the resolution was drafted by the CFO in

accordance with the Statutes and that the appropriation is in this year's budget as introduced.

Comm. Pfefferle made a motion, seconded by Comm. Arancio to approve Resolution 2022-063 as drafted.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2022-063 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY 2022 TEMPORARY EMERGENCY APPROPRIATION REVISED DUE
TO COAH ATTORNEY EXPENSES**

WHEREAS N.J.S. 40: A4-20 provides that a Temporary Emergency Appropriation may be passed after the 31st day of the fiscal year, and

WHEREAS it is required that any amounts expended from the appropriations contained in this resolution be included in the budget as adopted under the correct headings, and

WHEREAS the appropriations funded in this resolution represent roughly less than one half or 50% of the 2022 adopted appropriation unless noted by an asterisk, (Pension payments, Debt payments, and insurance payments may exceed 50% as these expenses must be paid in full by due dates).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following Temporary Emergency Appropriations be made, and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

ACCOUNT DESCRIPTION Amount

01-201-21-
190-020

COAH Other Expenses 6,000.00

- Resolution 2022-065 Purchasing of Drainage Material for Goritz Road
Comm. Arancio advised of a mathematical error on the Resolution for # 3-H & K Group Easton Block. The total for the 300 tons of material read the total cost of the material being purchased through this vendor instead of the individual cost of \$7,260.00 for the 300 tons.

Comm. Pfefferle made a motion, seconded by Comm. Arancio to approve Resolution 2022-065 to include the amended costs.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2022-065 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY FOR DRAINAGE MATERIAL FOR GORITZ ROAD**

WHEREAS, the Township of Alexandria has received monies through the American Rescue Plan Act in 2021; and

WHEREAS, the Township is looking to use some of these funds for drainage on Goritz Road and that the drainage that needs to be installed is an approved use of said funds; and

WHEREAS, the Township Chief Financial Officer certifies that funds are available for this purpose out of account # 02-213-407-55-003.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Alexandria, County of Hunterdon, State of New Jersey authorizes the following drainage materials to be purchased:

- 1.) General Foundries, 1 Progress Road, North Brunswick, NJ 08902 for the purchase of E Hoods-Quantity (15) \$850.00 each, TOTAL \$ 12,750.00
- 2.) Campbell Foundry Company, 800 Bergen Street, Harrison, NJ for the purchase of B Hoods-Quantity (5) \$ 800.00 each, Total\$ 4,000.00
- 3.) H & K Group/Easton Block, PO Box 196, Skippack, PA 19474 for the purchase of 800 tons of ¾ clean stone at \$21.690 per ton, Total \$17,352.00 and 300 tons of Rip Rap at \$24.250 per ton, Total \$7275.00 for a Total Combined \$24, 627.00
- 4.) Precast Manufacturers, 187 Stryker’s Road, Phillipsburg, NJ 08865 for the purchase of 20 catch basins-Quantity (20) \$650 each, Total \$ 13,000.00 and a delivery charge of \$550.00.

- 5.) Campbell Foundry Company, 800 Bergen Street, Harrison, NJ 07029 for the purchase of 500 feet of 15-inch perforated pipe at \$14.50 per foot, Total \$7,250.00 and 700 feet of 15 inch ADS HP at \$20.45 per foot, Total \$ 14,315.00.

CONSENT AGENDA:

All items listed with an asterisk on the agenda "*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion/Roll Call: Comm. Pfefferle made a motion, seconded by Comm. Arancio to approve the remaining resolutions below on the Consent Agenda.

Roll Call: Aye: Plumer, Kiernan, Pfefferle, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

- Resolution 2022-061 Authorizing Refund 1st Quarter Local Property Taxes to Fully Disabled Veteran

**RESOLUTION 2022-061 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING REFUND 1ST QUARTER LOCAL PROPERTY TAXES
TO FULLY DISABLED VETERAN**

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran's Affairs effective December 7th, 2021; and

WHEREAS, veteran made application for exemption from taxes on December 10th, 2021; and

WHEREAS, the Tax Assessor has determined the dwelling is exempt from property taxation effective September 1st, 2021; and

WHEREAS, mortgage company made an additional 1st quarter payment on February 1st, 2022 via an electronic file that could not be corrected or returned; and

WHEREAS, veteran is intitled to be directly refunded the amount of \$3,806.35 paid on his behalf; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey that the Chief Financial Officer is authorized to refund \$3,806.35 of local property taxes paid for 1st quarter 2022 taxes.

- Resolution 2022-062 Amending Professional Services for Special Counsel of Affordable Housing and other Matters for the Township

RESOLUTION 2022-062 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING PROFESSIONAL SERVICES FOR SPECIAL COUNSEL OF AFFORDABLE HOUSING AND OTHER MATTERS FOR THE TOWNSHIP

WHEREAS, on January 5, 2022 the Alexandria Township Committee appointed Jonathan Drill, Esq. for a one-year appointment from January 1, 2022 to December 31, 2022 as Special Counsel of Affordable Housing and Other Matters for the Township; and

WHEREAS, on January 5, 2022 the Alexandria Township Committee approved a budgeted amount not to exceed of \$5,000.00 in account number **01-201-21-190-020** for services to be rendered by Attorney Jonathan Drill, 571 Pompton Avenue, Cedar Grove, NJ 07009.

WHEREAS, the Township Committee budgeted a total of \$5,000.00 for special counsel services (not out-of-pocket expenses) by the Affordable Housing Counsel for 2022 and bills submitted by Jonathan Drill Esq. will be exceeding that by the end of the year.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. Resolution 2022-022 is amended to revise the “not to exceed number” and the Alexandria Township Chief Financial Officer shall certify that the amount of, not to exceed \$7,500 which is available in the following account numbered 01-201-21-190-020.

- Resolution 2022-064 Granting a Veteran’s Exemption

RESOLUTION 2022-064 OF THE ALEXANDRIA TOWNSHIP, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY GRANTING A VETERAN’S EXEMPTION

WHEREAS, the Township Tax Assessor granted a veteran’s exemption on January 25, 2022, pursuant to N.J.S.A. 54:4-2.20 et seq, for the owner of record; and

WHEREAS, this property will remain exempt from property tax while it remains the principal residence; and

WHEREAS, taxes have been paid for 2022 through the 1st quarter in the amount of \$3,181.86; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, that all billing effective January 25, 2022, be cancelled; the records of the Tax Collector be adjusted to reflect the exempt status of this property; a refund be issued in the amount of \$3,181.86.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

- Resolution 2022-066 Re-Appointment of Jacqueline Signorile as Interim Court Administrator

**RESOLUTION 2022-066 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY REAPPOINTING JACQUELINE SIGNORILE AS
INTERIM MUNICIPAL COURT ADMINISTRATOR FOR A SECOND TERM**

WHEREAS, Jacqueline Signorile was appointed by the Township of Alexandria as Municipal Court Administrator on April 1, 2021; and

WHEREAS, regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg.6.1) allows a non-certified Municipal Court Administrator to obtain conditional accreditation after successfully completing Phase I and Phase II of the three phases of the Municipal Court Administrator Certification Process; and

WHEREAS, pursuant to N.J.S.A. 2B:12-11(e) the Township Committee can appoint an individual with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

WHEREAS, the Statute further states, “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program;” and

WHEREAS, Ms. Signorile has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

WHEREAS, Ms. Signorile has demonstrated her skills, aptitude, and competence as the Interim Municipal Court Administrator over the past year; and

WHEREAS, the Raritan Township Administrator and the Municipal Court Judge recommend the reappointment of Ms. Signorile for a second term; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township and the Municipal Court to reappoint Jacqueline Signorile as the Interim Municipal Court Administrator for a second one-year term.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that Jacqueline Signorile is hereby reappointed as Interim Municipal Court Administrator for a second one-year term effective April 1, 2022 and ending on March 31, 2023.

BE IT FURTHER RESOLVED that if Jacqueline Signorile completes the Municipal Court Administrator Certification Process within the time allowed by N.J.S.A. 2B:12-11(e), Ms. Signorile will receive a salary increase of \$1,500.00.

APPROVAL OF MINUTES:

- March 9, 2022 Township Meeting
- March 9, 2022 Executive Session

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

Roll Call: Aye: Kiernan, Plumer, Pfefferle, Arancio

Nay: None

Abstain: Mortara

Motion Carried

- March 16, 2022 Budget Meeting

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes.

Roll Call: Aye: Kiernan, Plumer, Pfefferle, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Comm. Arancio made a motion, seconded by Comm. Pfefferle to approve the April 13, 2022 bill list.

Roll Call: Aye: Plumer, Pfefferle, Arancio, Mortara

Nay: None

Abstain: Kiernan

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS- *Due to time constraints, please note that a time limit of three minutes per individual will be applied.*

Carol Ragucci

Asked when the drainage would be starting on Goritz Road. Township Clerk/Administrator Bobrowski advised that the DPW is projecting to begin drainage work in July on Goritz Road.

Larry Shepard

Recommended that the Township Committee set up a Cable TV Committee regarding the Service Electric Cable Franchise renewal to look into service capabilities, programming options, etc.

Dennis Canavan

Asked about the paving project of Goritz Road and schedule. Comm. Kiernan discussed the proposed project and the DPW timeline to install drainage and having the road paved for 2022.

Ernie Crouse

Concerned about an over abundance of guardrails and speed limit signs that maybe installed on Goritz Road. Also worried about pollution of rock salt getting into the stream along Goritz Road.

Lovenbach

Property Managers of the property came to the Township meeting because they are concerned about how the stream has re-routed in the backyard of the property since Tropical Storm Ida. They hired an Engineer and have been in communication with the New Jersey Department of Environmental Protection and have not been successful in getting assistance. Mayor Plumer provided contact information to them for Assemblyman DiMaio's office and Senator Dougherty's office to offer assistance as the Township does not have jurisdiction over the waterway at the Township level.

CORRESPONDENCE/ANNOUNCEMENTS:

Friday, April 15, 2022, Alexandria Township Easter Egg Hunt Times:
2nd Grade and Younger- 1:00 PM (Arrive Early with a basket at the Park Pavilion), 3rd to 8th Grade- 8:00 PM (Arrive Early with basket & a **FLASHLIGHT** at the park pavilion).

Alexandria Township Agriculture/Open Space Commission will host a meeting at the municipal building on Wednesday, 20 April 2022 at 7:00 PM to discuss in detail the Farmland Preservation Program. Franklin, Holland, Kingwood and Union Townships will be additional participants. The program presenters will be Bob Hornby representing Hunterdon County and Stefanie Miller from the State of New Jersey. Both are well qualified, and the presentation will clearly explain farmland preservation. After the presentation, there will be a question-and-answer session. Funds are available and smaller acreages are being considered since many of the larger farms have been permanently preserved as agricultural land. Please email clerk@alexandriani.gov with **the names of those attending**. Space is limited to thirty (30) so we may not be able to accommodate you unless you have a reservation.

Returning this year is the Township's Annual Fishing Derby at Brunner's Pond on Airport Road. The fishing derby is open to all children under 16 years old on April 30th from 9:00 AM to 12:00 PM. Prizes will be awarded every hour for all age groups for the largest fish.

Get Past Plastic - Law to Reduce Single-Use Plastic Bags and Polystyrene Foam Products Takes Effect May 4th

The New Jersey Department of Environmental Protection is urging the public to get ready for the state's plastic bag and polystyrene foam food-service container law that takes effect **May 4th** by stocking up on reusable bags and visiting the DEP's [Get Past Plastic](#) website. The website offers a wealth of information about the law, including information about the types of reusable bags you should use. It also includes information about single-use plastic straw requirements. The NJ Clean Communities Council has been working closely with the state to educate the public and businesses through its [BagUpNJ](#) campaign.

The law, signed by Governor Murphy in 2020, requires grocery stores and retail establishments to no longer provide single-use plastic bags to customers. In addition, grocery stores 2,500 square feet or larger may not provide customers with single-use paper bags. The law also prohibits the sale of polystyrene foam takeout food containers and other polystyrene food-service products such as plates, cups, food trays and utensils.

MOTION TO ADJOURN

Comm. Mortara made a motion, seconded by Comm. Kiernan to adjourn at 8:53 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan, Arancio, Mortara

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 8:53 PM.

Respectfully Submitted:

Michele Bobrowski, MMC/RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of April 13, 2022 and certify that said Minutes were approved by the Township Committee on the 11th day of May 2022.

Gabe Plumer, Mayor