

ALEXANDRIA TOWNSHIP COMMITTEE MEETING

Minutes May 14, 2014

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandria-nj.us) as required by the Open Public Meetings Act. Meeting Called to order at 7:47 PM.

ROLL CALL: Committeeman Swift (Via Telephone), Committeeman Schick, Mayor Abraham, Attorney Dragan, and CFO Rees

FLAG SALUTE:

COMMITTEE REPORTS:

- ENVIRONMENTAL COMMISSION REPORT: None
- FARMLAND/OPEN SPACE:

The Jacobson Property is the only active application still pending. The Open Space Commission is waiting on a ruling to move forward. Chairman Fritsche noted that he was informed that the State has \$5 million to spend on preservation throughout the State.

- PARK & RECREATION REPORT:

No new business was discussed at the Park/Rec meeting that was held on May 13, 2014. Some concerns were raised with the municipal driveway by the lacrosse field parking lot, speeding, and safety with the 2nd driveway access. Mayor Abraham noted that he has no concerns about eliminating the driveway from the site plan. Alexandria Township is trying to minimize the costs regarding stormwater management by placing the municipal building in the location as noted on the site plan. Park/Rec Member Andrew Niebuhr is concerned about the location of the municipal building by the lacrosse fields. Lacrosse holds practice in the vicinity of the proposed location. Mayor Abraham noted that lacrosse will need to go around building or the area south of the playground can be used for the lacrosse overflow. Mayor Abraham noted that as far as speeding is concerned speed humps or depressions can be installed to help with speeding in the parking lot. Township Engineer, Ralph Runge has applied for a driveway permit at the County for the second driveway. The County may have requirements pertaining to the driveway but if the entrance is eliminated then there should be no problems. Mayor Abraham allowed the public to review the site plan map from Twp. Engineer to look at location. Fishing derby brought out about 100 anglers. The Fire Marshall wants to make a visit to the barn and do an inspection.

- ROAD CHAIRMAN'S REPORT:

Mayor Abraham read the following report from DPW Foreman, Glenn Griffith:

1. Removed one large Ash tree stump on Schoolhouse Road at the LDW School, tapered roadside soil banks, grass seed, mulched and tree stump was hauled to Green Rock Recycling;
2. Removed salt spreaders and plows from trucks, cleaned and put away for the season;
3. Removed five Hemlocks that were located in front of the tax trailer and planning for removal after the auction on May 17, 2014;
4. Removed three dead trees at the DPW yard where employees park;
5. Graveled and graded portions of Goritz, Schick, Mt. Salem and Whitehall Road;
6. Cleaned out exit pipes/scoured holes with backhoe throughout the Township;
7. Repaired one scour hole on Gallmeier Road with rip-rap;
8. Worked on Creek Road cleaning out culvert and ditch line in the 400 section;
9. Filled potholes on Rick Road in Section 6;
10. Cleaned up 84 tires and 2 truck loads of junk at the pump track;
11. Graded off sub soil, brought in top soil to make lawn again, sowed grass seed, applied fertilizer and mulched area down where pump track stood;

12. Worked on Whitehall Road near Bonnell Road heading toward Route 513, this area had poor positive flow for water, high roadside banks, bad for snow, project was 600 ft. in length;
13. Raised roadway to improve water flow, tapered roadside banks to help with snow plowing;
14. Finished working on the detention basin at Rick and Melita Road, project started last year with a pipe system 4" and 6" perforated to address springs, this year soil work, top soil, seed, fertilizer, and mulched.;
15. Park maintenance started on April 23rd.

MUNICIPAL BUILDING UPDATE:

- Notice to Bidders has been advertised. Bids will be opened on July 9, 2014 at 10 AM at the Municipal Office. June 4, 2014 will be the pre-bid meeting at Hatch Mott Mac Donald.

MUNICIPAL BUDGET:

- Public Hearing:

Comm. Swift made a motion, seconded by Comm. Schick to open public hearing for the 2014 Municipal Budget. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. **Public Comment:** Mayor Abraham noted that the general budget is slightly reduced from 2013. The Municipal levy is going down \$4,600.00 and the municipal tax rate is about 8% of the total tax bill. The rest of the tax bill is spread by school and County taxes. The budget for this year is \$1,388,000.00. The Township did a re-evaluation this year which resulted in a reduction of 13%. Resident, Harry Fuerstenberger asked CFO Rees what a penny increase would bring in. CFO Rees noted that \$71,000.00 would be brought in. Resident, Jim Pauch asked how the school taxes affect the County taxes. CFO Rees explained that the County takes all the towns and bring them to equal one value. The County then divides up. Resident, Floyd Evans asked if the budget is too lean and can all the roads be taken care of with the budget. Comm. Schick stated that the town can only spend what it has to take care of the roads. Comm. Schick doesn't want the Township to borrow money for road repairs. Comm. Swift wants to see safe roads and understands frugal, but money needs to be spent to maintain the roads and for them to be safe. Two roads that are being focused on are Rick Road, Section 6. This section goes from Hemingway Estates to Schoolhouse Road and Schoolhouse Road. Resident, Bill Fritsche questioned the appropriations of \$2,000.00 for the park maintenance. Wants to see time sheets for the mowing and maintenance accountability of the park. CFO Rees noted that the information he is asking for is in the budget documentation that he had in his possession and offered to show Mr. Fritsche the page. Mr. Fritsche noted his frustration with the budget forms and CFO Rees explained these are the forms provided by the State. Mr. Fritsche feels there is a cheaper way to maintain the park and that by having the DPW maintain the park the Township is creating jobs for employees. Mr. Fritsche feels that the park should use the cheapest resources to maintain it. Mayor Abraham noted that the Park/Rec Commission has the responsibility as to how the park is maintained and the Committee is not laying off any DPW employees to have them replaced by a commercial lawn care company. Mayor Abraham noted that there is no cost savings in having a company come in. Resident, Bill Glattstein feels that the most important department is the road department and if the Township could hire more DPW employees then so be it. Resident, Floyd Evans asked about the

revenue from the Courts. The revenue is from State Police tickets. The Township gets a percentage of the proceeds from the Delaware Valley Joint Municipal Court made by these tickets. Mayor Abraham did question why the Township's revenue is so low compared to other surrounding Towns. The reason being that the monies go to the State Police, we don't have a local police department. The State Police costs the Township \$32,000.00 a year for their services. Resident, Bill Fritsche voiced his concerns to CFO Rees pertaining to cash on hand. CFO Rees explained the statutory requirements regarding financing for the Township to Mr. Fritsche and explained how the budget may show cash on hand but all monies on the budget spread sheets are committed funds. Comm. Schick made a motion, seconded by Comm. Swift to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. CFO Rees noted that the State has given the Township tentative approval and noted changes that needed to be reflected in the budget. CFO Rees read Resolution 2014-044 reflecting amendments to the budget.

- Resolution 2014-044 To Amend the 2014 Budget :

Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-044. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-044 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND BUDGET FOR 2014

WHEREAS, the local municipal budget for the year 2014 was approved on the 9TH day of April, 2014; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, it is desired to amend said approved budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following amendments to the approved budget of 2014 be made:

General Revenues	From	To
1.Surplus Anticipated	437,000.00	426,335.00
Total Surplus Anticipated	437,000.00	426,335.00
2.Miscellaneous Revenues Section B: State Aid Without Offsetting Appropriations		
Garden State Trust Fund	0.00	10,665.00
Total Section B: State Aid Without Offsetting Appropriations	310,954.00	321,619.00
SUMMARY OF REVENUES		
1.Surplus Anticipated (Sheet 4,#1)	437,000.00	426,335.00
3. Miscellaneous Revenues		

Total Section B: State Aid Without Offsetting Appropriations				310,954.00	321,619.00
Total Miscellaneous Revenues				624,038.18	634,703.18

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith with the Director of the Division of Local Government Services for approval.

ATTEST: May 14, 2014

Paul Abraham, Mayor

Michele Bobrowski, RMC Township Clerk

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on May 14, 2014.

Michele Bobrowski, RMC
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Abraham	X			
	X	Swift	X			
X		Schick	X			

Comm. Schick made a motion, seconded by Comm. Swift to adopt the 2014 budget as amended. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.

OLD BUSINESS:

- Tax Trailer Auction is Saturday, May 17, 2014 at 9:00 AM at the tax trailer. May 17, 2014 is also Dumpster Day.
- Rick Road, Section 6:

DPW Glen Griffith was present for the discussion. When the budget was proposed the cost of Rick Road was \$425,000 that included engineering costs and piping. The Township eliminated the engineering costs and brought the cost down to \$275,000. Comm. Schick wants to eliminate the piping and catch basins. Mr. Griffith noted that he stopped preparing for the road repairs due to Comm. Schick's concerns over the cost and

work to be done. If the town went forward it would need 10-12 catch basins for a 2500 foot section. The catch basins would be on each side of road. Question was also raised about liability at the last meeting. Atty. Dragan had concerns that if catch basins were installed then the design should be prepared by the Township Engineer. Mr. Griffith noted that the work can be designed either by the Township Engineer or the DPW. Issue is experience and professional liability. Mr. Griffith has put in catch basins and piping on Sweet Hollow as it has been the case for the past 20 years without engineering on various roads throughout the Township. Comm. Schick has questioned the use of pipes and catch basins on the Rick Road project. Comm. Schick feels that the existing drainage ditches would be sufficient. Drainage ditches are used on Schoolhouse Road but Mr. Griffith noted that each road has different circumstances. Rick Road has drainage issues where water run off turns to ice in the winter due to the road lying lower than the land. Schoolhouse Road is higher than the land so the water runs away from the road not onto the road like Rick Road and crowning can't be done on Rick Road due to driveways and the driveways create the water run off. Section Five was an engineered plan that had to have water run off corrections done by the DPW. Comm. Schick said catch basins and pipes are high maintenance and there are plenty of them through out the township. Mr. Griffith said ditches are great in the summer and terrible in the winter due to the ice and lack of thaw. Resident, Harry Fuerstenberger noted that Rick Road is a major road in town and heavily traveled. Out of the \$275,000.00 projected for Rick Road the cost of catch basins/pipes is about \$60,000/\$70,000.00. Mayor Abraham asked Comm. Schick if the Township is going to spend \$275,000.00 or \$200,000.00 for the road work. Mayor Abraham feels that the Township should spend the little extra to have the road done properly. Comm. Schick asked Mr. Griffith how much the paving cost of the road work would be. Mr. Griffith noted that the cost would be approximately \$150,000-\$180,000.00. Mr. Griffith noted a base repair is not cost effective. Mr. Schick is concerned about the area of Schoolhouse Road. Mayor Abraham noted that there are many permits that need to be acquired before work on Schoolhouse Road can begin. Mr. Griffith noted that he is waiting for the budget to be approved to begin. CFO Rees noted that for the work to start a bond ordinance would be required. There are two readings for a bond ordinance and a twenty day estoppel period. Money wouldn't be available until July or August. CFO Rees noted that several meetings would need to be done in a short period of time to get the project started in as reasonable time. Mayor Abraham asked if a capital ordinance can be done to take the money from surplus. CFO Rees noted that it can be done but the time frame of readings is needed. CFO Rees will also add \$100,000.00 to the capital ordinance for chip and seal. The Ordinance will be for a total of \$375,000.00. The Township will have special meeting on May 22, 2014 at Noon to introduce the bond ordinance.

NOTE: Comm. Swift wasn't feeling well and disconnected his phone call.

NEW BUSINESS:

- Proclamation for Relay for Life Days in Hunterdon County
- Mayor Abraham read Proclamation.

- Resolution 2014-036 Quakertown EMT Support:
Comm. Schick made a motion, seconded by Mayor Abraham to approve Resolution 2014-036. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-036
Township of Alexandria, County of Hunterdon,
State of New Jersey

**RESOLUTION TO CONTINUE TO UTILIZE THE SERVICES OF THE
QUAKERTOWN VOLUNTEER EMERGENCY MEDICAL SERVICES IN
THE DESIGNATED AREA OF ALEXANDRIA TOWNSHIP**

WHEREAS, the Township of Alexandria, County of Hunterdon, State of New Jersey utilizes the services of several volunteer emergency service organizations to service the residents and property owners of the Township; and

WHEREAS, the Township of Alexandria has relied upon the EMS services of the Quakertown Volunteer Emergency Medical Services (Quakertown EMS) in certain designated areas of Alexandria Township and has been very satisfied with the service provided by Quakertown EMS; and

WHEREAS, the Township desires to continue its relationship with Quakertown EMS in the same designated areas and desires to memorialize its support of Quakertown EMS through this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria in the County of Hunterdon, State of New Jersey on this 14th day of May 2014 as follows:

1. The Township Committee of the Township of Alexandria supports the Quakertown Volunteer Emergency Medical Services and desires to retain the services of Quakertown EMS in the areas of the Township which have been designed for Quakertown EMS service.
2. A copy of this Resolution shall be provided to Quakertown EMS for their information and records.
3. This Resolution shall take effect immediately.

TOWNSHIP OF ALEXANDRIA

By: _____
Paul Abraham, Mayor

Certified to be a true copy of a Resolution
Adopted by the Alexandria Township Committee
on May 14, 2014

Michele Bobrowski, Township Clerk

- Resolution 2014-037 Raising Awareness for Fibrodysplasia Ossificans Progressiva:

This Resolution is a State Wide effort on behalf of Gary Whyte of Mounstainside, NJ asking all 566 municipalities to raise awareness to its residents regarding this disease. To date 327 municipalities have done resolutions/proclamations as well as all 21 County Freeholder boards showing their support for this initiative. Comm. Schick made a motion, seconded by Mayor Abraham to approve Resolution 2014-037. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-037
Township of Alexandria, County of Hunterdon,
State of New Jersey

RESOLUTION TO RAISE AWARENESS OF FIBRODYSPLASIA
OSSIFICANS PROGRESSIVA

WHEREAS, Fibrodysplasia Ossificans Progressiva is an illness characterized by normal bone forming in muscles and connective tissue, forming an extra skeleton that immobilizes the body; and

WHEREAS, Fibrodysplasia Ossificans Progressiva affects children, usually in the first or second decade of life being diagnosed by the age of ten, depriving them of normal development; and

WHEREAS, it is estimated that 2,500 people worldwide are afflicted with Fibrodysplasia Ossificans Progressiva, with 200 diagnosed cases in the United States and 12 cases in New Jersey; and

WHEREAS, currently the University of Pennsylvania is the only medical research facility investigating a cure for Fibrodysplasia Ossificans Progressiva; and

WHEREAS, numerous states, countries and international organizations have joined together to increase public awareness of this devastating, rare genetic disorder, to promote research to find the

cure; and

WHEREAS, the Township Committee of the Township of Alexandria wishes to help to increase awareness of Fibrodysplasia Ossificans Progressiva and to provide public support to find a cause and a cure for this devastating disorder.

NOW, THEREFORE, I, Paul Abraham, Mayor of the Township of Alexandria, on behalf of my colleagues on the Township Committee, wish to raise awareness of this devastating disease and support research to find a cause and cure for **Fibrodysplasia Ossificans Progressiva**. We urge all residents of Alexandria Township to learn about this devastating disorder with the hope of developing a treatment and cure.

ALEXANDRIA

TOWNSHIP OF

By: _____

Paul Abraham, Mayor

Certified to be a true copy of a Resolution
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on May 14, 2014

Michele Bobrowski, Township Clerk

- Resolution 2014-038 Bloomsbury Rescue Squad Support
The Bloomsbury Hose Co. and the Bloomsbury Rescue Squad will combine and the rescue squad will move into the Bloomsbury Hose building. The Bloomsbury Rescue Squad handles the area northwest of Route 614 and about 40 calls in Alexandria Township. A truck will also be housed in Pohatcong Township. Comm. Schick made a motion, seconded by Mayor Abraham to approve Resolution 2014-038. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-038

**Township of Alexandria, County of Hunterdon,
State of New Jersey**

**RESOLUTION TO CONTINUE TO UTILIZE THE SERVICES OF THE
BLOOMSBURY RESCUE SQUAD IN THE DESIGNATED AREA OF
ALEXANDRIA TOWNSHIP**

WHEREAS, the Township of Alexandria, County of Hunterdon, State of New Jersey utilizes the services of several volunteer emergency service organizations to service the residents and property owners of the Township; and

WHEREAS, the Township of Alexandria has relied upon the EMS services of the Bloomsbury Rescue Squad in certain designated areas of Alexandria Township and has been very satisfied with the service provided by the Bloomsbury Rescue Squad; and

WHEREAS, the Township desires to continue its relationship with the Bloomsbury Rescue Squad in the same designated areas and desires to memorialize its support of the Bloomsbury Rescue Squad through this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria in the County of Hunterdon, State of New Jersey on this 14th day of May 2014 as follows:

1. The Township Committee of the Township of Alexandria supports the Bloomsbury Rescue Squad and desires to retain the services of the Bloomsbury Rescue Squad in the areas of the Township which have been designed for the Bloomsbury Rescue Squad service.
2. A copy of this Resolution shall be provided to the Bloomsbury Rescue Squad for their information and records.
3. This Resolution shall take effect immediately.

TOWNSHIP OF ALEXANDRIA

By: _____
Paul Abraham, Mayor

Certified to be a true copy of a Resolution
Adopted by the Alexandria Township Committee
on May 14, 2014

Michele Bobrowski, Township Clerk

- A request from HAR to reduce or forgive building permit fees for a deck to be built for a paralyzed resident:

Comm. Schick made a motion, seconded by Mayor Abraham to waive the building fees for the construction of the deck. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

- PEOSH Report regarding the DPW Garage-

The DPW was visited by the New Jersey Department of Labor and Workforce Development, Office of Public Employees' Occupational Safety and Health (PEOSH) on April 16, 2014. A 19 page report with their findings was provided to the Township. The DPW garage is an old building built in the fifties and doesn't have the amenities that a new building provides. The violations were either serious or other than serious including logs of work related issues, decals on vehicles, and a railing is needed by the loft. Township will try to get the list of violations completed by the deadline of May 23rd if possible. Township Clerk, Michele Bobrowski will reach out to DPW Foreman, Glen Griffith and inform him that if he can't comply before the deadline to let her know so a letter can be sent to PEOSH explaining what has been completed and what hasn't and when the items are anticipated in being complete.

- Donation of 8 tons of stone for Eagle Scout Project at the park's flagpole

Comm. Schick made a motion, seconded by Mayor Abraham to donate 8 tons of stones. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

- CED Meeting

Open Space Chairman, Bill Fritsche attended the County Economic Development Strategy roundtable. There was a panel of developers in attendance. Freeholder King was the moderator. Meeting was about the County's concerns regarding the lack of development in the County. The County also discussed a light rail system to be developed in Readington Township.

- Ordinance 2014-6 *1st Reading* Engineering Services Related to the Planned Environmental Clean-up of Land Owned by Alexandria Township:

Mayor Abraham noted that this ordinance is a break-out of Ordinance 2014-5 for \$100,000.00 for Environmental Services. Comm. Schick made a motion, seconded by Mayor Abraham to approve Ordinance 2014-6 on first reading. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes. Public Hearing will be held on June 11 2014, the next Township Committee.**

**TOWNSHIP OF ALEXANDRIA
HUNTERDON COUNTY, NEW JERSEY
CAPITAL ORDINANCE NUMBER 2014-06**

**CAPITAL ORDINANCE PROVIDING FOR
ENGINEERING SERVICES RELATED TO THE**

PLANNED ENVIRONMENTAL CLEANUP OF LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$100,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF

WHEREAS, the Township of Alexandria, in the County of Hunterdon, State of New Jersey (the "Township"), wishes to engage the services of an engineer related to the planned environmental cleanup by the Township of land owned by the Township and located at 255 Hickory Corner Road (Block 7, Lot 56 on the Official Alexandria Township Tax Map) (the "Engineering Services for Planned Capital Project") and 257 Hickory Corner Road (Block 7, Lot 23 on the Official Alexandria Township Tax Map) (the "Engineering Services for Planned Capital Project"); and

WHEREAS, the costs of said Engineering Services for Planned Capital Project is estimated to be \$100,000; and

WHEREAS, the Township Committee desires to authorize an appropriation from the Capital Improvement Fund in the amount of \$100,000 to engage such Engineering Services for Planned Capital Project.

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than a majority of all the members thereof affirmatively concurring) **AS FOLLOWS**

SECTION 1. The capital purpose described in Section 2 of this capital ordinance is hereby authorized as a capital purpose to be undertaken by the

Township. There is hereby appropriated the amount of \$100,000 from the Capital Improvement Fund for said purpose stated in Section 2 hereof.

SECTION 2. The purpose hereby authorized is the hereinabove-defined Engineering Services for Planned Capital Project.

SECTION 3. The Mayor, Chief Financial Officer and any other official/officer of the Township are each hereby authorized and directed to execute, deliver and perform any agreement necessary to undertake such purpose set forth herein and to effectuate any transaction contemplated hereby.

SECTION 4. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

SECTION 5. Capitalized terms used herein and not otherwise defined, shall have the meanings ascribed to such terms in the preamble to this capital ordinance.

SECTION 6. This ordinance shall take effect in accordance with applicable law.

- Resolution 2014-043 To Appoint an Interim Tax Assessor:
Comm. Schick made a motion, seconded by Mayor Abraham to approve Resolution 2014-043. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-043 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO APPOINT AN INTERIM TAX ASSESSOR

WHEREAS, the Township of Alexandria is in need of an Interim Tax Assessor for an appeal, and;

WHEREAS, Eloise Hagaman the Tax Assessor for Alexandria Township has a Conflict of Interest on an appeal for B-18, Lot- 9.

WHEREAS, Ms. Lydia Schmidt is qualified for this position;

NOW, THEREFORE, BE IT RESOLVED, effective this date the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, does hereby appoint **LYDIA SCHMIDT** to the position of **INTERIM TAX ASSESSOR FOR A JUNE 10, 2014 TAX APPEAL** for the Township of Alexandria, at a hourly rate of \$25.00. This will allow Ms. Lydia Schmidt ample time to prepare for this appeal.

Paul Abraham, Mayor

Attest: May 14, 2014

Michele Bobrowski, RMC, Clerk

ENGINEER’S REPORT:

Mayor Abraham read the following report that was prepared by Township Engineer, Ralph Runge:

1.) Municipal Building Site Plan:

The final draft site plan drawings will be available for review at the May Committee meeting. Application to the Hunterdon County Planning Board for site plan approval will be made upon approval of the plans by the Committee. Comm. Schick made a motion, seconded by Mayor Abraham to amend the site plan that was provided by Township Engineer Ralph Runge eliminating the second driveway access. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

2.) Pepe Property Environmental Investigation:

Asbestos investigation of the existing residence was performed April 11, 2014 and asbestos was found in the roofing, floor tile and window caulk materials. A detailed report including an abatement plan will be provided under separate cover.

3.) Municipal Stormwater Regulation Program:

The annual stormwater report for 2013 was submitted and certified on April 28, 2014.

TOWNSHIP PLANNER REPORT: None

APPROVAL OF BILL LIST:

Comm. Schick made a motion, seconded by Mayor Abraham to approve the payment of the bills as listed except for a bill from Blue Line Rentals. Bill was not in the correct amount. **Roll Call: Comm. Schick, yes; and Mayor Abraham, yes.**

Current Fund	\$ 52,304.56
Other Trust Fund:	
1.) Reserves	205.33
2.) Grants	
General Capital Fund	
Ordinances	3,576.12
COAH	595.54
Farm Preservation	75,667.95
Dog Fund	132.00
Developers Escrow	
1.) Bank of America	
2.) Fulton Bank	1,541.87
TOTAL:	\$ 134,023.37
Other disbursements	
Alexandria Schools	
Delaware valley HS	807,628.42
COUNTY TAXES	712,599.83

Total payments presented to the Township Committee \$1,654,251.62

APPROVAL OF MINUTES:

- April 9, 2014 Township Committee Meeting
- April 9, 2014 Executive Session
- April 15, 2014 Special Meeting
- May 8, 2014 Township Committee Special Meeting
- May 8, 2014 Executive Session

Comm. Schick made a motion, seconded by Mayor Abraham to approve the above Township Committee Meeting and Executive Session minutes with a minor modification of the minutes of April 9, 2014. **ROLL CALL: Comm. Schick, yes, Mayor Abraham, yes.**

COMMENTS FROM THE FLOOR:

- Bill Fritsche questioned the Frenchtown Police being able to pull people over in Alexandria Township. Atty. Dragan noted that the Police are permitted to write a ticket outside of their jurisdiction. Mayor Abraham advised Mr. Fritsche to write a letter to the Frenchtown Police Department addressing his concerns. Mr. Fritsche would like the Committee to write a letter with his concerns. Mayor Abraham will write a letter to the Frenchtown Police indicating Mr. Fritsche's concerns.
- Floyd Evans asked if the Township is still having website difficulties with downloading files. The Township is unable to put any PDF files on the website. Two quotes have been received and one more is needed before a company can be selected in revamping the Township Website and allow for documents such as minutes and budget to be placed on the website via a PDF file. At this time the Township Clerk can only cut and paste documents or physically type the information on the website.
- Judy Tucker encourages the Township to look into another insurance company.

CORRESPONDENCE/ANNOUNCEMENTS:

- Hunterdon County Bike to Work Month is May 1st-31st. Participate by riding just one day during the month or many more. Registration is open until May 23, 2014 for commuters and residents who live or work in Hunterdon County. Must be 18 years or older to participate. HART is offering many benefits such as free t-shirts, weekly prize drawings, event referral vouchers, etc. Visit www.hartma.com for additional information.
- Meals on Wheels in Hunterdon's "Fly Away With Me" 2014 raffle fundraiser offers a chance to win two round-trip United Airline tickets to fly anywhere in the

continental United States (maximum value \$1,000.00). The cost of a single raffle ticket is \$20.00, and a book of five tickets is \$100.00. Only 750 tickets will be sold! The airline tickets will be good for one year from the drawing date of May 30th, 2014. Raffle tickets will be available March 1st at all Meals on Wheels congregate site locations (4 Gauntt Place, Flemington; 104 Allerton Road, Annandale and 25 South Main Street, Flemington) and at the agency's office at 5 Walter Foran Blvd., Suite 2006, Flemington. For details call 908-284-0735, email mowhunt@embarqmail.com or visit our website www.mowih.org.

Meals on Wheels in Hunterdon's mission is to assist the homebound elderly/disabled of Hunterdon County to maintain their independence by enhancing their nutritional health, thereby avoiding unwanted institutionalization. Proceeds from the "Fly Away With Me" Fundraiser will support programs at Meals on Wheels. Each raffle ticket purchased will provide approx. 4 meals to a homebound senior. Last year 57,956 meals were served to the elderly and/or disabled of Hunterdon County.

- **DEP Encourages Proper Use of Pesticides and Fertilizers for Spring Maintenance of Homes, Lawns and Gardens:** With spring boom in home, landscape, and gardening activities kicking up now, the DEP is urging NJ residents to use caution when applying pesticides, and to employ only licensed commercial pesticide applicators when hiring for pest controls services that include pesticide product applications. The DEP also would like to remind residents that they use lawn and garden fertilizers that comply with New Jersey's strict content standards for nitrogen and phosphorus, or to hire certified fertilizer applicators for their lawn care. Professional pesticide applicators for weed, termite and household pest controls are licensed through the DEP's Pesticide Control Program and are required to carry a license when applying pesticides. The use of pesticides by unlicensed and untrained applicators increases the risk of harm or damage to human health and the environment. The DEP's Bureau of Pesticide Compliance is increasing efforts this spring and summer to bring unlicensed applicators into compliance with State pesticide regulations. Residents who suspect a misapplication of pesticide or wish to report an unlicensed applicator should call the bureau at (609) 984-6568 or the DEP's 24 hour hotline, 1-877-WARN-DEP.

For pesticide health emergency, call the New Jersey Poison Information System at 1-800-222-1222

For do-it-yourselfers are asked to use fertilizer wisely by following the directions on the fertilizer bag and use the proper spreader settings. It is recommended to not apply fertilizer if a heavy rain is forecasted and to sweep up excess fertilizer. For more information on using fertilizer in New Jersey, visit:

<http://www.nj.gov/dep/healthylawnshealthywater>

For more information, visit the DEP Pesticide Control Program's website at:

<http://www.pcpnj.org>

● Alexandria Township Voters-District Change:

NJ Election Law Title 19:4-11 thru 13 has made changes to voting election districts in the following municipalities: Alexandria Township; Bethlehem Township; Clinton Town; Clinton Township; Franklin Township; Raritan Township; Readington Township; and Union Township. Voting Election Districts will be indicated on the front of the Election Sample Ballot received before each election. If a voter's name does not appear in the district poll book previously voted in, maps and voter lists are provided to the poll workers to aide in directing to a new voting district. New PDFs of all the municipalities will also soon be available for your reference on the Board of Elections' website. The following summarizes changes made to the above listed municipalities: Alexandria Township voters who were in the South-Eastern Portion of District 3 have been moved to District 1 and those that were in the Northern Portion of District 1 have been moved to District 4.

****PLEASE LOOK FOR YOUR VOTING DISTRICT NUMBER ON THE SAMPLE BALLOT WHEN IT COMES IN THE MAIL NEXT MONTH ****

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:
Comm. Schick made a motion, seconded by Mayor Abraham to move to Executive Session. **Roll Call: Comm. Schick, yes; Mayor Abraham, yes.**

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
 2. The general nature of the subject matter to be discussed is as follows:
 - ___ A confidential or excluded matter under Federal or State Law or Court Rule.
 - ___ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - ___ A matter constituting an unwarranted invasion of an individual's privacy rights.
 - ___ Collective Bargaining Agreement or negotiation of the Agreement.
 - X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
- (681 Rte. 513)

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
(Township Owned Property Sales)
(Solid Waste Bids)

_____ Matters falling within the attorney-client privilege.

_____ Personnel matters involving a specific employee or officer of the Township.

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

Comm. Schick made a motion, seconded by Mayor Abraham to return to Public Session.
ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.

Comm. Schick made a motion, seconded by Mayor Abraham to award contract to Premier Disposal, Inc. for Solid Waste Services noting proper submission of insurance is required. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Mayor Abraham to have Township Atty. Dragan contact the State on behalf of the Township regarding preservation. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Land Preservation/681 Route 513:
Township Attorney will contact the State regarding preservation before matter can move forward.
- Contract Negotiations/Solid Waste Bids:
One proposal was received. The Township Committee will award the contract to Premier Disposal. The Certificate of Insurance will need to be corrected by Premier Disposal as per the bid specifications.
- Contract Negotiations/Township Owned Properties:

Township will hold a sealed bid auction on August 13th, 10:00 AM at the Municipal Offices. Atty. Dragan will prepare a bid package for adjoining landowners who would be interested in acquiring a piece of property.

MOTION TO ADJOURN

Comm. Schick made a motion, seconded by Mayor Abraham to adjourn. **ROLL CALL: Comm. Schick, yes; Mayor Abraham, yes.**

Meeting Adjourned at 10:26 PM.

**Respectfully Submitted:
Michele Bobrowski, RMC, CMR
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of May 14, 2014, and certify that said Minutes were approved unanimously by the Township on the 11th day of June 2014.

Paul Abraham, Mayor

Dated: _____