

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING**  
**Minutes**  
**November 13, 2013**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, ([www.alexandria-nj.us](http://www.alexandria-nj.us)) as required by the Open Public Meetings Act. Meeting Called to order at 7:45 PM

**ROLL CALL:** Committeeman Swift, Committeeman Abraham, Mayor Plumer and Attorney Dragan were present.

**FLAG SALUTE:**

**STATE POLICE REPORT:** The State Police Report will be removed from the Agenda since no representatives from the Kingwood Barracks have been present for the last few meetings. Mayor Plumer noted that if a representative from the State Police does show for a meeting the Township Committee will allow them to speak at the beginning of the meeting.

**MUNICIPAL COMPLEX UPDATE:** Mayor Plumer noted that first reading of a bond ordinance pertaining to funding of this project would be done at this evenings meeting. Twp. Engineer, Ralph Runge is working on a site plan design for the new complex that will be located at the former Pepe property. The site plan should be available the week of November 18, 2013 per Twp. Engineer, Ralph Runge's Engineer Report dated November 12, 2013. The Township Committee will invite Twp. Engineer, Ralph Runge to the December 11, 2013 Township Committee meeting to discuss the site plan design he drafted and answer any questions that the public may have. The Township Committee determined to have a pre-bid meeting on December 18<sup>th</sup> at the Twp. Engineer's office and the Township will give bidders approximately 45 days to submit bids. This will put opening of the bids around January 22, 2014 at the Municipal Offices, if bids go out in the beginning of December. Mayor Plumer reiterated to the public the need for a new municipal building. Mayor Plumer noted that to date there have been over 100 incidents at the Municipal Offices located at 782 Frenchtown Road. Some of the most recent incidents are lack of heat, a hole in the Clerk's office window since July, and mice in the offices. The Township gets no response from the landlord. Incidents have been occurring since June of 2012. The Township has been looking into building a Municipal Building for decades.

**COMMITTEE REPORTS:**

- ENVIRONMENTAL COMMISSION REPORT: None
- FARMLAND/OPEN SPACE:
- PARK & RECREATION REPORT: Chair Mary Jo Tufaro was present. Park & Rec will be putting a lock box on the heat for better control at the park barn. Park & Rec will set the heat at the lowest setting. A \$25.00 heat fee will be charged for anyone who uses that area. A \$100.00 a day penalty for those who don't lower the heat will be imposed. 88 kids signed up for basketball. The

deadline to register is November 15, 2013. There will not be a girls' team for grades 6-8 because no girls signed up for that age group. Will refund the costs for background checks for the basketball coaches and they will be good for two years. The insurance costs are being reviewed by Park/Rec with Patty from Groendyke. Andrew Neibuhr will be appointed by Mayor Plumer. Mr. Neibuhr will replace BJ Jacobson. Comm. Abraham made a motion to appoint Andrew Neibuhr to the Park & Rec Commission, seconded by Comm. Swift. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Park & Rec will cancel adult basketball due to lack of interest. Alexandria Gets Active will continue in June of 2014. AEA is getting positive feedback from the new footings in the barn and also received an additional rental for the barn.

- **HISTORIC PRESERVATION COMMISSION:** None
- **ROAD DEPARTMENT** – Road Chair, Comm. Abraham read DPW Foreman, Glenn Griffith's road department report for the month. DPW has continued with park maintenance which consisted of turf maintenance, installation of 2 benches for Joey Karabin, and mowed two fields down back behind camp grounds and fill pile. Road side mowing is 90% complete on the last round. Installed a drainage system in the detention basin at Melita & Rick Road. Replaced and updated two crossover pipes on Sweet Hollow Road. Stone and grading on Goritz Road. Asphalt repairs were made on Senator Stout Road, Mt. Salem Rd., Whitehall Rd., and Sweet Hollow Road. The DPW assisted Bethlehem Twp. in paving one day. Future projects for the DPW consist of continuing drainage pipe on Sweet Hollow Road, finish road side mowing and prepare for winter. Depending on weather, the new roof for the salt barn might be postponed until next year.

#### **OLD BUSINESS:**

- *2<sup>nd</sup>* **Reading** of Ordinance 2013-009-Weight Limit on Hog Hollow Road- Comm. Abraham made a motion, seconded by Comm. Swift to open public hearing for this Ordinance 2013-009. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. **Public Comment:** A resident on Grist Mill Road is happy to see that the Township is going to lower the weight limit on Hog Hollow Road, but is requesting that the Township Committee reduce the weight limit to 4 tons instead of the 10 tons being proposed and lower the speed limit on the road. The Del Val track team runs on that road, there is a large volume of pedestrian traffic, and bicyclists on that stretch of road. The resident noted that there are several roads throughout the town that have a 4 ton weight limit such as Rick and Sweet Hollow Roads. As for the speed limit on that stretch of road the speed limit varies in numerous spots. Atty. Dragan noted that the Township can change the speed limit on the road and then go to the State for approval. The Committee will look into lowering the speed limit and keep it uniform and to reduce the weight ton limit further. Comm. Abraham will discuss this matter with Township Engineer, Ralph Runge and report back to the Committee in December. Comm. Swift made a motion, seconded by Comm. Abraham to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. The ordinance will be tabled until further review.
- **Recycling Volunteers/Hold Harmless Agreement**  
Recycling Coordinator, Keith Kiskel is asking the Township Committee to rescind the hold harmless agreement that the Township's insurance carrier is requiring the recycling volunteers to sign. Keith Kiskel noted that the use of tools by the volunteers was one of the reasons that the hold harmless agreement was started. Keith Kiskel is requesting that a Recycling Commission be established to assist the recycling program. Resident Harry Fuestenberger recommended that an 8 person Commission be established. Mr. Fuestenberger recommends an 8 person Commission because not

everyone would be available on any given Saturday when it is dumpster day. Those selected on the Commission should be trained and qualified to assist in the recycling program. The Township Committee informed Keith Kiskel that they are not in the position to rescind the waiver. The insurance company is mandating that the waivers be signed. The Township Committee and Recycling Coordinator, Keith Kiskel agreed on the following:

- 1.) Committee has asked that the recycling volunteers continue this Saturday with NO tools. Recycling Coordinator assured the Committee that no tools would be used by anyone for the remaining two dumpster days;
- 2.) Committee will reach out to the insurance company to see about rescinding or modifying the waiver;
- 3.) Committee will ask the Insurance Company if additional insurance can be purchased;
- 4.) Committee will ask Insurance Company about training programs;
- 5.) Committee will ask Insurance Company about the formation of a Recycling Commission.

**NEW BUSINESS:**

- Hatch Mott MacDonald Change Order for out of scope services in the amount of \$2200.00.-The Change Order is in response to a compliance alert letter from the DEP in July of this year

Comm. Abraham made a motion to approve the change order, seconded by Comm. Swift.

**ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

- Resolution 2013-074 Municipal Alliance Agreement Extension

Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2013-

074. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

**RESOLUTION 2013-074 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, the Township of Alexandria, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township of Alexandria, further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township of Alexandria was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

**WHEREAS**, funding has been made available to the Delaware Valley Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township of Alexandria does hereby support the submission of an application for the Delaware Valley Municipal Alliance grant for the extension period in the amount of \$9,200.
2. The Township of Alexandria Council acknowledges the terms and conditions for the Municipal Alliance grant.
3. As Lead Municipality for Delaware Valley, the Township of Alexandria Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including reporting of programs within its cluster area.

APPROVED: \_\_\_\_\_  
*Gabriel C. Plumer, Mayor*

#### **CERTIFICATION**

I, Michele Bobrowski, Municipal Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 13th day of November, 2013.

\_\_\_\_\_  
*Michele Bobrowski, Municipal Clerk*

- Resolution 2013-075 Providing For The Insertion Of Any Special Item Of Revenue In The 2013 Budget And Offsetting Appropriations For A Clean Communities Grant

Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2013-075. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

**RESOLUTION 2013-075 PROVIDING FOR THE INSERTION OF ANY SPECIAL  
ITEM OF REVENUE IN THE 2013 BUDGET AND OFFSETTING  
APPROPRIATIONS FOR A CLEAN COMMUNITIES GRANT.**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Alexandria has received funds from the State of New Jersey in the amount of \$16,350.30 from the State of New Jersey, Environmental Protection Agency (received 5-9-2013) for the Clean Communities Program and the Township wishes to amend the 2013 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$16,350.30 which is now available as a revenue from the State of New Jersey, Environmental Protection, Clean Communities Grant fy2013 pursuant to the provisions of statute, and

BE IT FURTHER RESOLVED that a like sum of \$16,350.30 be and the same is hereby appropriated under the caption of Clean Communities Grant 2013; and

BE IT FURTHER RESOLVED that the above is the result of having received the funding after the adoption of the 2013 budget; and

BE IT FURTHER RESOLVED that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

***BE IT FURTHER RESOLVED***, that this Resolution shall take effect immediately.

Township of Alexandria  
By: \_\_\_\_\_  
Gabriel C. Plumer, Mayor

Certified to be a true copy of a Resolution adopted on November 13, 2013

By: \_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

• Resolution 2013-076 To Transfer Monies for 2013 Fiscal Obligations  
Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2013-076. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

**RESOLUTION 2013-076 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO TRANSFER MONIES FOR 2013 FISCAL OBLIGATIONS**

WHEREAS, various 2013 bills have been presented for payment in the year 2013, which represent obligations of the fiscal year 2013, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2013 Budget in the last two months of 2013; and

WHEREAS, IT IS THE RECOMMENDATION OF THE Chief Financial Officer that transfer be made as of 11-13-2013 to cover the various accounts

WHEREAS, N.J.S. 40A:4-58 transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2013 Budget Appropriation as follows:

		<u>FROM</u>	<u>TO</u>
Engineering Services	O/E	10,000.00	
Zoning Officer	S&W	500.00	
Financial Administration	O/E		5,000.00
Revenue Administration	O/E		5,000.00
Zoning Officer	O/E		500.00
Total		10,500.00	10,500.00

**ATTEST:** November 13, 2013

\_\_\_\_\_  
Gabriel C. Plumer, Mayor

\_\_\_\_\_  
Michele Bobrowski, RMC Township Clerk

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on November 13, 2013.

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Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		PLUMER	X			
X		ABRAHAM	X			
	X	SWIFT	X			

- Resolution 2013-077 For a 3% Additional Appropriation for the Capital Improvement Fund

Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolution 2013-077. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**

**RESOLUTION 2013-077 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR A 3% ADDITIONAL APPROPRIATION FOR THE CAPITAL IMPROVEMENT FUND**

WHEREAS, an emergency has arisen with respect to the need for additional appropriations for Capital Improvement Fund to provide the required contribution for a Bond Ordinance for the construction of a municipal building because the current leased location has posed problems of overcrowding and POSHA concerns have closed the building from time to time to protect the health and public safety of the people entering the building and no adequate provision was made in the 2013 budget for the aforesaid purpose, and

WHEREAS, N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation created including the appropriation to be created by this resolution is \$55,358 and three percent of the total operations in the budget for the year is \$55,358.

NOW, THEREFORE, BE IT RESOLVED by the Committee of Alexandria Township, County of Hunterdon, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation be and the same is hereby made for in the amount of \$55,358.
2. That said emergency appropriation shall be provided in full in the 2014 budget.
3. That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
4. That two certified copies of this resolution be filed with the Director of Local Government Services.

**ATTEST:** November 13, 2013

\_\_\_\_\_  
Gabriel C. Plumer, Mayor

\_\_\_\_\_  
Michele Bobrowski, RMC Township Clerk

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on November 13, 2013.

\_\_\_\_\_  
Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		PLUMER	X			
	X	ABRAHAM	X			
X		SWIFT	X			

- *1<sup>st</sup> Reading* of Ordinance 2013-12

AUTHORIZING THE ACQUISITION AND ACCEPTANCE OF DEED RESTRICTION ON A CERTAIN REAL PROPERTY KNOWN AS BLOCK 18, LOT 9.6 IN THE TOWNSHIP OF ALEXANDRIA FROM ADTI HOUSING CORP./ALTERNATIVES, INC. FOR AFFORDABLE HOUSING PURPOSES

Comm. Abraham made a motion, seconded by Comm. Swift to approve Ordinance 2013-012 on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Public Hearing will be held at next meeting.**

- *1<sup>st</sup> Reading* of Ordinance 2013-010

BOND ORDINANCE PROVIDING FOR THE FUNDING OF A CONTRIBUTION AGREEMENT BETWEEN THE TOWNSHIP OF ALEXANDRIA AND ADTI HOUSING CORP./ALTERNATIVES, INC., IN PARTIAL SATISFACTION OF TOWNSHIP COAH REQUIREMENTS, FOR THE ESTABLISHMENT OF A SPECIAL NEEDS GROUP HOME TO BE LOCATED AT 46 KAPPUS ROAD, IN AND BY THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$102,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$96,750 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Comm. Swift made a motion, seconded by Comm. Abraham to approve Ordinance 2013-010 on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Public Hearing will be held at next meeting.**

- *1<sup>st</sup> Reading* of Ordinance 2013-11

BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW MUNICIPAL BUILDING ON LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$1,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF

**\$1,460,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE  
PART OF THE COST THEREOF**

Comm. Abraham made a motion, seconded by Comm. Swift to approve Ordinance 2013-011 on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Public Hearing will be held at next meeting.**

**ENGINEER'S REPORT:**

Preliminary site plan design is underway for the new Municipal Building, including a detailed topographic survey of the existing site expected to be completed the week of November 18<sup>th</sup>. The two year maintenance period for the subdivision improvements is about to expire at Toll Brothers. Twp. Engineer, Ralph Runge has performed a final inspection of the improvements and has provided Toll Brothers a punch list of items to be completed prior to expiration of the maintenance period.

**APPROVAL OF MINUTES:**

- October 9, 2013 Township Committee Minutes
- October 9, 2013 Executive Session Minutes

Comm. Swift made a motion, seconded by Comm. Abraham to approve the October 9, 2013 Township Committee Meeting and Executive Session minutes.

**ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

**MOTION TO PAY BILLS:**

Comm. Swift made a motion, seconded by Comm. Abraham to approve the payment of the bills as listed. **Roll Call: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

<b>Current Fund</b>	<b>\$ 59,222.58</b>
<b>Other Trust Fund:</b>	
1.) Reserves	151.00
2.) Grants	9,130.49
<b>General Capital Fund</b>	<b>9,022.67</b>
<b>COAH</b>	<b>1,568.29</b>
<b>Farm Preservation</b>	<b>13,758.77</b>
<b>Dog Fund</b>	<b>3,129.16</b>
<b>Developers Escrow</b>	
1.) Bank of America	1,176.00
2.) Fulton Bank	1,150.00
<b>TOTAL:</b>	<b>\$ 98,308.96</b>
<b>Other disbursements</b>	
<b>Hunterdon County</b>	
Taxes	585,490.27
Library Taxes	58,565.15
<b>Open Space Taxes</b>	<b>56,467.88</b>

Alexandria Schools	1,070,969.00	
Delaware valley HS	807,628.42	
Health Insurance	-	
Bank of New York Mellon-Debt Service		253,312.50
Chase Bank Depository Trust Fund-Debt Service		112,143.66

**Total payments presented to the Township Committee    \$3,042,885.84**

**ANNOUNCEMENTS / CORRESPONDENCE:** None

**COMMENTS FROM THE FLOOR:**

Floyd Evans the local public chair was present to discuss to the public & committee the requirements of a vacancy. Mr. Evans discussed the statutory process as to what is to occur in the event of Mayor Plumer’s resignation.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:**

Comm. Abraham made a motion, seconded by Comm. Swift to move to Executive Session. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes and Mayor Plumer, yes

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS, N.J.S.A. 2:4-12,** Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - \_\_\_\_\_ A confidential or excluded matter under Federal or State Law or Court Rule.
  - \_\_\_\_\_ A matter involving information that may impair the Township’s rights to receive funds from the United States Government.
  - \_\_\_\_\_ A matter constituting an unwarranted invasion of an individual’s privacy rights.
  - \_\_\_\_\_ Collective Bargaining Agreement or negotiation of the Agreement.
  - X   Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
    - (681 Route 513)*
    - (Brinkerhoff)*
    - (46 Kappus Rd)*
    - (Municipal Complex)*
  - \_\_\_\_\_ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

\_\_\_\_\_ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

\_\_\_\_\_ Matters falling within the attorney-client privilege.

\_\_\_\_\_ Personnel matters involving a specific employee or officer of the Township.  
*(Park/Rec Commission)*

\_\_\_\_\_ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

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Comm. Abraham made a motion, seconded by Comm. Swift to return to Public Session.

**Roll Call:** Comm. Swift, yes; Comm. Abraham, yes and Mayor Plumer, yes

Comm. Abraham made a motion to modify the bid specs as discussed, seconded by Comm. Swift. . **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

Comm. Abraham made a motion to have Atty. Dragan proceed with the Brinkerhoff Contract, seconded by Comm. Swift. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

Comm. Abraham made a motion to set December 4, 2013 as a tentative date for a special meeting with the Public and Twp. Engineer, Ralph Runge to discuss the new municipal complex, seconded by Comm. Swift. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.

#### **EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- Contract Negotiations/ 46 Kappus Road(COAH)  
Twp. Committee introduced an Ordinance on 1<sup>st</sup> reading this evening regarding the above.

- Land Preservation/ 681 Route 513 :  
Twp. Committee reviewed two appraisals.

- Contract Negotiations/ Brinkerhoff:  
Twp. Committee reviewed a memo from Twp. Planner, David Banisch. The Township will proceed with contract negotiations with Brinkerhoff.

- Personnel Matters/ Park & Rec Commission:  
Matter to stay in Executive Session

- Contract Negotiations/ Municipal Complex Bid Specs:  
Review of bid specs

**MOTION TO ADJOURN**

Comm. Abraham made a motion, seconded by Comm. Swift to adjourn. **ROLL CALL:** Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes. **Meeting Adjourned at 9:51 PM.**

**Respectfully Submitted:**  
**Michele Bobrowski, RMC, CMR**  
**Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of November 13, 2013, and certify that said Minutes were approved unanimously by the Township Committee on the 11th day of December, 2013.

\_\_\_\_\_  
Gabe Plumer, Mayor

Dated: \_\_\_\_\_