

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
March 12, 2014**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandria-nj.us) as required by the Open Public Meetings Act. Meeting called to order at 7:48 PM.

ROLL CALL: Committeeman Swift, Committeeman Schick, Mayor Abraham and Attorney Dragan were present.

FLAG SALUTE:

COMMITTEE REPORTS:

- **ENVIRONMENTAL COMMISSION REPORT:** None
- **FARMLAND/OPEN SPACE:** Floyd Evans read the following report:
 - * **Kappus I (B-18, L-47)** Received quotes for survey work from Hatch Mott MacDonald (\$5,875.00) plus \$100.00 for each pin (approx. 22); \$225.00 for each concrete monument (approx 2); and metes and bounds description (\$150.00 each-3) and also Bohren and Bohren (\$3,275.00 estimate for everything);
 - * **Kappus II (B-18, L-9.01 & 23)** Owners did not accept values; project will not be moving forward;
 - * **Hahola North (B-11, L-12) & South (B-16, L-3)** County did not have the matter on at the February meeting, so matter is still pending final approval from both Freeholders and SADC. Once obtained from those entities, contracts should be prepared by the County. Meanwhile, survey quote requests have been sent out and responses should be received by the April Twp. Committee meeting;
 - * **Reid Farm (B-12, L-10)** No Change
 - * **Yelencsics (B-23, L-11)** No Change
 - * **Zander (B-22, L-26)** No Change
 - * **Associated Tree Movers Farm (B-15, Lot-27)** No Change
 - * **Papazian Farm (B-15, L-27.01)** No Change
 - * **Jacobson (B-15, Lot 1)** No Change
- **PARK & RECREATION REPORT:** Had a meeting, Tuesday, March 11th and voted to spend \$1000.00 for fishing derby on 4/26, \$2500.00 for concerts and a new flag was purchased for the park. Jorba has asked for an extension from the 4/1 deadline to remove their items due to the weather. Park & Rec was unsure if they could grant this request. Mayor Abraham noted it is Park & Rec's call to extend the deadline.
- **HISTORIC PRESERVATION COMMISSION:** None
- **ROAD CHAIRMAN'S REPORT:** Road Chair Swift read the report prepared by DPW Foreman Glenn Griffith. There were several storms in February producing heavy amounts of snow fall. Grader was out benching snow banks throughout the Township, back hoe went out pushing back intersections, cul-de-sacs and clearing snow off inlets and pipes for water to get into. Pothole repairs were done throughout the Township using a cold patch. The gravel roads of Mt. Salem and Whitehall Road had pot holes filled as well plus additional material was added. Started site work on Section 6 of Rick Road, equipment maintenance, and replaced 1 6" x 6" x 16' post in the barn at the Twp. Park.

MUNICIPAL BUILDING UPDATE:

- Preliminary Municipal Building Layout- Township Committee reviewed a site plan prepared by Hatch Mott MacDonald dated March 6, 2014. The closet part of the new building will be approximately 50 ft. from the barn; the front of the

building will face south west to permit solar gain. Township Engineer, Ralph Runge is investigating if the existing parking lot in front of the park barn can be ADA compliant. The turning of the building facing towards the front entrance of the park may increase gravity flow to the existing septic field. The Township Committee is hoping to still have a basement included in the design.

- Feedback from the Township Atty. and the Township Engineer has been completed and comments have been reflected on the bid specs for the new municipal building. The final bid spec is ready to be sent out after the revised ordinance reflecting the new location has been adopted by the Township Committee.

MUNICIPAL BUDGET:

Two special budget meetings have been held in the last two weeks. Tax levy is flat but the Township costs are only 8% of the budget. The township budget was \$1,399,000.00 last year and the Township Committee would like to keep it at \$1,388,000.00 this year. The re-appraisal done in the fall will affect taxes this year. Some taxes will go up and some down. Ratables went down 13%. Del Val HS met with Mayor Abraham where he saw the preliminary budget. The High School is staying under the cap, no word from the local school system. Resident, Floyd Evans asked if the budget will allow for road repairs. Mayor Abraham noted that the DPW budget will be increased and funds are being set aside for equipment replacement, the construction of a storage facility to house equipment and trucks to prevent erosion, and two major road projects will be coming up pertaining to Section 6 of Rick Road and Schoolhouse Road.

OLD BUSINESS:

- 4-way Stop Intersection-Received a response back from the County Engineer dated February. 24, 2014 noting that they received a letter dated February. 21, 2014 from the Township inquiring about a 4-way stop at the intersections of Spring Mills Road, Ellis Road, Sweet Hollow Road, and Route 614. Will conduct a study in the summer and if warranted parking around the Little York Tavern will need to be eliminated on the side and front. Parking will be not be permitted 50 ft. from the stop sign. Township Committee will let the County conduct study and will see what they suggest.
- Ordinance 2014-001-*2nd Reading* for Exceeding the Municipal Cap: Mayor Abraham noted that this is an annual ordinance that the Township does. Comm. Schick made a motion, seconded by Comm. Swift to open public hearing for Ordinance 2014-001. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. **Public Comment:** There was no public comment. Comm. Schick made a motion, seconded by Comm. Swift to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. Comm. Swift made a motion, seconded by Comm. Schick to adopt Ordinance 2014-001. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.

ORDINANCE 2014-001 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to one-half percent (.5%) unless authorized by Ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its 2014 budget by up to three and one-half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a three and one-half percent (3.5%) increase in the budget for said year, amounting to \$53,857.72 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2014 budget year, the final appropriations of the Township of Alexandria shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$62,845.67, and that the 2014 municipal budget for the Township of Alexandria be approved and adopted in accordance with this Ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

Paul Abraham, Mayor

Michele Bobrowski, RMC, Township Clerk

ROLL CALL	Moved	Seconded	Ayes	Nays
Paul Abraham, Mayor			X	
Harry Swift, Committeeman	X		X	
Committeeman Schick		X	X	

- **Bloomsbury Rescue Squad Update:**

Mayor Abraham noted that the Bloomsbury Rescue Squad has been using their current building for decades and the building has been sold. The new owners have asked the squad to vacate the premises. The new owner will allow them to stay until June 30th. Local Mayor's met and asked the Bloomsbury Rescue Squad to come back to them by April 8th with the following information:

- Proof of permanent housing
- Plan for future funding/standing
- Membership roll
- Copies of current certifications
- Evidence of Insurance

If the information above isn't received by April 8th then the local Mayor's will follow the process of going to the 911 coordinator and have a meeting with other local fire department and rescue squads to come up with new coverage agreements.

- Resolution 2014-028 Salary Revisions:

Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-028. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION # 2014-028 (Revision) FOR THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE
SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR
2014**

Township Committeemen	\$ 4,000.00
Township Clerk	\$ 52,520.00
	\$ 202.00 Special Mtg.
Deputy Clerk	\$
Chief Financial Officer	\$ 41.62 per hour
Asst. to the CFO	\$ 21.13 per hour
Tax Assessor	\$ 32,075.23
Tax Collector	\$ 28,514.96
Zoning Officer	\$ 8,958.91
Registrar of Vital Statistics	\$ 1,659.61
Deputy Registrar	\$ 353.51

Percolation Test Witness	Per Ordinance
Planning Board Recording Clerk	\$ 21.13 per hour
	Plus \$208.07 per meeting
Board of Adjustment Secretary	\$ 21.13 per meeting
	Plus \$208.07 per meeting
Board of Health Secretary	\$ 1,381.73
Dog Warden	Per Contract
Office Cleaning	\$ 5,200.00
Emergency Mgmt.911 Coordinator	\$ 2,919.25
Deputy Emergency Mgmt. Coordinator	\$ 606.24
Clerical Help	\$ 10.00 to \$25.00 per hour
Public Works Personnel	Per Union Contract
Recycling Coordinator-PW	\$ 2,075.81
Recycling Coordinator -Office	\$ 2,075.81
Construction Official	\$ 48.16 per hour
Construction Sub-Code Official	\$ 42.56 per hour
Building Dept. Technical Assistant	\$ 17.50 per hour
Plumbing Sub-Code Official	\$ 48.16 per hour
Electrical Sub-Code Official	\$ 40.32 per hour
Electrical Inspector	\$ 35.70 per hour
Fire Sub-Code Official	\$ 35.83 per hour
Fire Inspector	\$ 42.56 per hour
Fire Prevention	\$ 7,575.00
<u>Court Pending final agreement among Mayors</u>	
Municipal Court Judge	\$ 5,828.73
Municipal Court Administrator	\$ 8,667.96
Deputy Court Administrator	\$ 2,726.42
Court Clerical Assistant	\$ 182.51
Municipal Court Prosecutor	\$ 7,283.80
Public Defender	\$ 1,366.86
Bench Recording Secretary	\$ 175.20
Violations Clerk	\$ 175.20
Court Police Coverage	\$ 1,000.00
Mileage Reimbursement	per IRS publication

ATTEST:

Michele Bobrowski, Municipal Clerk, RMC

Paul Abraham, Mayor

NEW BUSINESS:

- Resolution 2014-026 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-2019:

This is for funding of the Municipal Alliance. Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-026. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-026 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FOR THE GOVERNOR'S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth, and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey;

WHEREAS, the Township Committee of the Township of Alexandria , County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1.) The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2014 in the amount of :

DEDR	\$20,777.00
Cash Match	5,194.00
In-Kind	15,582.75

2.) The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Attest:

Paul Abraham, Mayor

Michele Bobrowski, Township Clerk

- Resolution 2014-029 2013 Tonnage Grant Application:
Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-029. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-029 OF THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE
2013 TONNAGE GRANT APPLICATION**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township of Alexandria to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria that Alexandria Township hereby endorses the submission of a municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and Energy and designates Michele Bobrowski, Alexandria Township Recycling Co-Coordinator, to ensure that the said application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant is deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Paul Abraham, Mayor

Attest:

Michele Bobrowski, RMC, Township Clerk

- Resolution 2014-030 Rescind Approval of Prior Purchase Order:
Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-030. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-030 OF THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY RESCINDING
APPROVAL OF PRIOR PURCHASE ORDER**

WHEREAS, the Township Committee of Alexandria Township inadvertently approved payment at the November 13, 2013 Township Committee meeting for purchase order # 5847 in the amount of \$246.84 as a reimbursement for air tools and safety equipment purchased by the former recycling coordinator; and

WHEREAS, the Township Committee did not authorize such expenditure prior to its purpose and has determined that the Township does not need such equipment; and

WHEREAS, the Township is not in possession of the purchased equipment.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, on this 12th day of March 2014 as follows:

- 1.) The prior approval of purchase order # 5847 authorizing the amount of \$246. 84 for air tools and equipment to be reimbursed to Keith Kiskel is hereby rescinded. Any check made payable for that purpose shall be voided.
- 2.) This resolution shall take effect immediately.

Township of Alexandria

Paul Abraham, Mayor

Attest:

Michele Bobrowski, RMC, Township Clerk

- Resolution 2014-031 Revising the Appointment of Donna M. Griffiths as Tax Collector:
Comm. Swift made a motion, seconded by Comm. Schick to approve Resolution 2014-031. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

RESOLUTION 2014-031 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REVISING THE APPOINTMENT OF DONNA M. GRIFFITHS AS TAX COLLECTOR

WHEREAS, the Township Committee desires to appoint Donna M. Griffiths as the Municipal Tax Collector; and

WHEREAS, the Township Committee desires to appoint Donna M. Griffiths as the Alexandria Township Tax Collector as of July 10, 2013 in order to fill a vacancy as a result of a retirement; and

WHEREAS, the appointment shall commence July 10, 2013 and continue through the duration of the unexpired term date of December 31, 2014.

NOW, THEREFORE, BE IT RESOLVED on this 10th day of July 2013 by the Alexandria Township Committee, in the County of Hunterdon, State of New Jersey, as follows:

- 1.) Donna M. Griffiths is hereby appointed as Tax Collector for the Township of Alexandria effective July 10, 2013 thru the unexpired term of December 31, 2014.
- 2.) The appointment shall be at a starting salary of \$28,232.63, which shall be adjusted annually as may be approved by the Township Committee.
- 3.) The Collector shall establish not less than 8 hours per week for office hours open to the public, in increments of two days, four hours each day, which days and times may be set by the Collector.

Paul Abraham, Mayor

Attest: March 12, 2014

Michele Bobrowski, Twp. Clerk

- Ordinance 2014-002-1st **Reading** Acquisition of Certain Real Property known as B-14, Lots 15.01, 15.02, and 15.03 from Brinkerhoff Enterprises :
- Mayor Abraham discussed the brief history on the Township's desire to purchase these lots and that the Township entered into a contract with Brinkerhoff in 2012. Comm. Schick made a motion, seconded by Comm. Swift to approve Ordinance 2014-002 on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. Public Hearing will be held on April 9, 2014, the next Township Committee.**

ORDINANCE 2014-002 AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY KNOWN AS BLOCK 14, LOTS 15.01, 15.02 AND 15.03 IN THE TOWNSHIP OF ALEXANDRIA FROM BRINKERHOFF ENTERPRISES, INC.

WHEREAS, there exists certain real property known as Block 14, Lots 15.01, 15.02 and 15.03 on the official tax map of Alexandria Township (“Property”) which Property is currently owned by Brinkerhoff Enterprises, Inc. (“Brinkerhoff”), each lot of which has been improved with an on-site septic system sized for a five-bedroom house; and

WHEREAS, Alexandria Township (“Township”) previously entered into a contract with Brinkerhoff dated July 5, 2012 to purchase the Property for affordable housing purposes. The Township also made a contract with The Arc of Hunterdon County (“ARC”) dated July 16, 2012 for the development of two affordable housing units, one to be constructed on Lot 15.01, and the other on Lot 15.02, conditioned upon the Arc’s contribution of \$25,000 toward each lot. The Township thereafter submitted a spending plan to the New Jersey Council on Affordable Housing (“COAH”) in July of 2012 for approval of the affordable housing project; and

WHEREAS, COAH has not yet approved the Township’s spending plan and, despite repeated inquiries, the Township has no indication when the spending plan might be approved as COAH has intimated that it has suspended review of such plans; and

WHEREAS, at the time the parties entered into the contract with Brinkerhoff in July of 2012, it was not anticipated that approval of affordable housing spending plans would take long and that the contract would languish;

WHEREAS, the New Jersey Supreme Court has repeatedly upheld the law requiring Townships to meet their affordable housing obligations; and

WHEREAS, the Township is authorized pursuant to N.J.S.A. 40A:12-1 et seq. to acquire Property for public purposes; and

WHEREAS, the Township Committee believes it is in the public interest to move ahead with the purchase of the property for the housing project in order to meet the public purpose of providing for its affordable housing obligations under the Fair Housing Act; and

WHEREAS, the Township has the funds for this acquisition committed and available within its affordable housing trust fund.

BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, as follows:

SECTION 1. For all the reasons set forth above, the Township Committee hereby authorizes the acquisition of Block 14, Lot 15.01, 15.02 and 15.03 on the official tax map of the Township of Alexandria from Brinkerhoff Enterprises, Inc. for the purchase price of \$585,000.00. The Township Committee waives the receipt of COAH approval as a contingency of the purchase. However, all other conditions and contingencies contained in the contract made with Brinkerhoff dated July 5, 2012, including, but not limited to clear and marketable title and the payments due from the Arc shall remain in effect. The Township is authorized to accept and record the Seller's deed(s) for the Property with the Office of the Hunterdon County Clerk following the closing of title.

SECTION 2. The Mayor, Township Attorney and Township Clerk are hereby authorized and directed to take all reasonable, necessary and lawful steps, including ordering, preparing and executing any and all necessary pre-closing documentation and closing documents toward the negotiated acquisition of said Property, in the manner and subject to the terms and conditions specified above, and are further authorized and directed to make the aforesaid payment to the owner of the Property.

SECTION 3. This purchase is being made pursuant to N.J.S.A. 40A: 12-1, 3, 4 and 5, et seq. If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This ordinance shall take effect immediately upon final adoption and publication according to law.

ATTEST:

THE TOWNSHIP OF ALEXANDRIA

Michele Bobrowski, RMC, Twp. Clerk

Paul Abraham, Mayor

- Ordinance 2014-003-*1st Reading* Amending a Portion of Chapter 59 Pertaining to Kennel and Pet Shop License:

Comm. Swift made a motion, seconded by Comm. Schick to approve Ordinance 2014-003 on first reading noting a date correction of June 30th as the new deadline, not June 31st. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. Public Hearing will be held on April 9, 2014, the next Township Committee.**

AN ORDINANCE AMENDING A PORTION OF CHAPTER 59 OF THE CODE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY PERTAINING TO KENNEL AND PET SHOP LICENSES

Ordinance # 2014- 003

BE IT ENACTED AND ORDAINED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey that the following amendments shall be made to Chapter 59 of the Code of the Township of Alexandria, entitled “Animals”. Additions are indicated thus and deletions are indicated [thus].

SECTION 1. Section 59-8 entitled “Kennels or pet shops; licenses; fees” shall be amended as follows:

A. Any person who keeps or operates or proposes to establish a kennel or pet shop shall apply annually to the governing body of the said Township for a license entitling him to keep or operate such establishment.

C. [The said license shall expire on the 31st day of January of each year]. The said license shall be issued and run on a fiscal basis, from June 31st to July 1st of each year.

SECTION 2. This ordinance supersedes any ordinances, sections or portion(s) of Ch. 59 of the Alexandria Township Code or any other Township ordinance or portion of the Code inconsistent herewith.

SECTION 3. All other language contained in Chapter 59 of the Alexandria Township Code not specifically changed by this ordinance amendment shall remain in full force and effect.

SECTION 4. If the provision of any article, section, subsection, paragraph, subdivision or clause of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such order or judgment shall not affect, impair or invalidate the remainder of any such article, section, subsection, paragraph, subdivision or clause and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 5. This ordinance shall take effect immediately upon final passage and publication in accordance with law.

ATTEST:

THE TOWNSHIP OF ALEXANDRIA

Michele Bobrowski, RMC, Twp. Clerk

By: _____
Paul Abraham, Mayor

• Ordinance 2014-004-1st **Reading** Change of Location for Municipal Complex: Mayor Abraham noted that this ordinance is the same as Ordinance 2013-11 that was adopted in December; this new one is amending the location to the park. Comm. Swift made a motion, seconded by Comm. Schick to approve Ordinance 2014-004 on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, recused. Public Hearing will be held on April 9, 2014, the next Township Committee.**

**TOWNSHIP OF ALEXANDRIA
ORDINANCE NUMBER 2014-04**

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2013-011 FINALLY ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY ON DECEMBER 2, 2013, ENTITLED “BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW MUNICIPAL BUILDING ON LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$1,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,460,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF,” TO AMEND THE DESCRIPTION SET FORTH THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. Bond Ordinance Number 2013-011 of the Township of Alexandria, in the County of Hunterdon, State of New Jersey (the “Township”), finally adopted by the Township Committee on December 2, 2013, entitled, “BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW MUNICIPAL BUILDING ON LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$1,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,460,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF” (the “Original Ordinance”), is hereby amended and supplemented to the extent and with the effect as follows:

“SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the construction of a new Municipal Building on land owned by the Township and located at 242 Little York-Mount Pleasant Road (Block 7, Lot 24 on the Official Alexandria Township Tax Map), including all site and other work, materials, equipment, furnishings, labor and appurtenances necessary therefor or incidental thereto.”

SECTION 2. Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

SECTION 3. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

- Ordinance 2014-005-*1st* **Reading** Reallocation of Bond Monies for DPW Steel Pole Building:

Comm. Schick is concerned about the building site and noted that the potential site has pollution problems. Comm. Schick thinks a second evaluation from another environmental company should be done. Mayor Abraham noted that the building is not going to be built on the Pepe property but in the vicinity of the tax trailer. Comm. Swift noted there is underground electric and water to the existing trailer that can be used. Comm. Schick would like Township Engineer, Ralph Runge to produce a site plan to assist in the decision making. Comm. Swift noted that the State is requiring municipalities to have wash basins. Comm. Schick would like to see correspondence stating these requirements. Atty. Dragan stated that other towns have had to adhere to these State standards as well. Ordinance 2014-005 will be tabled until the April 9th meeting.

- Letter of Appreciation to the DPW Employees:

Received a letter of appreciation from HART to the DPW employees thanking them for the outstanding job clearing the roadways for safe travel this winter. A Letter to the Editor from Resident, Boyden Stretch was in the Hunterdon Democrat praising the DPW staff for maintaining the roads during the winter. Mayor Abraham received a call from a resident on Schaff Road praising the plowing up on the north end of town.

- Township Tax Trailer:

The tax trailer was a temporary solution that has fallen into non-existence. Atty. Dragan noted that the Township Committee needs to pass a resolution stating that the tax trailer

is no longer required and to have an auction. Comm. Swift made a motion, seconded by Comm. Schick declaring the tax trailer surplus property and to be auctioned. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.** May 17 2014 will be the date of the auction.

- **Pepe House Demolition:**

The Township Committee agreed on two conditions that need to be done prior to house being demolished. The Township needs satisfaction of asbestos removal from Hatch Mott MacDonald and Township Committee approval prior to the demolition. Approximate cost will be \$10,000.00 for equipment and dumpsters. A building permit will be required as well as a rodent abatement letter. The Committee discussed planting of trees as a buffer. Comm. Schick doesn't want to rush the demolition of the house and wants to look into it going for COAH. Mayor Abraham noted that COAH requires 4 bedroom housing as noted by ARC. The Pepe home has two bedrooms, one being extremely small. Mayor Abraham also noted that copper pipes have been removed from the home. Comm. Swift made a motion, seconded by Comm. Schick that the Pepe home is to be demolished after the asbestos removal has been satisfied and the Township Committee has approved the demolition prior to the start date. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

- **Pump Track Removal:**

The Park & Rec Commission at their February meeting passed a resolution to terminate their agreement with JORBA. The DPW will restore the area after the winter weather subsides. DPW Foreman, Glenn Griffith estimates \$8,000 to return the ground to its prior state. The area is to be kept closed and the DPW will drive the loader in there to flatten some of the mounds down. JORBA has asked for a 30 day extension to remove their equipment such as a shed, water tank, tables, etc. JORBA is requesting their soil back. The Township Committee noted that there is no way to identify soil that JORBA put down as did the Township.

- **Direct Deposit for Employees as per Mayors Advisory:**

The New Jersey League of Municipalities is recommending that municipalities require employees use direct deposit for their paychecks for cost saving measures. The Township Committee will do a resolution making direct deposit mandatory effective July 1, 2014.

- **Waiver of Raffle Fees for the Mid-Atlantic Basset Hound Rescue:**

Comm. Swift made a motion, seconded by Comm. Schick to waive the raffle fee for the Mid-Atlantic Basset Hound Rescue. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

ENGINEER'S REPORT:

- Municipal Building Site Plan-A preliminary layout for the municipal building located at the park has been provided under separate cover;
- Garage Site Remediation-Annual budget for the 2014 site remediation services have been approved.

TOWNSHIP PLANNER REPORT:

- **Highland's Ordinance:**

Substance of the Township Planner's report pertained to COAH. Township Committee asked Township Planner, David Banish to provide a highlands exemption ordinance.

Atty. Dragan asked the Committee to look at pages 8 & 9 of draft ordinance. Atty. Dragan asked the Committee to decide on who will be designee as noted in the draft ordinance on those pages. The Committee needs to decide on if it will be the Township Planner, Township Engineer, or Zoning Officer. The draft ordinance will be sent to the Highlands and the Planning Board. The Committee will await comments by the Planning Board. Atty. Dragan asked if the Committee would like to charge an application fee.

APPROVAL OF BILL LIST:

Comm. Swift made a motion, seconded by Comm. Schick to approve the payment of the bills as listed. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, abstained.**

Current Fund	\$ 127,189.12
Other Trust Fund:	
1.) Reserves	1,212.50
2.) Grants	394.68
General Capital Fund	
Ordinances	17,667.01
COAH	701.49
Farm Preservation	498.60
Dog Fund	595.80
Developers Escrow	
1.) Bank of America	67.50
2.) Fulton Bank	866.00
TOTAL:	\$ 149,192.70
Other disbursements	
Alexandria Schools	1,070,969.00
Delaware valley HS	827,494.29

Total payments presented to the Township Committee \$2,047,655.99

APPROVAL OF MINUTES:

- February 12, 2014 Township Committee Meeting
- February 12, 2014 Executive Session
- February 19, 2014 Township Committee Budget Meeting
- February 19, 2014 Executive Session
- February 26, 2014 Township Committee Budget Meeting
- February 26, 2014 Executive Session

Comm. Schick made a motion, seconded by Comm. Swift to approve the above Township Committee Meeting and Executive Session minutes with a change to the February 12, 2014 minutes reflecting that Spring Garden Road be changed to Spring

Mills Road. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

COMMENTS FROM THE FLOOR:

- Resident, Floyd Evans questioned the Finch Fuel bill pertaining to diesel fuel used by the DPW trucks. Comm. Swift noted that Finch Fuel fees are charged based on State Contract. Committee will look at bill to make sure they aren't being overcharged. Mr. Evans also questioned the payroll services that the Township uses and if a bank could be used. Resident, Chris Pfefferle noted that banks have strict restrictions banking with municipalities and many don't provide this service.
- Resident, Chris Pfefferle asked about Donna Griffiths's salary and if she is a shared service which could be a cost savings to the Township. The Committee noted that Donna Griffiths's hiring wasn't a shared service. Mr. Pfefferle also asked about COAH spending on the Brinkerhoff lots.

CORRESPONDENCE/ANNOUCEMENTS:

- The Darcy Lodge/Free and Accepted Masons will be holding their Annual St. Patrick's Day Corned Beef Dinner on Saturday, March 15th from 4 to 8 PM. The Cost is \$12.00 adults/\$7.00 kids. All proceeds will benefit an Alexandria Twp. family who suffered a devastating house fire. Come out and enjoy fresh corned beef, ham, potatoes, cabbage, carrots, salad, fresh made soda bread, coffee and dessert. The Lodge is located at 39 Route 513, Frenchtown, NJ. RSVP at 908-894-9303.
- A Wine Tasting and Annual Auction to benefit the Alexandria Township Education Foundation is scheduled for Friday, March 21, 2014 from 7:00-10:30 PM at the Hunterdon Hills Playhouse. Join them for a fun and exciting evening tasting dozens of fine wines and beers courtesy of Little Bros. Beverage Outlet. Hors d'oeuvres and desserts will be served. Live, silent and ticket auction will be held to benefit the ATEF. Tickets are \$45.00 in advance/\$55.00 at the door. Tickets are available on the ATEF website <http://www.atefnj.org/wine-tasting-fundraiser> or call Debbie at 908-581-8069.
- The Alexandria Township Committee would like to congratulate the Alexandria Middle School boys and girls basketball teams for their wins last night at the Del Val HS Championship Basketball Tournament. The girl's basketball team played against Kingwood Twp. and the boys team played a nail biter against Holland Twp. going into overtime. Both teams played great and congratulations again on your win!!!!
- Meals on Wheels in Hunterdon's "Fly Away With Me" 2014 raffle fundraiser offers a chance to win two round-trip United Airline tickets to fly anywhere in the continental United States (maximum value \$1,000.00). The cost of a single raffle ticket is \$20.00, and a book of five tickets is \$100.00. Only 750 tickets will be sold! The airline tickets will be good for one year from the drawing date of May 30th, 2014. Raffle tickets will be available March 1st at all Meals on Wheels

congregate site locations (4 Gauntt Place, Flemington; 104 Allerton Road, Annandale and 25 South Main Street, Flemington) and at the agency's office at 5 Walter Foran Blvd., Suite 2006, Flemington. For details call 908-284-0735, email mowhunt@embarqmail.com or visit our website www.mowih.org.

Meals on Wheels in Hunterdon's mission is to assist the homebound elderly/disabled of Hunterdon County to maintain their independence by enhancing their nutritional health, thereby avoiding unwanted institutionalization. Proceeds from the "Fly Away With Me" Fundraiser will support programs at Meals on Wheels. Each raffle ticket purchased will provide approx. 4 meals to a homebound senior. Last year 57,956 meals were served to the elderly and/or disabled of Hunterdon County.

Service Electric and YES Network/Fox Network Dispute-See letter

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:
Comm. Schick made a motion, seconded by Comm. Swift to move to Executive Session.
Roll Call: Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes.

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- A confidential or excluded matter under Federal or State Law or Court Rule.
- A matter involving information that may impair the Township's rights to receive funds from the United States Government.
- A matter constituting an unwarranted invasion of an individual's privacy rights.
- Collective Bargaining Agreement or negotiation of the Agreement.
- Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
(681 Rte. 513)
(Kappus Farm B-18, Lot 47)
- Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
(Township Owned Property Sales)
(JORBA)
(ARC)

- ___ Matters falling within the attorney-client privilege.

- ___ Personnel matters involving a specific employee or officer of the Township. (Employee Health Plan)

- ___ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

- 3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
- 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
- 5. This Resolution shall take effect immediately .

MOTION TO RETURN TO PUBLIC SESSION:

Comm. Swift made a motion, seconded by Comm. Schick to return to Public Session.

ROLL CALL: Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes.

Comm. Swift made a motion, seconded by Comm. Schick to award contract to Bohren & Bohren for surveying Kappus I. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to have Atty. Dragan amend the agreement with ARC. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Land Preservation/681 Route 513:

A follow-up letter will be sent to J & J by Atty. Dragan.

- Contract Negotiations/Proposals for Survey for Kappus 1 Farm, B-18, Lot 47:

Two proposals were received. The Township Committee will award the contract to Bohren and Bohren.

- Contract Negotiations/ARC:

Atty. Dragan will amend agreement between the Township and ARC.

- Litigation/JORBA:

DPW Foreman, Glen Griffith and Mayor Abraham went to a deposition on Thursday, March 6 2014.

- Contract Negotiations/Township Owned Properties:

Atty. Dragan is moving forward with drafting a resolution to sell properties the Township has acquired over the years..

- Personnel Matters/Health Insurance for Township Employees:

Matter to stay in Executive Session.

MOTION TO ADJOURN

Comm. Schick made a motion, seconded by Comm. Swift to adjourn. **ROLL CALL:**
Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes. **Meeting Adjourned
at 10:22 PM.**

Respectfully Submitted:
Michele Bobrowski, RMC, CMR
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of March 12, 2014, and certify that said Minutes were approved unanimously by the Township Committee on the 9th day of April, 2014.

Paul Abraham, Mayor

Dated: _____