

**ALEXANDRIA TOWNSHIP COMMITTEE**  
**2020 Re- Organization Meeting**  
**AGENDA**  
**January 2, 2020**

This meeting was advertised in the Hunterdon County Democrat & The Express Times and notice posted in the Alexandria Township Municipal Offices as required by the Open Public Meetings Act.

Called to order by Municipal Clerk/Township Administrator Michele Bobrowski at \_\_\_\_ PM.

**ROLL CALL:** Committeeman Plumer, Committeeman Pfefferle, Committeeman Kiernan, and Twp. Attorney Dragan

**FLAG SALUTE:**

- Municipal Clerk to administer the Oath of Office to Committeeman Plumer for a 3-year term
- Municipal Clerk calls for a nomination for Mayor
- Mayor makes the following appointments:
  - Deputy Mayor
  - Personnel Appointments for each Committee Member

**SELF- INSURANCE FUND COMMISSIONER**

Michele Bobrowski.....1 year term

**PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

Michele Bobrowski .....1 year term

**BOARD OF HEALTH**

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

*Motion to approve appointments*

**DESIGNATE OFFICIAL NEWSPAPER**

Hunterdon County Democrat  
Star Ledger – Alternate Daily  
Courier News –Alternate Daily  
Express Times-Alternate Daily  
Trenton Times-Alternate Daily

**SET DATE AND TIME FOR 2020 TOWNSHIP COMMITTEE MEETINGS**

Second Wednesday of each month at 7:35 PM

Fourth Wednesday of each month for a Workshop Meeting from 6:00 PM to 8:00 PM

**BANKS FOR DEPOSITORIES**

Fulton Bank

Bank of America

TD Bank

PNC Bank

Riegel Federal Credit Union

Northfield Bank

Investors Bank

**LOCATION FOR POSTING NOTICES**

Alexandria Township Municipal Office and Official Township website:

[www.alexandriagov.nj](http://www.alexandriagov.nj)

*Motion to approve above*

**ANNUAL RESOLUTIONS**

- Resolution 2020-001 Open Public Meetings Act \*
- Resolution 2020-002 Official Newspaper \*
- Resolution 2020-003 Notice of Meeting \*
- Resolution 2020-004 Social Security Agent \*
- Resolution 2020-005 Assessment Search Agent \*
- Resolution 2020-006 Tax Collector’s Refund Policy \*
- Resolution 2020-007 Interest Rates on Delinquent Taxes \*
- Resolution 2020-008 Grace Period for Taxes \*
- Resolution 2020-009 Filing of Appeals \*
- Resolution 2020-010 Cash Management Plan \*
- Resolution 2020-011 Drug Free Work Place \*
- Resolution 2020-012 Civil Rights Policy \*

*\*Consent Agenda*

*All items listed with an asterisk “\*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

## **INSURANCE**

Resolution 2020-013 Appointment of Fund Commissioner

Resolution 2020-014 Appointment of Risk Management Consultant

*Motion to approve above Resolutions*

## **PROFESSIONAL SERVICES**

- **The Township Committee makes the following appointments:**

**Engineer** –Thomas Decker, PE, PP, CME

**Auditor** – Suplee Clooney, and Company

**Planner** – David Banisch, of Banisch & Associates

**Bond Counsel** – John M Cantalupo of Archer Attorneys at Law

**Municipal Attorney** – Sharon Dragan, Esq., Mason, Griffin & Pierson

**Tax Appeal Attorney**- Martin Allen, Esq. DiFrancesco Bateman

**Resolution 2020-015 Professional Services for 2020**

**Resolution 2020-016 Appointing Township Planner**

**Resolution 2020-017 Appointing Township Engineer**

**Resolution 2020-019 Appointing Township Attorney**

**Resolution 2020-020 Appointing Township Tax Attorney**

**Resolution 2020-021 Appointing Township Auditor**

**Resolution 2020-025 Appointing Bond Counsel**

## **ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

**Resolution 2020-026 Township Administrator**

**Resolution 2020-027 Zoning Officer**

**Resolution 2020-028 Township Prosecutor**

**Resolution 2020-029 Municipal Public Defender**

**Resolution 2020-030 Appointing Jennifer Houck as Municipal Housing Liaison**

## **ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

PLEASE NOTE:

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as attend a Sexual Harassment/Ethics Seminar sponsored by Statewide Insurance Company at a date to be determined. The Municipal Clerk will notify all employees and appointees of seminar date.

**Open Space Advisory Committee-1 Year Appointment**

Floyd Evans  
Gabe Sipos  
Thomas Hlasney  
Evan Madlinger  
Keith Kiskel

**Perc Test Witness-1 Year Appointment**

Sonya Sellers  
Harry Fuerstenberger

**Representative to Joint Municipal Court-1 Year Appointment**

Jim Kiernan  
Chris Pfefferle-Alternate

**Environmental Commission-3 Year Appointment**

Adrienne Crombie  
Maureen Santoro

**Land Use-1 Year Appointment**

Gabe Plumer-Mayor  
R. Christian Pfefferle-Township Committee  
Jim Kiernan-Mayor's Designee  
Michael Giannone-Class 2

**Land Use-2 Year Appointment**

Dick Kimsey-Alternate # 2  
Frank Hahola-Alternate # 4

**Park & Recreation-5 Year Appointment**

Andrew Niebuhr  
Mark Yaros

*Motion to approve above appointments*

**2020 Temporary Budget**

**Resolution 2020-031-Temporary Budget**

*Motion to approve Temporary Budget for 2020*

## **ANNOUNCEMENTS**

The Alexandria **Board of Health** will *re-organize* at 7:00 PM, Thursday, January 2, 2020 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. The regular monthly meeting will begin at 7:35 PM on January 8, 2020.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:00 PM, Wednesday, January 8, 2020 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will immediately after.

The Alexandria **Land Use** will *re-organize* at 7:30 PM, Thursday, January 16, 2020 at the Alexandria Municipal Offices, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848. Their regular monthly meeting will follow immediately after.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 14, 2020 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 8, 2019 at the Alexandria Municipal Offices, 242 Little York Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

**COMMENTS FROM THE FLOOR: *Limited due to time constraints***

**MOTION TO ADJOURN**

Meeting Adjourned at \_\_\_\_\_PM.