

ALEXANDRIA TOWNSHIP COMMITTEE
Special Budget Meeting
Minutes
March 21, 2013

This meeting was advertised in the Hunterdon Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website as required by the Open Public Meetings Act.

Called to order at 6:00 PM

ROLL CALL: Committeeman Swift, Committeeman Abraham, Mayor Plumer were present.

BUDGET WORK SESSION: Introduction of the 2013 Budget-

The Committee discussed briefly the budget for 2013. Comm. Abraham and Mayor Plumer declined their salaries of \$3,000.00 each and requested that the money be allocated towards the tax levy this year. A public hearing on the budget will be on May 8, 2013.

NEW BUSINESS:

I.) Ordinance 2013-003- Salaries for the Year 2013 -2nd Reading

Comm. Abraham made a motion, seconded by Comm. Swift to open public hearing for this Ordinance 2013-003. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. As there were no comments from the floor, Comm. Swift made a motion, seconded by Comm. Abraham to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes. Comm. Swift made a motion, seconded by Comm. Abraham to approve Ordinance 2013-003 on second reading. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

ORDINANCE # 2013- 003 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FIXING THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES OF TOWNSHIP FOR THE YEAR 2013

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, and State of New Jersey as follows:

SECTION 1. The schedule of salaries for the various officers and employees of the Township shall be as follows:

	SALARY RANGE	
TITLE		
Township Committeemen	0	10,000.00
Township Clerk	40,000.00	65,000.00
Deputy Clerk	13,000.00	20,000.00
Chief Financial Officer	40.00 Per Hour	65.00 Per Hour

Assistant to the CFO	20.00 Per Hour	30.00 Per Hour
Tax Assessor	25,000.00	35,000.00
Tax Collector	25,000.00	35,000.00
Zoning Officer	7,000.00	12,000.00
Registrar of Vital Statistics	1,000.00	3,000.00
Deputy Registrar	100.00	500.00
Percolation Test Witness	PER FEE SCHEDULE	
Planning Board Recording Clerk	20.00 Per Hour	30.00 Per Hour
Planning Board Recording Clerk	200.00 Per Meeting	300.00 Per Meeting
Board of Adjustment Secretary	20.00 Per Hour	30.00 Per Hour
Board of Adjustment Secretary	200.00 Per Meeting	300.00 Per Meeting
Board of Health Secretary	1,000.00	2,500.00
Emergency Mgmt. Coordinator/911 Coordinator	2,000.00	4,000.00
Deputy Emergency Mgmt. Coordinator	400.00	900.00
Fire Prevention Official	6,000.00	10,000.00
Clerical Help	10.00 Per Hour	25.00 Per Hour
Dept. of Public Works Personnel		Per signed Contract
Recycling/Dumpster Attendant	2,000.00	6,000.00
Construction Official	30.00 Per Hour	60.00 Per Hour
Building Dept. Technical Assistant	24,000.00	35,000.00
Plumbing Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Inspector	30.00 Per Hour	60.00 Per Hour
Fire Code Official	30.00 Per Hour	60.00 Per Hour
Fire Sub Code Official	30.00 Per Hour	60.00 Per Hour
Municipal Court Judge	4,000.00	10,000.00
Municipal Court Administrator	4,000.00	12,000.00
Deputy Court Administrator	1,000.00	5,000.00
Municipal Court Prosecutor	3,000.00	10,000.00
Public Defender	750.00	2,500.00
Court Security	500.00	1,500.00

Clerical Assistance	100.00	250.00
Dog Warden		Per Contract
Custodial Help		Per Contract
Housing Administrator		Per Contract

All authorized township officials or employees of the township while on official business for the township, when a sworn voucher is approved by the Township Committee, shall be paid per IRS publication per mile for use of their own personal vehicle.

Section 2: Health benefits are paid for full-time employees with scheduled work hours over 32 hours per week, with state mandated employee contributions per N.J.S.A. Chapter 78 P.L.211

Section 3: This Ordinance shall take effect immediately upon final adoption and publication according to law.

2.) Resolution 2013-032- Salaries for the Year 2013
Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2012-032. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes and Mayor Plumer, Yes.

RESOLUTION # 2013-032 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR 2013

Township Committeemen	\$ 3,000.00
Township Clerk	\$ 52,000.00
Deputy Clerk	\$
Chief Financial Officer	\$ 41.21 per hour
Asst. to the CFO	\$ 20.92 per hour
Tax Assessor	\$ 31,757.65
Tax Collector	\$ 28,232.63
Zoning Officer	\$ 8,958.91
Registrar of Vital Statistics	\$ 1,643.18
Deputy Registrar	\$
Percolation Test Witness	Per Ordinance
Planning Board Recording Clerk	\$ 20.92 per hour Plus \$206.04 per meeting
Board of Adjustment Secretary	\$ 20.92 per hour Plus \$206.04 per meeting
Board of Health Secretary	\$ 1,368.05

Dog Warden	Per Contract
Custodial Help	Per Contract
Emergency Mgmt. Coord. /911 Coordinator	\$ 2,890.35
Deputy Emergency Mgmt. Coordinator	\$ 600.24
Clerical Help	\$ 10.00 to \$25.00 per hour
Public Works Personnel	Per Union Contract
Recycling/Dumpster Attendant	\$ 4,151.62
Construction Official	\$ 42.14 per hour
Construction Sub-Code Official	\$ 42.14 per hour
Building Dept. Technical Assistant	\$
Plumbing Sub-Code Official	\$ 47.68 per hour
Electrical Sub-Code Official	\$ 39.92 per hour
Electrical Inspector	\$ 35.35 per hour
Fire Sub-Code Official	\$ 35.48 per hour
Municipal Court Judge	\$ 5,828.73
Municipal Court Administrator	\$ 8,667.96
Deputy Court Administrator	\$ 2,726.42
Court Clerical Assistant	\$ 182.51
Municipal Court Prosecutor	\$ 7,283.80
Public Defender	\$ 1,366.86
Bench Recording Secretary	\$ 175.20
Violations Clerk	\$ 175.20
Court Police Coverage	\$ 1,000.00

Mileage Reimbursement per IRS publication

APPROVAL OF MINUTES:

- March 6, 2013- Executive Session
- March 6, 2013-Special Budget Meeting Minutes

Comm. Abraham made a motion, seconded by Comm. Swift to approve the March 6th minutes. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

COMMENTS FROM THE FLOOR:

Harry Fuerstenberger asked the Township to reconsider their stance on being the lead municipal agency for the Municipal Alliance. Mr. Fuerstenberger explained to the Committee what the actual responsibility would be. The Township only needs to write ten (10) checks a year for the Municipal Alliance. The County will provide the budget and the approved signed vouchers for payment. Comm. Abraham made a motion, seconded by Comm. Swift to have Alexandria Township as the lead municipality for the Municipal Alliance. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

Harry Fuerstenberger requested an appointment from the Township Committee as an alternate for Perc Test Witness. Bill Groah resigned from the position two years ago. Comm. Abraham made a motion, seconded by Comm. Swift to appoint Harry

Fuerstenberger as an Alternate Perc Test Witness. **Roll Call:** Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:
Comm. Abraham made a motion, seconded by Comm. Swift to move to closed session.
Roll Call: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:
RESOLUTION**

Open Public Meetings Act - Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - A confidential or excluded matter under Federal or State Law or Court Rule.
 - A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - A matter constituting an unwarranted invasion of an individual's privacy rights.
 - Collective Bargaining Agreement or negotiation of the Agreement.
 - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law
 - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
 - Matters falling within the attorney-client privilege.
 - Personnel matters involving a specific employee or officer of the Township.
 - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

Comm. Abraham made a motion seconded by Comm. Swift to return to Open Session.
Roll Call: Comm. Swift, yes, Comm. Abraham, yes and Mayor Plumer, yes.

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- Land Preservation :

Matter to be kept in Executive Session

- Personnel Matters:

Matters to be kept in Executive Session

ADDITIONAL COMMENTS FROM THE FLOOR:

Residents Peter Kastenschmidt, Peter Pfreunds Schuh, and Scott Neal discussed with the Township Committee possibilities they would like to see with the park barn. They would like to utilize the barn for recreational sports use. There is nothing in the area for children to continue sports during the fall and winter months. The actual barn is big enough for the use but to bring the building up to code with fire requirements will be costly. After discussing the alternate uses of the barn Mr. Kastenschmidt, Mr. Pfreunds Schuh, and Mr. Neal decided not to pursue these uses at this time.

MOTION TO ADJOURN

Comm. Swift made a motion seconded by Comm. Abraham to adjourn. **Roll Call:** Comm. Swift, yes, Comm. Abraham, yes and Mayor Plumer, yes. The meeting was adjourned at 6:45 PM.

Respectfully Submitted:

Michele Bobrowski, RMC, Township Clerk