

TOWNSHIP OF ALEXANDRIA

DEVELOPMENT REVIEW CHECKLIST

Maps, Reports and Other Written Information Required for Complete Application	Applicant Portion			Township Portion	
	Complies	Not Applicable	Requested Waiver	Complies	Does Not Comply

SECTION E: PRELIMINARY/FINAL SITE PLAN						
The following items and information must be provided for a complete application:						
E-1	Fifteen (15) legible prints of all drawings and fifteen (15) copies of the application form and all other required documents. The following number and sizes of prints shall be provided: four (4) copies of full size prints and eleven (11) copies of reduced size prints. Reduced size prints shall be on 11" x 17" sheets for map scales larger than 1"=50' and on 15" x 21" sheets for map scales 1"=50' and smaller.					
E-2	Electronic versions of the prints shall be provided in both Adobe® Portable Document Format (PDF) and Autodesk® Document Exchange Format (DXF).					
E-3	Proposed soil erosion and sedimentation control plan shall be submitted to and certified by the Hunterdon County Soil Conservation District.					
E-4	A written description of the proposed project, indicating use and nature of operations, number of proposed employees, number and timing of shifts, anticipated traffic, and future expansion plans shall be included.					
E-5	A traffic impact study (if required under § 115-50A).					
E-6	An impact assessment of water supply (if required flow is less than 100,000 gallons per day) or certification from NJDEP (if 50 or more dwelling units are proposed).					
E-7	In the geological area designated as "Precambrian Crystallines," a geologic and hydrogeologic report for all non-residential uses and all residential development of three (3) or more lots.					
The plans must show or include the following for a complete application:						
E-8	A plan drawn at an appropriate scale from 1" = 20 feet to 1"=50 feet.					
E-9	A key map at a scale of one (1) inch equals not more than one thousand (1,000) feet, with lot and block numbers, showing entire tract with respect to lots, streets and zoning districts within one-half mile of the subject property.					
E-10	Plan prepared by a licensed New Jersey architect, engineer, land surveyor, landscape architect or professional planner, including accurate lot lines certified by a licensed land surveyor.					
E-11	All lot lines, with accurate dimensions, bearings and distances shall be indicated.					
E-12	The location and dimensions of all buildings and structures, streets, easements, driveways, entrances and exits on the site and within one hundred (100) feet thereof shall be shown.					

ALEXANDRIA CODE

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E-13	The proposed location and dimensions of proposed buildings and structures, roads, driveways, parking areas, etc., including a preliminary architectural rendering or elevations of proposed structures and a preliminary floor plan.					
E-14	Proposed building front, side, and rear yard setback distance.					
E-15	Existing topography on and within one hundred (100) feet of the tract at two (2) foot intervals (projects involving movement of less than six thousand (6,000) square feet of topsoil or three hundred (300) cubic yards of earth require contours at twenty (20) foot intervals), plus proposed contours and spot elevations. A reference benchmark shall be indicated.					
E-16	Total impervious coverage in square feet, acres, and percentage of lot area shall be indicated.					
E-17	Parking, loading and unloading areas shall be indicated with dimensions, traffic patterns, access aisles and curb radii.					
E-18	Natural features map delineating all existing physical features on the site and within two hundred (200) feet thereof: a. Floodprone areas; b. Floodplain soils; c. Streams; d. Watercourses; e. Swales; f. Lakes or ponds; g. Existing woodlands; h. Steep slopes (15-24.99%, and 25% or greater); i. Existing trees over six (6) inch caliper (for sites of 30,000 square feet or less); j. Prime agricultural soils.					
E-19	Improvements such as roads, curbs, bumpers and sidewalks shall be indicated with cross sections, design details and dimensions.					
E-20	The location and design of existing and proposed stormwater systems, sanitary waste disposal systems and potable water supply, and methods of solid waste storage and disposal.					
E-21	Landscaping and buffering plan showing what will remain and what will be planted, indicating botanical and common names of plants and trees, dimensions, approximate time of planting and maintenance plans.					
E-22	Lighting details indicating type of standards, location, radius of light and intensity in footcandles.					
E-23	The location, dimensions and details of signs shall be indicated.					
E-24	The location of any existing or proposed above or below grade petroleum storage tanks shall be indicated.					
E-25	Map legends as required by § 115-116 of the Land Use Code.					