

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING**  
**Minutes**  
**October 14, 2015**

This meeting was advertised in the Hunterdon County Democrat and notice posted in the Alexandria Township Municipal Offices as required by the Open Public Meetings Act.

Meeting Called to order at 7:35 PM.

**ROLL CALL:** Committeewoman Garay, Committeeman Pfefferle, Mayor Abraham, and Attorney Dragan were present.

**FLAG SALUTE:**

**APPOINTMENTS:**

Mayor Abraham noted that due to Comm. Swift's passing, vacancies have been created. Mayor Abraham nominates Comm. Pfefferle as Road Chair and Comm. Garay as Board of Health Chair. Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the nominations made by Mayor Abraham. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**MUNICIPAL BUILDING UPDATE:**

- Website

Township Clerk Michele Bobrowski stated that the content transfer is 90% done. The Township website designer is hoping to have the website fully operational by the end of October. At this time the current website is not functional.

- Repairs

Mobilease had a contractor come in to repair a crack in the meeting room under a window, added stripping under doors in executive room and caulked around doors to prevent discussion in the executive room being heard as meetings are being conducted in the conference room.

**COMMITTEE REPORTS:**

- ENVIRONMENTAL COMMISSION REPORT-None
- FARMLAND/OPEN SPACE: Chair Fritsche reported the following:
  - 1.) Kappus (B-18, L-47) is completely finished on the Township end. Waiting for 50 % reimbursement of ancillary costs (surveys and appraisals).
  - 2.) Hahola North (B-11, L-12) South (B-16, L-3) is completely finished on the Township end. Waiting for 50 % reimbursement of ancillary costs (surveys and appraisals).
  - 3.) Zander (B-22, L-26) survey is in progress
  - 4.) Associated Tree Movers (B-15, L-27) property closed. No reimbursement of ancillary items since purchased by County.

- 5.) Papazian (B-15, L-27.01) still in progress

- 6.) Jacobson (B-15, L-1) property closed. Waiting for 50% reimbursement of ancillary costs (surveys and appraisals). Chair Fritsche noted that Mr. & Mrs. Jacobson were very appreciative to have their farm preserved and thanked Chair Fritsche for all his work in preserving their farm.
- 7.) Diocese of Metuchen (B-11, L-16) waiting to close on property. Chair Fritsche couldn't attend the County meeting this month. The County had some issues including the exception area. The Township is reselling the property and allowing the construction of a farmhouse. Closing maybe at the end of November.
- 8.) Grefe (B- 11, Lots 14 & 14.01) moving forward. Family is in contact with the State. County questioned the boundaries of the two pieces of land. The Grefe's had a survey done to show the property lines don't go through a building. Without the survey being done they would have had to go before the Board of Adjustment for a lot line adjustment.
- 9.) Voss (B-22, L-21) State took over application due to Kingwood's lack of funding. With the application at the State it will move quicker.
- 10.) Ortho- being discussed at the State. Application was put in for 1-300 acre piece.
- 11.) Kluber (B-20.01, L-9) County has approved the application. Appraisals were done. An appraisal from Robert Heffernan had a lot of errors in background information. Atty. Dragan noted that it was her understanding that Mr. Heffernan was going to send a supplemental letter regarding those errors. Atty. Dragan noted that the Township could order a new appraisal. Chair Fritsche noted that the State may not realize what the errors are and would like a third appraisal done. Atty. Dragan noted that Mr. Heffernan has been used in the past for appraisals and according to the appraiser the background information would not affect the final number provided.
- 12.) Case (B-21, L-36) moving forward with the State, There are no costs to the Township.
- 13.) Wilson-a new farm application. A total of 75 acres was subdivided in 2013. There is a 40 acre piece that contains a barn and a great uncle retains the remaining 30 acres on the north side. Chair Fritsche is requesting a resolution. Chair Fritsche also noted that the Open Space Commission will be requesting approximately \$3,000,000.00 for future capital funding when discussed at a special capital improvement meeting on November 4<sup>th</sup>.

- **PARK & RECREATION REPORT:**

Chair Tufaro noted that Park/Rec went out for quotes for some repairs at the park barn. The quotes were:

\$7,035.00-Everittstown Builders

\$23,500.00-Charles Mann Gen. Contracting

\$9,365.00-Sandy Lassen

DPW Foreman Glen Griffith offered to have the DPW perform the repairs at a cheaper rate on a Saturday. DPW Foreman Glen Griffith doesn't think that the work would cost more than \$5,000.00 with them doing it. Mayor Abraham noted that the repairs are for the right hand side of the barn that is surrounded by orange fencing. There is a lot of erosion and the wall needs to be repaired as it is in danger of collapsing into the basement. There are holes in the foundation; stairs and a door for the basement are needed. The basement houses the heating unit for the building and some paints are stored down there as well. The DPW crew would work overtime and the money for their labor would be transferred from Park/Rec which still has an excess of \$80,000 in the Park/Rec fund. Comm. Pfefferle made a motion, seconded by Comm. Garay to have the DPW perform the work at the barn and transfer money from Park/Rec to the DPW. ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.

Walking trail around park will be resealed next Wednesday. Won't know how long the walking trail will be closed- approx. 24 hours. Raindate for resealing will be Thursday. The contractor was asked to fill cracks before sealing. No girls' basketball this year. Barn tour was Sunday, October 11th-over 130 people came out for the tour. AEA will be skipping next year so that Alexandria and Tewksbury alternate years for the barn tours. AEA is getting ready for some upcoming horse shows. Gardens in front of barn were cleaned out. Voted and approved \$136.00 for new soccer nets. Damaged piece of playground equipment was discovered. Chair Tufaro contacted the manufacturer to replace the piece.

14.) ROAD CHAIRMAN'S REPORT:  
Chair Pfefferle read the following report:

**Park maintenance:**

Turf maintenance is on- going

- a) Garbage / recycling

**Road maintenance:**

- a) Asphalt repairs on Mt. Salem near Smoke Run
- b) Asphalt repairs on Rick Road near Melita Road
- c) Back filled asphalt with soil on Senator Stout Road where the roadway was overlaid from Rt. 519 to Del-Val High School; grass seeded and mulched
- d) Back filled asphalt with soil on Sweet Hollow Road section that was overlaid from bridge # HA13 to power pole # 160; spread grass seed
- e) Marked center line of roadway for striping on Senator Stout Road, Kappus Road, Gallmeier Road, Airport Road, Tinsman Road and Sweet Hollow Road
- f) Roads above were striped
- g) Worked on Creek Road cleaning off debris soil that has fallen down the bank onto roadway.
- h) Replaced 1 pc. of 15" drainage pipe on Creek Road due to pipe separation.
- i) Started the last round of roadside mowing
- j) Graded Goritz Road plus added 250 tons of D.G.A.
- k) Graded Mt. Salem Road and Whitehall Road

**Municipal building;**

- a) Installed 1 mailbox near the front door of the building
- b) Installed a small retaining wall near the back deck with a gravel walkway

**Equipment Maintenance** on-going

**PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:**

Resident Stu Hutcheson noted that since Senator Stout Road has been paved vehicles are driving faster and would like a speed limit sign posted.

**OLD BUSINESS:**

- Ordinance 2015-007 Amending Ordinance 2013-009 Hog Hollow Weight Limit-  
*2<sup>nd</sup> Reading-*

Comm. Pfefferle made a motion, seconded by Comm. Garay to open public comment.

**ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

NJ DOT requested language change from original Ordinance 2013-09 that was adopted. The NJ DOT requested that instead of "All" that only "Commercial" motor vehicles having a total combined registered gross weight of vehicle in excess of ten (10) tons shall be excluded from Hog Hollow Road. Residents Bill Fritsche and Curtis Schick opposed the adoption of this ordinance. Comm. Garay made a motion, seconded by Comm. Pfefferle to close public comment. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor**

**Abraham, yes.** Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Ordinance 2015-007. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

- FEMA

Township Clerk Michele Bobrowski contacted Tewksbury Township at the request of Resident Curtis Schick. The Business Administrator at Tewksbury Township indicated they used a company called Ashbritt to close out their FEMA claims and collect monies due. They were charged over \$2.3 Million dollars to have this company close out their claims. Township Clerk Michele Bobrowski has been working feverishly with CFO Rees and Twp. Eng. Robert O'Brien to get the documentation needed within the time frame FEMA is allotting the Township. Resident Floyd Evans asked if a letter could be sent to Sen. Leonard Lance to help the Township. Mayor Abraham doesn't think a letter will assist us but Comm. Pfefferle said the Township should send a letter to document the hurdles the Township is going through to get FEMA money. A letter will be sent to Sen. Leonard Lance.

**NEW BUSINESS:**

- Appointment of Planning Board Member to replace Michelle Garay

Michelle Garay has had to resign from the Planning Board and Environmental Commission due to her appointment on the Township Committee. Mayor Abraham appointed Judy Tucker who is an Alt. Planning Board member to a Regular Planning Board Member for the remainder of Michelle Garay's term ending December 31, 2017. Comm. Pfefferle made a motion, seconded by Comm. Garay to accept Mayor Abraham's appointment of Judy Tucker as a Regular Planning Board Member. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.** Mayor Abraham appointed Board of Adjustment Vice Chair Dennis Canavan as a Alt. Planning Board member to fill Judy Tucker's term ending December 31, 2019. Comm. Garay made a motion, seconded by Comm. Pfefferle to accept Mayor Abraham's appointment of Dennis Canavan as an Alt. Member of the Planning Board. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.** Resident Bill Fritsche and Resident Curtis Schick questioned the Mayor's appointment of Judy Tucker and stated that only an Environmental Commission member could replace Comm. Garay as per the Township Ordinance. Township Atty. Dragan will look into the issue to see if the appointment was made correctly.

- Best Practices

The Township earned 45 out of 50 points for Best Practices The Primary reason points were lost was because the audit was late and a few questions didn't apply to the Township due to our size.

- 2015-071 Phoenix Professional Agreement

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2015-071. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION# 2015-071 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY**

**OF HUNTERDON, STATE OF JERSEY  
PHOENIX PROFESSIONAL AGREEMENT**

**WHEREAS**, the Township of Alexandria, County of Hunterdon, State of New Jersey is required to have Continuing Disclosure: and

**WHEREAS**, the Township CFO has reviewed the requirements and various firms that can provide such service: and

**WHEREAS**, it is in the best interest of the Township to properly maintain the disclosures and the Township of Alexandria has sufficient funds to pay for the annual fee;

**NOW THEREFORE BE IT RESOLVED**, that the Township of Alexandria hereby authorizes the agreement with Phoenix Advisors, LLC to provide Continuing Disclosure at an annual rate of \$650.00.

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- 2015-073 Amending Budget to Offset Municipal Alliance Grant Monies  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2015-073. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION 2015- 073 PROVIDING FOR THE INSERTION OF ANY SPECIAL  
ITEM OF REVENUE IN THE 2015 BUDGET AND OFFSETTING  
APPROPRIATIONS FOR THE DELAWARE VALLEY MUNICIPAL ALLIANCE.**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Alexandria has received notice of an award of \$25,971.25 from the State of New Jersey, Governor's Council on Alcoholism and Drug Abuse through the Delaware Valley Municipal Alliance Program and the required match of 25% of the total grant amount to be raised by the Delaware Valley Municipal Alliance Program wishes to amend the 2015 budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$25,971.25 which is now available as a revenue from the Delaware Valley Municipal Alliance Program pursuant to the provisions of statute, and

BE IT FURTHER RESOLVED that a like sum of \$25,971.25 be and the same is hereby appropriated under the caption of Delaware Valley Municipal Alliance Program; and

BE IT FURTHER RESOLVED that the above is the result of having received a grant after the adoption of the 2015 budget; and

BE IT FURTHER RESOLVED that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

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- 2015-074 Hunterdon County Rock Salt Purchase  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2015-074. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION# 2015-074 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
AWARDING CONTRACT FOR THE PURCHASE OF ROCK SALT FOR THE 2015/2016 SEASON**

**WHEREAS**, the County of Hunterdon Purchasing Department (“Hunterdon County”) requested bids for rock salt to be provided to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2015- 23 for the 2015/2016 season; and

**WHEREAS**, Alexandria Township Clerk Michele Bobrowski communicated Alexandria Township’s intention to participate in this joint purchase arrangement to Hunterdon County by letter dated May 7, 2015; and

**WHEREAS**, the Township Committee of the Township of Alexandria hereby confirms its authorization of the joint agreement with Hunterdon County for the purchase of rock salt in accordance with N.J.S.A. 40A:11-10 and 11 et seq.; and

**WHEREAS**, Hunterdon County received and reviewed the bids for the rock salt and, at its September 15, 2015 meeting, the Hunterdon County Board of Chosen Freeholders awarded a master contract to Atlantic Salt, Inc. to provide rock salt to

Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2015-23 for the 2015/2016 season at a contract price of \$69.28 per ton; and

**WHEREAS**, Alexandria Township anticipates that the aggregate purchase of rock salt for the 2015/2016 season will exceed the bid threshold of \$21,000; and

**WHEREAS**, pursuant to N.J.S.A. 5:34-7.11, the governing body is required to award this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The contract for rock salt to be provided to Alexandria Township as part of the Hunterdon County Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2015-23 for the period from September 16, 2015 to September 15, 2016 is hereby awarded to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 at the contract price of \$69.28 per ton.

2. Hunterdon County executed the master contract for this product on behalf of participating municipalities.

3. Copies of this Resolution shall be sent to the County of Hunterdon Purchasing Department and to Atlantic Salt, Inc.

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• 2015-075 Tax Sale Certificate #2015-003 B-17.02, L-13  
Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2015-075. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION 2015 – 075 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR TAX SALE CERTIFICATE # 2015-003 FOR B-17.02 AND L-13**

**WHEREAS**, Tax Sale Certificate #2015-003 for Block 17.02 Lot 13, 526 Milford-Frenchtown Rd., Assessed Owner: Federal National Mortgage Association, was sold to US Bank Cust for PC5 Sterling National on 9/2/15; and

**WHEREAS**, certified funds have been received by Lereta Tax Services for redemption of said lien;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check in the amount of \$127.39 to: US Bank Cust for PC5 Sterling National, US Bank Global Corporate Trust Services, Tax Lien Services Group, 50 South 16<sup>th</sup> St., Suite 2050, Philadelphia, PA 19102;

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

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- 2015-076 Purchase of Two Used County Snow Plows- 2 plows for \$500.00 for a total of \$1,000.00.

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2015-076. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION 2015 – 076 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE PURCHASE OF TWO USED COUNTY SNOW PLOWS**

**WHEREAS**, the Hunterdon County Road Department has two used snow plows available for purchase; and

**WHEREAS**, the Township of Alexandria has sufficient funds to pay for the following two snow plows, both snow plows are the same make and model:

Make: Gledhill Road Machinery  
Model: Jetstream -11' wide with one ear  
Cost for each plow is \$500.00 for a total of \$1,000.00

**WHEREAS**, this is an inter-government sale and quotes are not required

**NOW THEREFORE BE IT RESOLVED**, that the Chief Financial Officer is hereby directed to prepare a check to the County of Hunterdon for the purchase of two snow plows at a total cost of \$1,000.00

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- 2015-077 DPW Contract Agreement

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2015-077. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**RESOLUTION 2015-077 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY PERTAINING TO THE CONTRACT WITH LOCAL UNION NO. 469 AFFILIATED WITH INTERNATIONAL BROTHERHOOD OF TEAMSTERS, CHAUFFEURS, WAREHOUSEMEN AND HELPERS OF AMERICA ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS EMPLOYEES OF ALEXANDRIA TOWNSHIP**

**WHEREAS**, the Township Committee of Alexandria Township entered into a labor contract dated August 8, 2012 (hereinafter the "Contract") with Local Union No. 469 Affiliated with International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America (hereinafter "the Union"), which Contract governs the terms and conditions of employment for all Department of the Public Works Employees employed by the Township; and

**WHEREAS**, the Contract is due to expire on December 31, 2015 and must be renewed; and

**WHEREAS**, the representatives of the Township Committee and the Union have successfully negotiated the terms and conditions for a new contract.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, on this 14<sup>th</sup> day of October 2015 that the Mayor is authorized to enter into a new contract on behalf of the Township with the Union which contains all the same terms and conditions as the previous Contract except as modified as follows:

1. Longevity shall be eliminated for all new employees hired beginning on January 1, 2016. There shall be no percentage increases for current employees.
2. With respect to health insurance waivers, new employees shall receive either 25% or \$5,000.00, whichever is less, for the health insurance waiver reimbursement.
3. The new contract term shall be for five (5) years, ending on December 31, 2020.
4. The DPW employees shall be permitted to keep their current clothing and safety glasses allowance
5. Call outs will remain the same as in the current Contract.
6. The salary increases for the five year term shall be as follows: 2016 - 2.5%; 2017- 2%; 2018-1.75%; 2019-1.25%; and 2020-1%, for total overall increase of 8.5%.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, but the contract terms shall not take effect until the new Contract is signed by all parties or on January 1, 2016, whichever occurs later.

- 2015-078 To Fix the Salaries of Court Personnel to Reflect the Finalized Agreement Among the Mayors for the Year 2014

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2015-078. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.** Mayor Abraham noted that Court Personnel get the same percentage of raise as the Township Employees. Holland Township and Frenchtown Boro have different raise percentages for their employees. Alexandria Township needed to adjust allocations for 2014.

**RESOLUTION # 2015-078 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF COURT PERSONNEL TO REFLECT THE FINALIZED AGREEMENT AMONG MAYORS FOR THE YEAR 2014**

Township Committeemen	\$ 4,000.00
Township Clerk	\$ 52,520.00
	\$ 202.00 Special Mtg.
Deputy Clerk	\$
Chief Financial Officer	\$ 41.62 per hour
Asst. to the CFO	\$ 21.13 per hour
Tax Assessor	\$ 32,075.23
Tax Collector	\$ 28,514.96
Zoning Officer	\$ 8,958.91
Registrar of Vital Statistics	\$ 1,659.61
Deputy Registrar	\$ 353.51
Percolation Test Witness	Per Ordinance
Planning Board Recording Clerk	\$ 21.13 per hour
	Plus \$208.07 per meeting
Board of Adjustment Secretary	\$ 21.13 per meeting
	Plus \$208.07 per meeting
Board of Health Secretary	\$ 1,381.73
Dog Warden	Per Contract
Office Cleaning	\$ 5,200.00
Emergency Mgmt.911 Coordinator	\$ 2,919.25
Deputy Emergency Mgmt. Coordinator	\$ 606.24
Clerical Help	\$ 10.00 to \$25.00 per hour
Public Works Personnel	Per Union Contract

Recycling Coordinator-PW	\$ 2,075.81
Recycling Coordinator -Office	\$ 2,075.81
Construction Official	\$ 48.16 per hour
Construction Sub-Code Official	\$ 42.56 per hour
Building Dept. Technical Assistant	\$ 17.50 per hour
Plumbing Sub-Code Official	\$ 48.16 per hour
Electrical Sub-Code Official	\$ 40.32 per hour
Electrical Inspector	\$ 35.70 per hour
Fire Sub-Code Official	\$ 35.83 per hour
Fire Inspector	\$ 42.56 per hour
Fire Prevention	\$ 7,575.00
<b><i>Court Per Finalized Agreement Among Mayors</i></b>	
Municipal Court Judge	\$ 7,708.70
Municipal Court Administrator	\$ 11,463.71
Deputy Court Administrator	\$ 2,726.42
Court Clerical Assistant	\$ 182.51
Municipal Court Prosecutor	\$ 7,283.80
Public Defender	\$ 1,366.86
Bench Recording Secretary	\$ 175.20
Violations Clerk	\$ 175.20
Court Police Coverage	\$ 1,000.00

Mileage Reimbursement per IRS publication

**BE IT FURTHER RESOLVED** that the rates of compensation provided herein reflect the salaries paid in 2014.

- **Speeding on Woolf Road**

The Township received a couple of complaints from residents who live on Woolf Road regarding cars speeding on the road. As a result of these complaints, the Township Engineer was asked about the process of evaluating the roads for setting speed limits. To have the speed limits set the Township needs to have cars counted, road characteristics need to be looked at, and the number of houses determines setting a speed limit. The process could take up towards a year to complete and garner NJ DOT approval. In addition to Woolf Road, the Township Committee has received complaints of speeding on Rick Road and at tonight's meeting Senator Stout Road. On Woolf Road there are only two speed limit signs; one on each end for 25 MPH when horses are present. Rick Road is a little different because it's a straighter road and cars accelerate as they go up the road. Mayor Abraham noted that a traffic study needs to be done on these roads and asked if the Township Committee wanted to proceed with Township Engineer Robert O'Brien to begin the study. Comm. Pfefferle wants to know the costs before the Township Committee moves forward. Mayor Abraham noted that the State Police have a difficult time enforcing the speed limit on Woolf Road due to the lack of posted speed limit signs. Resident Bill Fritsche voiced his displeasure of the Township Committee looking into setting speed limit signs on Woolf Road due to a few complaints. Resident Stu Hutcheson stated that he represents many residents on Senator Stout Road who are concerned about the speeding on Senator Stout Road and would embrace a traffic study

on that road. Comm. Garay made a motion, seconded by Comm. Pfefferle to proceed with traffic studies on Woolf Road, Rick Road and Senator Stout Road. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, no; Mayor Abraham, yes.**

**BILL LIST:**

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the following bill list. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

Current Fund	\$ 119,719.16
Other Trust Fund:	
1.) Reserves	
2.) Grants	171.00
General Capital Fund	
Ordinances	197,378.63
COAH	
Farm Preservation	
Budget and App. Reserves	6,106.77
Dog Fund	23.40
Developers Escrow	
1.) Bank of America	
2.) Fulton Bank	
3.) Hopewell Valley	1,527.25
<b>TOTAL:</b>	<b>\$ 324,926.21</b>

Other disbursements	
1.) Open Space	\$ 65,959.40
2.) Jersey Central	626.32
3.) Centry Link	602.41
	<hr/>
	\$ 67,188.13

Total payments presented to the Township Committee    \$ 392,114.34

**ENGINEER'S REPORT:**

Mayor Abraham read the following report prepared by Township Engineer Robert O'Brien:

**1.) Alexandria Estates (Toll Brothers) – Inlet Repairs**

Mayor Abraham noted that the Township Committee has rejected an offer of \$45,000.00 by Toll Brothers. Toll Brothers would only pay the \$45,000.00 after the development is 100% complete. The Township Committee wants Toll Brothers to repair the cracks in the road and failing inlets.

## **2.) New Municipal Building**

10/5/2015 Met with Mobilease to discuss options, review door sweeps and white noise machine. 10/13/2015 Mobilease scheduled to install door sweeps.

## **3.) Garage Site Remediation/LSRP**

10/13/2015 HMM completing RAR and evaluation of groundwater data

## **4.) Pepe Property Environmental Investigation**

On-going

## **5.) Hemingway Estates-B-9, Lot-3**

10/5/2015-Reclamation Inc. on-site reclaiming road and fine grading. 10/13/2015-Load Test of reclaimed cement stabilized road scheduled for 10/15/2015.

## **6.) Road Evaluation**

Preparing proposal for costs associated with evaluation of Township roads to determine priority of improvements.

### **APPROVAL OF MINUTES:**

- September 9, 2015 Township Meeting
- September 9, 2015 Executive Session Meeting
- September 28, 2015 Special Township Meeting

Comm. Pfefferle made a motion, seconded by Mayor Abraham to approve the above minutes. **ROLL CALL: Comm. Garay, abstain; Comm. Pfefferle, yes; Mayor Abraham, yes.**

### **PUBLIC COMMENT ON GENERAL MATTERS:**

- Resident Floyd Evans requested that the agenda and associated documents be on the new website.
- Resident Bill Fritsche would like to file an official complaint about the weight restrictions on Hog Hollow Road and concerns of a truck making a turn in Everittstown. Mayor Abraham advised Mr. Fritsche to file his complaint with Hunterdon County. Mayor Abraham further stated that the County had no interest in taking over Hog Hollow Road. Mr. Fritsche asked the Township Committee to remove the weight limit so that trucks can continue on the shortest and least evasive way to get traffic through the Township.
- John Anderson from JCP & L introduced himself to Comm. Garay and will add Comm. Garay to his distribution list.

- Resident Barbara Daniello stated that she lives on the corner of Senator Stout Road and Sky Manor Road. She has had about 6 cars on her property for taking the curve too quickly. She too is concerned about the speeding on Senator Stout Road because of the high school and kids coming up that road and feels that cars need to slow down. Ms. Daniello also asked about the new DPW contract that was approved. Mayor Abraham noted the following:
  - 1.) Longevity- Offered to eliminate for all new employees. Township not offering percentage increases for current employees;
  - 2.) Health Insurance Waivers- New employees would receive either 25% or \$5,000.00 whichever is less for health insurance waiver reimbursement;
  - 3.) Length of DPW Contract- 5 years;
  - 4.) Will keep clothing and safety glasses allowance
  - 5.) Call outs to stay the same
  - 6.) Proposed salary increases for the 5 year contract:  
2016-2.5%, 2017-2%, 2018-1.75%, 2019-1.25%, 2020-1% = 8.5 % salary increase

Ms. Daniello also congratulated Comm. Garay on her appointment to the Township Committee. Ms. Daniello who also is the Chair to the Board of Adjustment asked if Dennis Canavan can stay on both the Board of Adjustment and Planning Board. Mayor Abraham stated that Mr. Canavan would prefer to only serve on the Planning Board. The Township Committee is working on a replacement to the Board of Adjustment.

- On Friday October 16<sup>th</sup>, the Undersecretary of Agriculture will be at Beneduce Vineyards between 2-2:30 PM. The public is welcome. Floyd Evans and Bill Fritsche met with the owners of Beneduce Vineyards and said they run an impressive business.

## **CORRESPONDENCE:**

**IMPORTANT: THE NEXT TOWNSHIP COMMITTEE MEETING WILL BE ON TUESDAY, NOVEMBER 10<sup>TH</sup> DUE TO VETERAN'S DAY OBSERVANCE FALLING ON WEDNESDAY, NOVEMBER 11<sup>TH</sup>.**

- Township Committee received a card from the Mayor of Bethlehem Township congratulating the Township on the new municipal building and the celebration of the Township's 250<sup>th</sup> anniversary.
- Township Committee received a card from Quakertown Volunteer EMS expressing their condolences on the passing of Comm. Swift.
- Halloween Trick or treating is Saturday, October 31<sup>st</sup> from 5-8 PM.
- The New Jersey Department of Environmental Protection's Division of Fish and Wildlife and the State Park Service are reminding residents of ways to reduce bear encounters and offering tips should they come within close range of black bears following a recent bear-human interaction at Ramapo Mountain State

Forest. Here are just a few tips on bears, you can find more information at <http://www.state.nj.us/dep/fgw/bearfacts.htm> :

- Never feed or approach a bear.
- Make your presence on the trail known by speaking loudly, singing, clapping your hands, or making other noises.
- Remain calm if you encounter a bear. **DO NOT RUN FROM IT.** Do not make direct eye contact with the bear, as this may be perceived as a challenge. **SLOWLY BACK AWAY.**
- Make sure the bear has an escape route.
- If the bear continues to follow you or is otherwise undeterred, make loud noises by yelling, blow a whistle, bang pots and pans, or use an air horn, if available. Make yourself look as big as possible by waving your arms. If you are with someone else, stand close together with your arms raised above your head.
- If a bear stands on its hind legs or moves closer, it may be trying to get a better view or detect scents in the air. It is usually not a threatening behavior.
- The bear may utter a series of huffs, make popping jaw sounds by snapping its jaws and swat the ground. These are warning signs that you are too close. Slowly back away, avoid direct eye contact and do not run.
- Black bears will sometimes “bluff charge” when cornered, threatened or attempting to steal food. Stand your ground, avoid direct eye contact, then slowly back away and do not run.
- Black bear attacks are extremely rare. However, if one does attack, fight back. Do not play dead!
- Wash garbage and recycling containers with a disinfectant at least once a week to reduce odors. Draping an ammonia- or bleach-soaked cloth over containers will help to eliminate odors.
- Do not place meat or sweet food scraps in compost piles.
- Feed birds only from December 1 to April 1, when bears are least active.
- Feed outdoor pets during daylight hours only. Immediately remove all food scraps and bowls after feeding.
- Clean outdoor grills thoroughly after each use. Grease and food residue can attract bears.
- The DEP expects to designate a Drought Watch for the three most impacted areas of the State – the Northeast, Central and Coastal North drought regions some time tomorrow (9/23/15). The affected drought regions encompass all or parts of twelve New Jersey counties, including Bergen, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset and Union counties. A Drought Watch is a non-regulatory action (nothing ordered or required) and is the first level of response that DEP takes when addressing dry weather conditions that begin to impact drinking water supply indicators. No water supply sources are in immediate jeopardy currently, but this action allows the DEP to inform the public and water suppliers alike about the dry conditions, unseasonably high water demands, and the need to voluntarily conserve water to maintain existing supplies. Intervention through the DEP’s non-emergency powers now seeks to avoid a Drought Warning or Water Emergency and more drastic measures should present conditions continue (as they are forecast to do).

- Hunterdon County Household Hazardous Waste Cleanup Day  
Saturday, November 14<sup>th</sup> from 9 AM-1 PM (Rain or Shine) at the Hunterdon County Route 12 (Library) Complex, 314 State Route 12 East, Flemington
- Special Township Meeting will be held on November 4<sup>th</sup> for Capital Spending for future expenses. The meeting will begin at 6:30 PM.
- A Penneast Representative met with DPW Foreman Glen Griffith to talk about potential roads crossings of the pipeline. DPW Foreman asked where these road crossings would be and the representative didn't know. Maps are still indeterminate as to the pipeline route.
- Township was awarded a grant for scope work which will cover Fairshare/Housing Plan Element requirements.
- Hunterdon County is having a public meeting on November 5<sup>th</sup> for bridge repairs in Mt. Pleasant.

Comm. Garay made a motion, seconded by Comm. Pfefferle to move to Executive Session. **Roll Call: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

### **Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - \_\_\_\_\_ A confidential or excluded matter under Federal or State Law or Court Rule.
  - \_\_\_\_\_ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
  - \_\_\_\_\_ A matter constituting an unwarranted invasion of an individual's privacy rights.
  - \_\_\_\_\_ Collective Bargaining Agreement or negotiation of the Agreement.
  - X   Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

#### **ARC of Hunterdon**

- \_\_\_\_\_ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Mt. Laurel Housing  
Health Benefits  
William Colantano  
Beneduce Vineyards**

Matters falling within the attorney-client privilege.  
**Planning Board**

Personnel matters involving a specific employee or officer of the Township.

Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

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Comm. Pfefferle made a motion, seconded by Comm. Garay to return to Public Session.  
**ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

**EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- Mt. Laurel Housing/Litigation:

Township Planner David Banisch completed his final report and the Township Committee is in the process of reviewing. Comm. Pfefferle will reach out to Special COAH Counsel Atty. Drill to discuss deadlines and expectations moving forward.

- William Colantano Township Auditor/Professional Services:

Township Committee received correspondence from Township Auditor William Colantano that he is merging with Bedard, Kurowicki & Co. from Flemington in 2016.

- Health Benefits/Contract Negotiations:

Township Committee reviewed Health Insurance Packages provided by CFO Rees. Township Committee will continue with Aetna PPO 1500 and Horizon Direct 15 for 2016.

- Beneduce Vineyards/Litigation:

Matter to Stay in Executive Session

- Arc of Hunterdon/Contract Negotiations:

Twp. Atty. Dragan will advise Township Zoning Officer Mike Mullin that the construction of two group homes located at B-14, L-15.01 & L-15.02 are permissible and that they meet the Township Zoning Requirements. The Township Committee in 2012

approved Resolutions supporting this endeavor prior to Land Use changes that are in effect today.

- Planning Board/Attorney-Client Privilege:

Matter to stay in Executive Session

- Kluber Appraisal/Contract Negotiations:

Township Committee will move forward with Appraiser Tom Rodriguez for a third appraisal to the Kluber property due to material in Appraiser Robert Heffernan's report being outdated.

#### **MOTIONS FROM EXECUTIVE SESSION:**

Comm. Pfefferle made a motion, seconded by Comm. Garay to continue relationship with William Colantano and merger of Bedard, Kurowicki & Co. from Flemington for Township Auditing. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve 2016 Health Insurance packages as provided by CFO Rees. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

Comm. Garay made a motion, seconded by Comm. Pfefferle to appoint Judy Tucker to the Planning Board and Environmental Commission. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes**

Comm. Pfefferle made a motion, seconded by Comm. Garay to have Tom Rodriguez appraise the Kluber Property for \$2,100.00. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes.**

#### **MOTION TO ADJOURN**

Comm. Garay made a motion, seconded by Comm. Pfefferle to adjourn. **ROLL CALL: Comm. Garay, yes; Comm. Pfefferle, yes; Mayor Abraham, yes. Meeting Adjourned at 10:47 PM.**

**Respectfully Submitted:  
Michele Bobrowski, RMC  
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of October 14, 2015 and certify that said Minutes were approved unanimously by the Township on the 10th day of November 2015.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_