

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
January 6, 2015**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices, and the Alexandria Township Website (www.alexandria-nj.us) as required by the Open Public Meetings Act. Meeting Called to order at 7:35 PM.

ROLL CALL: Committeeman Pfefferle, Committeeman Swift, Mayor Abraham and Attorney Dragan were present.

FLAG SALUTE:

MUNICIPAL BUILDING UPDATE:

COMMITTEE REPORTS:

- ENVIRONMENTAL COMMISSION REPORT: None
- FARMLAND/OPEN SPACE: Chairman Bill Fritsche noted that the Open Space Committee reorganized and the same chair/vice chair will preside as last year. The County will move forward with the Hay property. Mayor Abraham requested that Open Space do research regarding soils being decimated due to pipeline pipes generating heat. Chairman Fritsche noted that an owner in town was offered a sizeable offer to use their property for the pipeline. Atty. Dragan noted that if a property owner refuses an offer and the property is condemned they will not be compensated at higher than appraised value. Mayor Abraham wants Open Space to focus on the agricultural aspect of the pipeline. What is the viability of farming in the town and will the soil be sustainable after the pipeline has been put in place. Open Space member Fran Daley is going to an Atlantic City convention where the pipeline will be discussed.
- PARK & RECREATION REPORT: None
- ROAD CHAIRMAN'S REPORT: Road Chair Comm. Swift read the following report that was prepared by DPW Foreman Glen Griffith:

Municipal Site Work:

- 1.) Installed PVC conduit from the road to the building 2-5" conduits for electric, 1-4" conduit for telephone, 1-3" conduit for cable;
- 2.) Mounted the C.T. cabinet and meter pan on the foundation wall and by the walk out basement door;
- 3.) Bored 2-5" hole thru the foundation wall for the electrical service;
- 4.) Mounted 2pcs. Of plywood to the inside basement wall to mount the electrical equipment;
- 5.) Mounted the electrical trough to the plywood;
- 6.) Back filled the foundation (Phase I) with fill dirt, back filled in 18" lifts compacting with a trench roller between lifts;
- 7.) Moved 1500 cu. yds. of fill dirt from the back of the park up to the municipal site, material used isn't from the foundation hole;
- 8.) Tied 4" foundation drain and seepage tank overflow 6" SDR pipe into and inlet near the park barn

Road work:

Graded gravel roads Gortiz (top), Schick, Mt. Salem, and Whitehall. Added 100 tons of D.G.A. to Mt. Salem and 10 tons of D.G.A to Schick Road.

Snowstorms:

- 1.) Dec. 10th Lt. Snow
- 2.) Dec. 11th 1-3" of Snow
- 3.) Jan. 6th 1-3" of Snow

Equipment maintenance

Park Barn:

Insulation in basement of barn has started to prevent pipes from freezing

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

Resident, Harry Fuerstenberger asked what was going to happen to the yearly donation that is given to the Bloomsbury Rescue Squad since they no longer are providing service to the Township. Mayor Abraham noted that the yearly donation will be divided amongst Pattenburg Rescue Squad and the Milford-Holland Rescue Squad as they are taking over the coverage in the Bloomsbury area. Mayor Abraham noted that the Bloomsbury Rescue Squad was given \$11,000.00 a year and they never filed their financials for 2014 to collect the money.

Resident Stu Hutchinson asked about the budgets for the squads and noted that their expenses continuously rise but monies from the Township have been frozen for the past few years. Would like to see if the Township can increase donations for 2015.

Comm. Pfefferle addressed Resident, Harry Fuerstenberger on a question he asked at a prior Township Committee Meeting. The Township Committee approved a \$500.00 donation to the Hunterdon Land Trust and noted that the monies would come out of the Open Space Budget. Mr. Fuerstenberger wasn't sure if that was permissible. Comm. Pfefferle noted that in 2009 an Open Space referendum was expanded to permit the Township Committee to use Open Space funds for purposes such as the Hunterdon Land Trust donation.

There was a matter on the agenda that was removed regarding a COAH loan. The owners do need to pay this interest free loan. The loan remains interest free since the owners have resided in the Township at the same home for over 6 years as stipulated in an agreement with the Township. A list needs to be created pertaining to current COAH loans and their status.

Comm. Pfefferle asked if the public could assist him regarding Ordinance 2012-11-26 Amending Chapter 115 Land Use of the Code to Amend Subdivision Standards for Residential Development in the AR Agriculture Residential Zone. The ordinance makes the setbacks too restrictive for an owner to place an accessory structure on their property. Resident and former Alexandria Township Zoning Officer, Jim Pauch noted that the Planning Board discussed this ordinance at their last meeting and will be making changes. Township Clerk Michele Bobrowski will speak with Planning Board Secretary Diane McDaniel about the new ordinance that is being drafted on this matter

John Anderson from JCP & L was present and noted that JCP & L will be at the new municipal building jobsite to upgrade the size of the transformer tomorrow. The pole in

the middle of the access road will be removed on Feb 3rd. JCP & L is bringing back the Power Institute Program. There will be an orientation on “A Career as a Lineman” at Raritan Valley Community College. Interested applicants can earn an associates degree while training to do line work. John Anderson will add Comm. Pfefferle to the outage notification list.

OLD BUSINESS:

- Park Barn Fire Violations-Park/Rec

The Park/Rec Commission filed a second extension with Alexandria Township Fire Prevention Officer, Mike Giannone so that repairs can be made at the barn. Mr. Giannone granted a second extension until March 31, 2015.

- Bloomsbury Rescue Squad Update

At the end of December Mayor Abraham was advised by the Mayor of Bloomsbury Boro that prior arrangements made had fallen through. The Bloomsbury Rescue Squad didn't merge with the Bloomsbury Hose Co. and they don't have a permanent facility. Mayor Abraham met with the Pattenburg Rescue Squad and Milford-Holland Rescue Squad and asked if they were willing and able to take over responsibility to the area. The Hunterdon County Communications Center was notified to change the dispatch sequence. All calls effective as of January 1, 2015 are being dispatched to the new companies.

- Resolution 2015-023 Statewide Insurance Fund Membership

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Resolution 2015-23. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

2015-023 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO JOIN (RENEW) MEMBERSHIP WITH STATEWIDE INSURANCE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, Alexandria Township (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2015** terminating on **January 1, 2018** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) as marked "Yes":

YES

NO

Workers' Compensation & Employer's Liability	X
Liability, Property, Crime-Faithful Performance and Fidelity, Inland Marine, Boiler and Machinery, Comprehensive General Liability, Auto Liability, Auto Physical Damages and Professional Liability	X
Pollution Liability	X
Umbrella	X

BE IT FURTHER RESOLVED that Michele Bobrowski is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Member name: Alexandria Township

By:

Paul Abraham, Mayor

ATTEST:

Michele Bobrowski, Clerk

Dated: _____

This Resolution agreed to the ____ day of _____, 20____, by a vote of:

ROLL CALL:

INTRODUCE	SECONDE	COMMITTEE	AY	NA	ABSTAI	ABSENT
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D	D		E	Y	N	
		Abraham	X			
	X	Swift	X			
X		Pfefferle	X			

- Hatch Mott McDonald Extension Request for Environmental Services for Alexandria Township Municipal Garage-255 Hickory Corner Road- Township Committee received a request for extension of the annual budget for environmental services at the DPW garage. The amount noted in the budget extension correspondence is incorrect. Final costs should be \$25,135.00 for monies being requested for extension. Comm. Swift made a motion, seconded by Comm. Pfefferle to approve the budget extension request for environmental services at 255 Hickory Corner Road. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

NEW BUSINESS:

- Proclamation that the month of January is Radon Action Month

JANUARY IS RADON ACTION MONTH

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon -- even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive -- and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in Alexandria Township have elevated levels of radon;

WHEREAS, if all New Jersey homes with radon concentrations at or above 4 pCi/L were mitigated, about 83 lives could be saved this year.

NOW, THEREFORE, I, Paul Abraham, Mayor of Alexandria Township, on behalf of the Alexandria Township Committee and residents of Alexandria Township, do hereby proclaim the month of January 2015 as

RADON ACTION MONTH

in the Township of Alexandria and call upon all residents who have not yet

tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

Signed this 6th day of January 2015.

Paul Abraham, Mayor

• Resolution 2015-024 Tax Redemption Refund B-13, L-6
Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Resolution 2015-24. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

RESOLUTION 2015 – 024 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR TAX REDEMPTION REFUND FOR B-13, LOT 6

WHEREAS, Tax Sale Certificate #2014-02 for Block 13 Lot 6, 86 Rick Rd., Assessed Owner: 86 Ricks Rd. Milford NJ LLC, formerly known as Abico Investments LLC, was sold to Pro Capital Fund V on 11/19/14; and

WHEREAS, certified funds in the amount of \$7,171.02 have been received on behalf of 86 Ricks Rd. Milford NJ LLC for redemption of said Tax Sale Certificate #2014-02;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue redemption check in the amount of \$7,171.02 to: US Bank Cust for PC5 Sterling National, US Bank Global Corporate Trust Services, Tax Lien Services Group, 50 South 16th St., Suite 2050, Philadelphia, PA 19102;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

Paul Abraham, Mayor

ATTEST: January 6, 2015

Michele Bobrowski, RMC

Township Clerk

- Resolution 2015-025 Municipal Alliance Fiscal Grant Cycle July 2014-June 2019
Comm. Swift made a motion, seconded by Comm. Pfefferle to approve Resolution 2015-25. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

RESOLUTION 2015-025 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth, and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey;

WHEREAS, the Township Committee of the Township of Alexandria , County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey hereby recognizes the following:

1.) The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2016 in the amount of:

DEDR	\$20,777.00
Cash Match	5,194.25
In-Kind	15,582.75

2.) The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Attest: Jan. 6, 2015

Paul Abraham, Mayor

Michele Bobrowski, Township Clerk

- Resolution 2015-026 Appointing a Chief Financial Officer
Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Resolution 2015-26. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

RESOLUTION 2015 – 026 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING EDWARD PETER REES AS CHIEF FINANCIAL OFFICER

WHEREAS, the Township of Alexandria is in need of a Chief Financial Officer (CFO),and;

WHEREAS, Edward Peter Rees is qualified for this position and is currently eligible for tenure in accordance with N.J.S.A. 40A:9-140.8, and;

WHEREAS, Edward Peter Rees has advised the Township Committee that he wishes to waive his rights to tenure in consideration for an appointment as CFO for one additional 4 year term, together with the consideration of \$100.00 as set forth in the attached agreement, and;

WHEREAS, the Township Committee is in agreement with this arrangement, and;

WHEREAS, Edward Peter Rees will paid a yearly salary of \$21,500.00;

NOW, THEREFORE, BE IT RESOLVED as follows:

- (1.) Effective this date, the Alexandria Township Committee, County of Hunterdon, State of New Jersey does hereby appoint Edward Peter Rees to the position of Chief Financial Officer in accordance with the attached agreement. This appointment shall be effective immediately upon adoption of this Resolution and shall last through December 31, 2018; and
- (2.) The Mayor and Township Clerk are hereby authorized to execute the attached tenure agreement on behalf of the Township.

Paul Abraham, Mayor

ATTEST: January 6, 2015

Michele Bobrowski, RMC
Township Clerk

- Resolution 2015-027 Appointing a Assistant Chief Financial Officer
Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Resolution 2015-27. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes.**

RESOLUTION 2015-027 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING DIANE MCDANIEL AS ASSISTANT CHIEF FINANCIAL OFFICER

WHEREAS, the Township of Alexandria is in need of an Assistant Chief Financial Officer, and;

WHEREAS, Diane McDaniel is qualified for this position, and;

WHEREAS, Diane McDaniel will be paid a yearly salary of \$14,000.00;

NOW, THEREFORE, BE IT RESOLVED, effective this date, the Alexandria Township Committee, County of Hunterdon, State of New Jersey does hereby appoint Diane McDaniel to the position of Assistant Chief Financial Officer. This appointment shall take effect immediately upon adoption of this Resolution.

Paul Abraham, Mayor

ATTEST: January 6, 2015

Michele Bobrowski, RMC
Township Clerk

ENGINEER'S REPORT:

Mayor Abraham discussed correspondence that was received from Hatch Mott MacDonald pertaining to asbestos abatement at the Pepe House. Projected costs are:

- 1.) Roof approx \$5,000-\$7,000.00
- 2.) Floor Tile \$1,100-\$1,300.00
- 3.) Caulking around bedroom windows \$5,700.00-\$6,450.00

The high end of removal is approximately \$15,000.00. Soil samples will be taken tomorrow around the septic and barn area checking on the depth of soil contamination. Letter went out to Toll Brothers requesting a response from them on the inlet repairs. The Executive Board was to review repair estimates for the inlets. Correspondence from the Township Engineer requests Toll Brothers to commit in writing that they will make the necessary corrections to the inlets. Township Clerk Michele Bobrowski will ask CFO Peter Rees how much cash is available from the cash bond Toll Brothers has with the Township.

Municipal building update:

Certificate of Occupancy completion date from Mobilease is March 12, 2015.

APPROVAL OF MINUTES:

- December 10, 2014 Twp. Committee Meeting
- December 10, 2014 Executive Meeting

Comm. Swift made a motion, seconded by Comm. Pfefferle to approve the above Township Committee and the above Executive Session minutes. **ROLL CALL: Comm. Pfefferle, abstain; Comm. Swift, yes; and Mayor Abraham, yes.**

PUBLIC COMMENT ON GENERAL MATTERS:

- Mayor Abraham noted that he will have Township Clerk Michele Bobrowski forward some dates to Comm. Swift and Comm. Pfefferle to arrange some work session meetings in between regular monthly meetings so the Committee can discuss matters as needed.
- Open Space Chair Bill Fritsche requested that Township Clerk Michele Bobrowski advertise an Open Space meeting for Feb 7th at 1:00 at the Airport.

MOTION TO ADJOURN 837 PM

Comm. Swift made a motion, seconded by Comm. Pfefferle to adjourn. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes. Meeting Adjourned at 8:37 PM.**

Respectfully Submitted:

**Michele Bobrowski, RMC, CMR
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of January 6, 2015 and certify that said Minutes were approved unanimously by the Township on the 11th day of February 2015.

Paul Abraham, Mayor

Dated: _____