

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING**  
**Minutes**  
**April 9, 2014**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, ([www.alexandria-nj.us](http://www.alexandria-nj.us)) as required by the Open Public Meetings Act. Meeting Called to order at 7:45 PM.

**ROLL CALL:** Committeeman Swift, Committeeman Schick, Mayor Abraham and Attorney Dragan were present.

**FLAG SALUTE:**

**SPECIAL GUESTS:** The Alexandria Middle School Boys & Girls Basketball Teams were presented with Proclamations by the Mayor and Township Committee.

**COMMITTEE REPORTS:**

- **ENVIRONMENTAL COMMISSION REPORT:** No report.
- **FARMLAND/OPEN SPACE:** Written report was provided by the Twp. Attorney noted the following updates:
- Kappus I (B-18, L-47) Municipal Planning Incentive Grant Application-Survey was awarded to Bohren and Bohren (\$3,275.00 estimate for everything); Twp. Clerk has notified them and the Twp. Attorney received a copy of the title work from the County and forwarded it to the surveyor for their use;
- Hahola North (B-11, L-12) & South (B-16, L-3) Received survey quotes back as authorized by the Committee at the last meeting. Bohren and Bohren North \$4,760.00, South \$3,160.00-Combined: \$6,600.00. Newton Land Surveyor \$9,750-combined, Hatch Mott MacDonald North \$7,600.00, South \$5,725.00-combined \$11,350.00

Chairman Fritsche noted that he had nothing additional to add to the Attorney's report but did discuss the Jacobson Farm will remain in the program. There was concern because it's less than 40 acres and is adjacent to another property that is being preserved. Chairman Fritsche noted that there are several properties that are in contention for preservation.

- **PARK & RECREATION REPORT:** Chair Mary Jo Tufaro noted that the pump track has been removed, voted and approved \$400.00 for volleyball markers, Would like Nick Dworski to be appointed to the Park/Rec Commission, fishing derby is April 26th, will be testing water on May 3<sup>rd</sup> for the pavilion for a possible water fountain in the future. A company will be coming out to do testing; the water testing will not be done as part of the Environmental Commission well testing day. Comm. Schick went the Park/Rec meeting last night letting them know about changing location of the municipal building and they wanted to know what the impact would be for the walking trail. Mayor Abraham noted that if any impact is made it would be the same impact that is in place as of now to the main entrance to the park. The township needs to wait to see what the County requirements would be after their study. Township Engineer Ralph Runge is unsure if the County will require us to improve all of the frontage of the park to put a driveway in. The County has the right to require this and if they do it puts the Township over the limit of the disturbed area. Fields will be open tomorrow. Comm. Schick noted at the meeting of possible advertising for bids for park mowing and Park/Rec does not support this. Mayor Abraham appointed Nick Dworski as second alternate to the Park/Rec Commission effectively immediately, Comm. Schick seconded the appointment. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**
- **HISTORIC PRESERVATION COMMISSION:** Township received resignation from the last member of the Historical Preservation Commission. We have a Commission without membership. If anyone is compelled to start this Commission up again they can contact the Township Clerk.

- **ROAD CHAIRMAN'S REPORT:** Road Chair Swift read the following report: No Snow for this report, some icy patches through out the Township due to water crossing the roadway and freezing on March 13<sup>th</sup> & 14th, removal of pump track- need to wait for warmer weather to finish grading and install lawn, tree maintenance on Schoolhouse Road, Airport Road, Lt. Hooper Road, Rick Road, and removed and trimmed trees at Mt. Salem Church, on-going pot hole repairs, hauled 30 yds. of wood chips to LDW School for their garden. At the Park the DPW installed a riser on the septic tank with bolted down lid, brings height to the surface. Equipment maintenance is continuing.

### **MUNICIPAL BUILDING UPDATE:**

Mayor Abraham noted the location of the Municipal Complex has been moved up since the Township has been struggling with the idea of pumping the septic to make sure we have it at a grade so we don't need to put a pump in the septic as well as maintaining enough of a grade so the building can have a walk out basement. The location that was discussed previously is essentially flat and has some negative slope. If the building is built where it was currently discussed the Township would need to pump into the septic system. Mayor Abraham went with Susan Rochelle, Architect; Ralph Runge, Township Engineer and DPW Foreman, Glenn Griffith to see where there would be enough of a grade, enough of a slope and close enough to a parking lot so the additional parking would not be needed on March 29, 2014. The building will be moved. The corner of the building is approximately 2/3 away towards the lacrosse fields and maybe a 100 ft. from park barn. The building placement is in the general area of the original placement just up the hill. This placement allows for a positive flow for the septic. There is a pronounced swale, which goes around the barn that the Township can easily cut into without using walls; the land can be sloped for a walk out basement. The building placement would be approximately 50 feet away from the soccer field parking area. Approximately 200 feet of walkway to the basement needs to be paved due to ADA compliances. If we do a grade we need put in an elevator and stairs. You need both in the event of a power outage. Mayor Abraham asked for a new site plan from Township Engineer, Ralph Runge so that the Township Committee can visualize the new location. The Township Committee agrees to the new location due to the cost savings.

### **MUNICIPAL BUDGET:**

- **Budget Introduction:**

Mayor Abraham introduced the budget and noted that the public hearing will be on May 14<sup>th</sup>, the next township meeting. High points of the municipal budget are that the municipal portion of taxes remains flat assuming that your re-evaluation stayed the same. Residents received updated re-evaluations on their homes this year. The township re-evaluations went down 13%. If your home saw a 13% decrease then your taxes will remain flat. This doesn't take into consideration the biggest portion of taxes which are school taxes. The municipal tax rate is only 8% of the tax bill. The remainder of the tax bill goes to the County, the County Library, and the three school systems. Mayor Abraham doesn't know where the secondary schools are going regarding taxes but the regional high school noted that they are staying within the 2% cap. The municipal budget for 2014 is \$1,388,000.00. Comm. Schick made a motion, seconded by Comm. Swift to pass the budget on first reading. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**

**OLD BUSINESS:**

- Bloomsbury Rescue Squad Update:

Last night Mayor Abraham attended a second meeting of Mayors that are responsible for the area covered by the Bloomsbury Rescue Squad. In Alexandria Township, this is the area west of Route 614. Mayor Abraham explained the current situation in which the Bloomsbury Rescue finds themselves being evicted from the building in which they have been in for the past 30 years. The Mayors are concerned because it appears that there is no movement in finding a new location. They asked Jim Anderson, Chief of the squad to devise a viable plan. Mr. Anderson met with the Mayor's last night and brought six plans; only one appeared viable. The Mayors are giving him until May 1<sup>st</sup> to come up with one viable plan. If there is no plan then the Mayors will need to come up with an alternative plan for coverage in this area. The rescue squad's lease ends June 30<sup>th</sup>. The Bloomsbury Hose Company is in discussion with the rescue squad pertaining to assistance. The Bloomsbury Hose Company is having a members meeting on April 21<sup>st</sup>.

- Ordinance 2014-002-2<sup>nd</sup> **Reading** Acquisition of Certain Real Property known as B-14, Lots 15.01, 15.02, and 15.03 from Brinkerhoff Enterprises

Mayor Abraham would like to table this Ordinance since the Township doesn't have all of its requirements met such as an approved spending plan from COAH.

- Ordinance 2014-003-2<sup>nd</sup> **Reading** Amending a Portion of Chapter 59 Pertaining to Kennel and Pet Shop Licenses:

Mayor Abraham noted that this ordinance was introduced so that the dates could be synced up to meet with State requirements.

Comm. Swift made a motion, seconded by Comm. Schick to open public hearing for Ordinance 2014-003. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. **Public Comment:** There was no public comment. Comm. Schick made a motion, seconded by Comm. Swift to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. Comm. Schick made a motion, seconded by Comm. Swift to adopt Ordinance 2014-003. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.

***AN ORDINANCE AMENDING A PORTION OF CHAPTER 59 OF THE CODE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY PERTAINING TO KENNEL AND PET SHOP LICENSES***

***Ordinance # 2014- 003***

***BE IT ENACTED AND ORDAINED*** by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey that the following amendments shall be made to Chapter 59 of the Code of the Township of Alexandria, entitled "Animals". Additions are indicated thus and deletions are indicated [thus].

**SECTION 1.** Section 59-8 entitled "Kennels or pet shops; licenses; fees" shall be amended as follows:

A. Any person who keeps or operates or proposes to establish a kennel or pet shop shall apply

annually to the governing body of the said Township for a license entitling him to keep or operate such establishment.

C. [The said license shall expire on the 31<sup>st</sup> day of January of each year]. The said license shall be issued and run on a fiscal basis, from June 30<sup>st</sup> to July 1<sup>st</sup> of each year.

**SECTION 2.** This ordinance supersedes any ordinances, sections or portion(s) of Ch. 59 of the Alexandria Township Code or any other Township ordinance or portion of the Code inconsistent herewith.

**SECTION 3.** All other language contained in Chapter 59 of the Alexandria Township Code not specifically changed by this ordinance amendment shall remain in full force and effect.

**SECTION 4.** If the provision of any article, section, subsection, paragraph, subdivision or clause of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such order or judgment shall not affect, impair or invalidate the remainder of any such article, section, subsection, paragraph, subdivision or clause and, to this end, the provisions of this ordinance are hereby declared to be severable.

**SECTION 5.** This ordinance shall take effect immediately upon final passage and publication in accordance with law.

ATTEST:

THE TOWNSHIP OF ALEXANDRIA

Michele Bobrowski, RMC, Twp. Clerk

Paul Abraham, Mayor

- Ordinance 2014-004-2<sup>nd</sup> **Reading** Change of Location for Municipal Complex: Comm. Swift made a motion, seconded by Comm. Schick to open the public hearing for Ordinance 2014-004. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. **Public Comment:** There was no public comment. Comm. Schick made a motion, seconded by Comm. Swift to close public hearing. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes. Comm. Swift made a motion, seconded by Comm. Schick to adopt Ordinance 2014-004. **Roll Call:** Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.

**TOWNSHIP OF ALEXANDRIA  
ORDINANCE NUMBER 2014-04**

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER  
2013-011 FINALLY ADOPTED BY THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF**

HUNTERDON, STATE OF NEW JERSEY ON DECEMBER 2, 2013, ENTITLED "BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW MUNICIPAL BUILDING ON LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$1,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,460,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF," TO AMEND THE DESCRIPTION SET FORTH THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring) **AS FOLLOWS:**

**SECTION 1.** Bond Ordinance Number 2013-011 of the Township of Alexandria, in the County of Hunterdon, State of New Jersey (the "Township"), finally adopted by the Township Committee on December 2, 2013, entitled, "BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW MUNICIPAL BUILDING ON LAND CURRENTLY OWNED, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$1,700,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,460,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF" (the "Original Ordinance"), is hereby amended and supplemented to the extent and with the effect as follows:

**"SECTION 3. (a)** The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the construction of a new Municipal Building on land owned by the Township and located at 242 Little York-

Mount Pleasant Road (Block 7, Lot 24 on the Official Alexandria Township Tax Map), including all site and other work, materials, equipment, furnishings, labor and appurtenances necessary therefor or incidental thereto.”

**SECTION 2.** Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

**SECTION 3.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

- Township Tax Trailer Update- May 17<sup>th</sup>-Advertised in paper for 9 AM
- Pepe House Demolition Update-No update at this time
- Pump Track Removal Update-

Mayor Abraham noted that the pump track has been removed. Comm. Schick asked if DPW Foreman, Glenn Griffith needed to get a DEP permit to remove the dirt. Comm. Swift noted that a permit was obtained from Soil Conservation. Mayor Abraham asked Comm. Swift to check with DPW to see if any DEP permits were required.

**NEW BUSINESS:**

- Ordinance 2014-005-1<sup>st</sup> **Reading** Reallocation of Bond Monies for DPW Steel Pole Building:

Comm. Schick noted that this money was originally borrowed as a bond for emergency repair of roads that were destroyed by Hurricane Irene. With money left from the bond the township would like to allocate in building a garage. Comm. Schick asked what the Township would do in the event of the next emergency if we reallocate this money. Comm. Schick is very concerned about the need for a garage. Is the need greater than having this emergency fund? Comm. Swift noted that at the present time some equipment is stored in such fashion at the garage that dampness is existing there due to the dirt floor base, equipment is stored outside, and a wash basin is needed. Comm. Schick noted that a wash basin is not required. Attorney Dragan and the Committee reviewed correspondence under Tier B Municipal Stormwater General Permit which states to wash residual salt from equipment is to use a dry cleaning method. Comm. Schick read the last sentence of the stormwater permit which reads, “Rinsing of equipment in the above situations is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.” Attorney Dragan noted that the water still needs to be placed in something such as a tarp. Comm. Schick continued to read the stormwater permit Section 5 which reads, “Except as provided in 2.b.ix above, this permit does not authorize the discharge of equipment and vehicle wash water from any municipal operation...” Comm. Schick noted that “except” is the key word. Atty.

Dragan noted that there is salt on all components of a truck. Comm. Schick noted that the important part of a truck is the bed, fenders, frame and springs. Atty. Dragan wanted the Committee to be aware of the permit and the compliance the Township must follow. Comm. Schick noted that the Township does comply as of now as do surrounding municipalities without using a wash basin. Comm. Swift noted that if a hydraulic line breaks and it sprays that it has to be cleaned. It can't be cleaned with the current process the Township has. Comm. Schick noted to Comm. Swift that there are many items that can be used such as rags for the clean up instead of having to purchase an expensive wash basin. Mayor Abraham noted that maybe the Township requirements on the garage need to be re-visited. Mayor Abraham discussed with Comm. Swift that he recently built a garage not as large as the one being sought by the DPW. The price was considerably less and if the Township puts the wash basin aside and just build a garage to house the equipment that is stored outside right now and consolidate it to one location there would be a different price point and smaller size needed. Mayor Abraham would like to go over the highlighted items on the stormwater permit and question if the Township will be forced to install a wash basin in the future and regret that we didn't make the investment or will we ever be forced to do it and regret the fact that we bought what we didn't need to buy. Mayor Abraham would like Comm. Swift to meet with DPW Foreman, Glenn Griffith and reevaluate the size of the garage needed. The equipment that the Township has does need to have a home. This ordinance will be tabled for the time being.

- Resolution 2014-033 Emergency Temporary Appropriations:

Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-033. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-033 OF THE TOWNSHIP OF  
ALEXANDRIA,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, an emergency condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2014 budget and no adequate provision has been made in the 2014 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriations resolutions adopted in the year 2014 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$360,482.00,

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$360,482.00 as follows

	ACCOUNT	
ACCOUNT	DESCRIPTION	AMOUNT
10511010	MAYOR AND COUNCIL: S&W	2,500.00
10512010	MUNICIPAL CLERK: S&W	5,000.00
10513010	FINANCIAL ADMIN: S&W	3,000.00
10513020	FINANCIAL ADMIN: OE	2,000.00
10514510	REV ADMIN (TAX COL.): S&W	7,500.00
10514520	REV ADMIN (TAX COL.): OE	3,000.00
10515010	TAX ASSESSMENT: S&W	4,000.00
10515520	LEGAL SERV (LGL DEPT): OE	20,000.00
10516520	ENGINEERING SERVICES: OE	7,500.00
10516710	BUILDING AND GROUNDS S&W	1,000.00
10516720	BUILDINGS AND GROUNDS: OE	2,500.00
10516730	BUILDING RENT	5,000.00
10518020	PLANNING BOARD: OE	1,000.00
105182210	ZONING OFFICER: S&W	1,500.00
10518520	ZONING OFFICER: OE	1,000.00
10522020	EMPLOYEE GROUP INSURANCE	35,000.00
10529010	ROAD MAINTENANCE: S&W	80,000.00
10529020	ROAD MAINTENANCE: OE	30,000.00
10533010	PUB HEALTH (BD OF HEALTH): S&W	1,000.00
10538510	MUNIC. PROSECUTOR'S OFFICE: S&W	2,000.00
10538610	PUBLIC DEFENDER SALARIES AND WAGES	500.00
10539510	CONSTRUCTION OFFICIAL (BUILDING DEPT)	22,000.00
10539520	CONSTRUCTION OFFICIAL: OE	7,500.00
10539610	FIRE PREVENTION S&W	2,000.00
10539620	FIRE PREVENTION O/E	500.00
10543020	ELECTRICITY	5,000.00
10543520	STREET LIGHTING	1,500.00

10544020	TELEPHONE (EXCLUDE EQUIP ACQ)	3,000.00
10546020	DIESEL AND GASOLINE FUEL	20,000.00
10547120	PENSION	61,482.00
10547220	SOCIAL SECURITY	20,000.00
10547320	UNEMPLOYMENT INSURANCE	1,000.00
10649010	MUNICIPAL COURT: S&W	5,000.00
		363,982.00

2. Said emergency temporary appropriation will be provided in the 2014 budget.

3. That one copy of this resolution be filed with the Director, Division of Local Government Services.

Township of Alexandria

\_\_\_\_\_  
Paul Abraham, Mayor

**Attest:**

\_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

- 2014 Joint Bid-Recommendation of Award for Procurement of Maintenance and Repair materials for Townships of Holland, Alexandria and Bethlehem:  
The Committee reviewed a package from Hatch Mott MacDonald pertaining to the award of maintenance and repair material for the Townships of Holland, Alexandria, and Bethlehem. Every three years each township rotates the responsibility of coordinating this procurement.

- Resolution 2014-032 – Joint Bid for the Procurement of Maintenance and Repair Materials for Holland, Alexandria, and Bethlehem Townships:  
Comm. Swift made a motion, seconded by Comm. Schick to approve Resolution 2014-032. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

***RESOLUTION 2014-032 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR A JOINT BID FOR THE PROCUREMENT OF MAINTENANCE AND REPAIR MATERIALS FOR HOLLAND, ALEXANDRIA AND BETHLEHEM TOWNSHIPS***

**WHEREAS**, the Township of Alexandria has a shared service agreement with the Townships of Bethlehem and Holland for engineering and administrative fees in connection with oil and chip contracts and the procurement of road materials for the years of 2013, 2014 and 2015; and

**WHEREAS**, the Township of Bethlehem, acting as lead agency through its municipal engineer Thomas R. Decker, P.E. of Van Cleef Engineering Associates, has solicited and obtained a joint bid for the procurement of maintenance and repair materials on behalf of the aforementioned municipalities for the year 2014; and

**WHEREAS**, Alexandria Township understands that bids from four bidders were received and opened on March 27, 2014 and found acceptable by the Bethlehem Township attorney, as well as the Bethlehem Township Engineer, who has provided a Summary of Bids; and

**WHEREAS**, the Alexandria Township Engineer has reviewed and analyzed the aforementioned Summary of Bids and has provided a recommendation of award to the Township Committee dated April 3, 2014 with respect to the lowest responsible bidders, taking into consideration the mileage adjustment factor for FOB items (ie. those that must be picked up by Alexandria Township trucks); and

**WHEREAS**, the Alexandria Township Committee has reviewed the recommendation of award from its municipal engineer and agrees with same.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that contracts be awarded in response to the 2014 joint bid for maintenance and repair materials to the following parties, in the amounts and at the prices listed below (references are to the Bid Summary attached hereto):

1. Haines & Kibblehouse (a/k/a Warren Materials & ABE Materials):

Item #1: 200 tons of Hot Mix Asphalt, Mix I-4, Surface Course (FOB), at the Unit Price Bid of \$56.35 per ton;

Item #2b: 200 tons of Hot Mix Asphalt I-4, Surface Course (FDS), at the Unit Price Bid of \$64.63 per ton;

Item #3: 1000 tons of Hot Mix Asphalt, Mix I-5, Surface Course (FOB), at the Unit Price Bid of \$56.35 per ton;

Item #4B: 1000 tons of Hot Mix Asphalt, Mix I-5, Surface Course (FDS), at the Unit Price Bid of \$64.63 per ton;

Item #5: 200 tons of Hot Mix Asphalt, Mix I-2, Base Course (FOB), at the Unit Price Bid of \$49.35 per ton;

Item #6B: 200 tons of Hot Mix Asphalt, Mix I-2, Base Course (FDS), at the Unit Price Bid of \$57.63 per ton; and

Item #22B: 200 tons of Rip Rap, R4-6" to 8" (FDS), at the Unit Bid Price of \$22.05 per ton.

2. Eastern Concrete Materials, Inc.:

Item #8b: 1000 tons of Densely Graded Aggregate (FDS), at the Unit Price Bid of \$13.94 per ton

Item #14b: 400 tons of 3/4" Clean Crushed Stones (FDS), at the Unit Price Bid of \$16.20 per ton.

***BE IT FURTHER RESOLVED*** that the Township Engineer, Township Clerk and Township Attorney, as may be applicable, are authorized to finalize the contracts and notices of award and to administer same, and that the Mayor and/or Deputy Mayor are authorized to enter into said contracts on behalf of the Township Committee.

***BE IT FURTHER RESOLVED***, that upon recommendation of its Township Engineer, the Alexandria Township Committee rejects the award of bids for FOB items #7, #13 and #21 as set forth on the Summary of Bids as not being advantageous to the Township due to the fuel and labor costs which would be incurred as result of these procurements.

***BE IT FURTHER RESOLVED***, that this Resolution shall take effect immediately.

Township of Alexandria  
By:  
Paul Abraham, Mayor

Certified to be a true copy of a Resolution adopted on April 9, 2014

By:  
Michele Bobrowski, RMC, Township Clerk

• Resolution 2014-034 Direct Deposit for all Employee Compensation:  
Comm. Swift made a motion, seconded by Comm. Schick to approve Resolution 2014-034. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-034 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR DIRECT DEPOSIT FOR ALL EMPLOYEE COMPENSATION ON OR AFTER JULY 1, 2014**

**WHEREAS**, on March 12, 2013, Governor Chris Christie approved P.L. 2013, c.28 which requires direct deposit for all State employee compensation on and after July 1, 2014 and which further allows County and Local School Districts, Counties and Municipalities to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014; and

**WHEREAS**, P.L. 2013, c. 28 provides that in order for a municipality to utilize this procedure, a resolution must be approved by the governing body; and

**WHEREAS**, this procedure will allow Alexandria Township to save paper and conveniently deposit net pay funds into a specific banking institution checking, savings or shared account based on the information provided by each employee; and

**WHEREAS**, this procedure would apply to compensation for all municipal employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that in accordance with P.L. 2013, c.28 commencing July 1, 2014, all municipal employees will be compensated by direct deposit only.

**BE IT FURTHER RESOLVED** that, upon written request to the Township Committee, the Township Committee at its sole direction may grant a temporary exemption to the direct deposit requirement only for extraordinary circumstances.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Township of Alexandria  
By: Paul Abraham, Mayor

Certified to be a true copy of a Resolution adopted on April 9, 2014.

By: Michele Bobrowski, Township Clerk, RMC

- Alexandria Overlook HOA:

Mayor Abraham was approached by an officer from the HOA requesting that the Township assume responsibility for the road in the subdivision. Township Engineer, Ralph Runge noted that as a B-16 subdivision it provides for no new public roads and has a number of items that do not meet the residential site improvement standards which are required to become part of the Township. With those items not being met, Township Engineer, Ralph Runge recommended that the Township not consider this proposal from the HOA. The Township Committee concurs with the Township Engineer's determination.

- Hartley Court HOA:

The Skylands Estates HOA from Hartley Court met with Mayor Abraham. There is a substantial detention basin that is part of the development. The HOA approached Mayor Abraham and former Mayor Plumer to assume responsibility for the maintenance of detention basin. Mayor Abraham asked Township Engineer, Ralph Runge and Township Attorney, Sharon Dragan for their thoughts and what kind of precedence the Township would be setting. Both professionals noted that the Township should not entertain the takeover because it would set a precedent for any HOA to say here is a situation where you have done this in the past and the Township would be showing preferential treatment for helping some and not others. Unfortunately, the Township will not be able to assist the HOA in this matter. Comm. Swift noted that the original owner who subdivided that property was given concessions so that the development could be built. How can you reverse them?

- Appointment of Perc Witness:

Mayor Abraham would like to formally appoint Sonia Sellers as the Township's Perc Witness. Mayor Abraham appointed Mrs. Sellers as an emergency appointment on March 31, 2014. Comm. Swift made a motion, seconded by Comm. Schick to approve Mayor Abraham's appointment of Sonia Sellers as the Perc Witness for Alexandria Township.

**ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; Mayor Abraham, yes.**

## **ENGINEER'S REPORT:**

Mayor Abraham read the Township Engineer, Ralph Runge's report:

- Municipal Building Site Plan:

Following a March 30<sup>th</sup> review and discussion, the final location of the municipal building at the park has been selected. The building will be located to the Northwest of the existing barn. This location will allow for a walk-out basement, gravity flow septic system and use of the existing parking lot near the soccer fields. Site plan design is underway.

- Garage Site Remediation/LSRP:

Annual monitoring and sampling activities are underway.

- Pepe Property Environmental Investigation:

Asbestos investigation within the existing residence is scheduled for the week of April 7, 2014.

**TOWNSHIP PLANNER REPORT:**

Mayor Abraham reviewed Township Planner, David Banisch’s report. The Township Committee asked for guidance as to the status of COAH. Alexandria Township maybe responsible for as many as 84-85 COAH units for round three.

**APPROVAL OF BILL LIST:**

Comm. Schick made a motion, seconded by Comm. Swift to approve the payment of the bills as listed. **Roll Call: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**

<b>Current Fund</b>	<b>\$ 46,593.37</b>
<b>Other Trust Fund:</b>	
<b>1.) Reserves</b>	<b>6,591.30</b>
<b>2.) Grants</b>	<b>2,705.70</b>
<b>General Capital Fund</b>	
<b>Ordinances</b>	<b>4,320.18</b>
<b>COAH</b>	<b>1,978.29</b>
<b>Farm Preservation</b>	<b>4,614.84</b>
<b>Dog Fund</b>	<b>867.00</b>
<b>Developers Escrow</b>	
<b>1.) Bank of America</b>	<b>140.00</b>
<b>2.) Fulton Bank</b>	<b>1,310.20</b>
<b>TOTAL:</b>	<b>\$ 69,120.88</b>
<b>Other disbursements</b>	
<b>Alexandria Schools</b>	
<b>Delaware valley HS</b>	<b>1,070,969.00</b>

**Total payments presented to the Township Committee   \$1,140,089.88**

**APPROVAL OF MINUTES:**

- Township Committee Meeting March 12, 2014
- Township Executive Session March 12, 2014

Comm. Swift made a motion, seconded by Comm. Schick to approve the above Township Committee Meeting and Executive Session minutes for March 12, 2014.

**ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

**COMMENTS FROM THE FLOOR:**

- Mayor Abraham noted that Building Subcode Official, Phil Izzo had run into issues in Raritan Township and has been cleared of all charges this past week.
- Connie Pasterkiewicz from the Little York Tavern addressed the Committee. She has a problem with a member on the Committee coming after her for not following the rules. The 4-way stop sign was addressed at a previous meeting to

be placed by her restaurant. Mrs. Pasterkiewicz doesn't care about the stop sign but wants to know why she has been accused of not following rules, not getting permits and certain things she doesn't appreciate. Mrs. Pasterkiewicz has been a long time business owner in the community for over 25 years. She noted that everything she has done is by the book and what Comm. Schick has against her and why he is telling her she doesn't follow the rules. Mrs. Pasterkiewicz noted that Comm. Schick requesting a 4-way stop sign at the intersection by her restaurant has nothing to do with safety but because she owns the restaurant near where it is being proposed. She went to the State Police and was informed that six accidents have been reported there over the past twelve years. These accidents were minor in nature. There have been no fatalities or severe accidents. Just fender benders. Mrs. Pasterkiewicz noted that if Comm. Schick has a gripe with her she would like to deal with these matters between herself and Comm. Schick with each other's respective attorneys. She is upset to read in the newspaper about Comm. Schick noting she isn't following rules and wants to know what rules she isn't following. She would like to see these records. Mrs. Pasterkiewicz noted that Comm. Schick has called building inspectors and the zoning officer on her and she has always been cleared. She has taken permits out for everything she needed to. She has never been fined. She wants to know why this is happening to her. Mrs. Pasterkiewicz noted that if a 4-way stop needs to be placed by her restaurant she is fine with that. She doesn't want to be bashed or called a liar or cheat. She is over 70 years old and doesn't need the aggravation.

- Judy Tucker, resident asked if there hasn't been a number of accidents at that intersection does the Township really want to pursue the request to study a stop sign at that intersection? Mayor Abraham noted that the request has already been sent to the County. Mrs. Tucker asked if the request could be rescinded. Comm. Swift noted that the question would need to be asked to the County. Mrs. Tucker noted that when this topic was discussed there were no accident numbers known. Mrs. Tucker noted that the Committee should rethink this request since this is tax dollars being spent unnecessarily. Mayor Abraham asked Comm. Swift to contact the County Engineer to see where they are with the study. Mayor Abraham noted that he did reach out to the Township Engineer, Ralph Runge as to what the process was. Township Engineer, Ralph Runge noted that the County would come back to us with their recommendations.
- Steven Connors, resident expressed his concern that no one stops currently at the proposed 4-way intersection that is currently a two way stop. On the right hand side of the intersection are overgrown hedges that need to be trimmed. If those hedges are trimmed you can see up the hill fine and you can see further on the right side.
- Connie Pasterkiewicz of the Little York Tavern voiced her concerns with the race way in Little York. Township Engineers have looked at it for over 35 years and Holland and Alexandria Township can't decide who is going to clean it out. In the mean time all the residents in Little York have their yards and septic's flooded. All the water from Holland Township runs down and floods the raceway in Alexandria Township. Mrs. Pasterkiewicz noted that if the Township wants to study something that the raceway in Little York needs to be studied. Mayor

Abraham noted that if the water is a stream corridor that the Township can't do anything about it. Mrs. Pasterkiewicz noted that the water isn't in a stream corridor. Comm. Swift noted that it's a flow of stormwater from the mill. It is how the mill got its power. Comm. Swift noted that that it is the responsibility of the property owners in the area.

- Ron Russomano, resident has a situation with NJ Land Trust which is located across from his property. People who are walking on the trails there and trash the property. Mr. Russomano is asking the Township to have someone from the land trust make sure the property is maintained. The property is not owned by the Township but a division of the NJ DEP.
- Steven Conners, resident is concerned about speeding in Mount Pleasant from the Township Park to Rick Road. The speed limit is 25 MPH. Cars are doing double the limit. The Township will reach out to the State Police.
- Mayor Abraham noted that he received a letter from the Holland Alexandria Free Public Library asking for the Township to consider them in this year's budget. Mayor Abraham informed them that they missed this year and they asked for the Township to consider for next year.

#### **CORRESPONDENCE/ANNOUCEMENTS:**

- The Alexandria Township Environmental Commission will be holding the Community Well Test Day on Saturday May 3rd from 9 AM to 12 Noon at the Alexandria Township Park Barn. The Basic Kit (\$60.00) tests for: Coliform Bacteria with Fecal Coliform Confirmation and Nitrates. The water testing is performed by Garden State Laboratories. All test results are reported directly and confidentially to the resident. Additional testing is available for additional costs. Checks can be made payable to RHA- NO CASH!!! Water Kit Drop off is Monday, May 5, 2014 from 7:00 AM until 9:00 AM at the Alexandria Township Park Barn Building. Additional information on tests is available at [www.alexandria-ec-nj.us](http://www.alexandria-ec-nj.us) or by contacting Barbara Daniello at [bdaniello@aol.com](mailto:bdaniello@aol.com) or (908) 996-4066. **DO TO OVERWHELMING DEMAND; PLEASE CONTACT BARBARA IF YOU PLAN ON PURCHASING A KIT.**

- **County Collection for Electronics:**  
When: **Saturday, April 12, 2014**  
Time: **9:00 AM to 1:00 PM**  
**RAIN OR SHINE**  
Where: **Route 12, County Complex, Flemington, NJ**  
Contact: Alan Johnson at (908) 788-1110

What will be accepted: 10 (ten) Circuit Board Containing Electronics such as:  
Computers  
Monitors  
Speakers  
Televisions

VCR's  
DVD/CD Machines  
Stereo Equipment  
Radios  
Cellular & Cordless Telephones  
Will NOT ACCEPT: refrigerators, Air Conditioners, and other Freon containing items  
For larger quantities or Commercial disposal of computers contact:  
Newtech Recycling, Inc. (732) 564-3110

Comm. Schick had three concerns that he would like to address before the Committee went into Executive Session.

- Rick Road:

Comm. Schick noted that there is a pending project on Rick Road. Comm. Schick wants to know exactly what is going to happen on Rick Road. Is the Township just going to fix the road up and pave it or is it going to be turned into a major project and a lot of money spent on it with pipes and catch basins? Comm. Swift noted at the present time that catch basins are going in. Comm. Swift noted that it doesn't make sense to improve the black top without proper drainage. Comm. Swift noted that the Township is trying to correct something that was done wrong in the past. Comm. Schick recommends that the DPW fix Rick Road like Schoolhouse Road was done without pipes and just let the ditches remain as they are. Comm. Schick noted that the Township can always add pipes, can always add catch basins, and can always widen the road. Why do it now when the Township can fix the road the way it is and spend a lot less money when we have a tight budget like we have and then maybe the Township will have money to make up the oil and chip that needs to come from capital. The cost projected to repair Rick Road with drainage and road widening would cost approximately \$275,000.00 Mayor Abraham would like Comm. Swift to ask the DPW a cost of work if pipes aren't put in. Comm. Swift noted that fixing the road without drainage would only last 5-10 years. Putting drainage in would have the road last 20 years. Comm. Schick feels that the road should be taken down in spots, set up to repave, and to get it even in width not wider. Comm. Swift noted that the repair that is planned to be done on Rick Road is to bring the road up to the standards that exist further up Rick Road and finish it coming down. Comm. Schick noted that can be done in the future. The biggest issue for Rick Road right now is whether drainage is needed. Atty. Dragan noted that if catch basins are installed that the Township Engineer needs to be involved. Having the Township Engineer involved would impact the cost significantly.

- Hog Hollow Road:

Comm. Schick noted that he was asked by resident, Peter Kluber for the Committee to go to the County formally and ask them to take over Hog Hollow Road. The Township would not be responsible to maintain it and the County can use it as a cut through road for Route 513. According to resident Bill Fritsche the County always anticipated in taking over Hog Hollow Road. The idea was not followed through due to politics at the Freeholders level. Comm. Swift made a motion, seconded by Comm. Schick authorizing

a letter to be sent to the County Freeholders asking for Hog Hollow Road to be taken over by the County. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

- Salt building roof:

Comm. Schick asked Comm. Swift when the work was going to start. Comm. Swift said it would be starting over the summer. He noted that the roof was not leaking. Comm. Schick stated it is indeed leaking. Mayor Abraham noted that the State has requirements on salt sheds and that the DPW may need to place doors on it. The salt shed is in the riparian zone. With water getting in the salt shed and washing down this can be an issue.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:**

Comm. Schick made a motion, seconded by Comm. Swift to move to Executive Session.

**Roll Call:** Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes.

**Motion to Approve Open Public Meeting Resolution for EXECUTIVE SESSION:**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- A confidential or excluded matter under Federal or State Law or Court Rule.
- A matter involving information that may impair the Township's rights to receive funds from the United States Government.
- A matter constituting an unwarranted invasion of an individual's privacy rights.
- Collective Bargaining Agreement or negotiation of the Agreement.
- Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.  
(681 Rte. 513)  
(Proposals for Survey of Hahola North & South Farm)
- Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.  
(Township Owned Property Sales)  
(Animal Control Contract)  
(Jorba)

- \_\_\_ Matters falling within the attorney-client privilege.
  - \_\_\_ Personnel matters involving a specific employee or officer of the Township.
  - \_\_\_ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
  4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
  5. This Resolution shall take effect immediately.

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**MOTION TO RETURN TO PUBLIC SESSION:**

Comm. Schick made a motion, seconded by Comm. Swift to return to Public Session.

**ROLL CALL: Comm. Swift, yes; Comm. Schick, yes and Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to award contract to Bohren & Bohren for surveying of Hahola North & South Farm. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes, Mayor Abraham, yes.**

Comm. Schick made a motion, seconded by Comm. Swift to approve Resolution 2014-035 for the Sale of Tax Sale Lots Owned by Alexandria Township. **ROLL CALL: Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes.**

***RESOLUTION 2014-035 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR THE SALE OF TAX SALE LOTS OWNED BY ALEXANDRIA TOWNSHIP***

**WHEREAS**, the Township of Alexandria (“Township”) is the owner of certain small vacant lots within the Township which have been acquired by judgment of tax sale foreclosure;

**WHEREAS**, the following of such properties are unneeded for public use:

- Block 5, Lot 45 - 336 Goritz Road - 1.0 +/- ac.
- Block 3, Lot 30 - Sweet Hollow Road - 1.2 +/- ac.
- Block 3, Lot 28 - Sweet Hollow Road - 1.2 +/- ac.
- Block 2, Lot 42 - Sweet Hollow Road - .5 +/- ac.

**WHEREAS**, each of the aforesaid properties adjoins more than one individual lot owner, is less than the minimum size required by the Alexandria Township Land Use Ordinance for development in the zones in which they are located, and are all without capital improvement thereon, and

**WHEREAS**, N.J.S.A. 40A:12-13(b)(5) authorizes a municipal corporation to sell municipally-owned properties meeting the above criteria and not otherwise needed for public use to adjoining property owners by sale to the highest bidder, for not less than market value; and

**WHEREAS**, Alexandria Township Committee wishes to offer the above properties by auction to the highest bidder among the applicable adjacent property owners surrounding each property.

**NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA AS FOLLOWS:**

1. The Township Committee finds that the above-listed properties are not otherwise needed for public use and authorizes them to be offered for sale by auction, at the following minimum prices based on the values established by the Tax Assessor, to the highest bidder among the applicable adjoining property owners surrounding each of them, as follows:

PROPERTY	MINIMUM BID PRICE
Block 5, Lot 45 - 336 Goritz Road - 1.0 +/- ac.	\$60,000.00
Block 3, Lot 30 - Sweet Hollow Road - 1.2 +/- ac.	\$ 6,000.00
Block 3, Lot 28 - Sweet Hollow Road - 1.2 +/- ac.	\$ 6,000.00
Block 2, Lot 42 - Sweet Hollow Road - .5 +/- ac.	\$ 5,000.00

2. In accordance with the provisions of N.J.S.A. 40A:12-13(b) (5) et seq., the Township Administrator/ Clerk or her designee and Township Attorney are authorized and directed to prepare a bid specification package for auction at a time, date and place deemed appropriate and necessary to effectuate the terms hereof subject to the following minimum conditions:

- a. All properties are to be sold “as is” and “where is” and without any guarantee of title;
- b. All sales shall be paid for by cash, attorney trust, certified or official bank cashier’s check.

I hereby certify that this resolution was adopted by the Township Committee of Alexandria Township at a public meeting held on April 9, 2014.

Township of Alexandria

Paul Abraham, Mayor

Certified to be a true copy of a Resolution adopted on April 9, 2014.

By:

Michele Bobrowski, Township Clerk, RMC

**EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- Land Preservation/681 Route 513:

A follow-up letter will be done by Mayor Abram. Possible tour of property.

- Contract Negotiations/Proposals for Survey of Hahola North & South Farm:

Three proposals were received. The Township Committee will award the contract to Bohren and Bohren.

- Contract Negotiations/Animal Control Services:

The Township Committee will move forward with Animal Control & Investigative Services as the Township's new ACO since the Hunterdon Humane Shelter will no longer be providing these services as of May 1<sup>st</sup>.

- Litigation/JORBA:

AEA would like to use the area as a riding ring

- Contract Negotiations/Township Owned Properties:

Atty. Dragan drafted a resolution to move forward and the Committee will adopt when return to Open Session.

- Personnel Matters/Ethics:

Matter to stay in Executive Session

**MOTION TO ADJOURN**

Comm. Swift made a motion, seconded by Comm. Schick to adjourn. **ROLL CALL:**

Comm. Swift, yes; Comm. Schick, yes; and Mayor Abraham, yes. **Meeting Adjourned at 10:31 PM.**

**Respectfully Submitted:**

**Michele Bobrowski, RMC, CMR  
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of April 9 2014, and certify that said Minutes were approved unanimously by the Township on the 14th day of May, 2014.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_