

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
MINUTES  
AUGUST 14, 2013**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, ([www.alexandria-nj.us](http://www.alexandria-nj.us)) as required by the Open Public Meetings Act. Meeting Called to order at 8:07 PM

**ROLL CALL:** Committeeman Swift, Committeeman Abraham, Mayor Plumer, Attorney Dragan, and CFO Rees were present.

**FLAG SALUTE:**

**STATE POLICE REPORT:** No Report

**SCHOOL BOARD PROPOSAL FOR MUNICIPAL USE AT LESTER D. A WILSON-** Representatives from the school board addressed the public and Committee as to their proposal for the Alexandria Township municipal offices utilizing space not being used at Lester D. Wilson. The school board has found no legalities and restrictions pertaining to this proposal. Presently, some Townships do a shared service of municipal offices and Board of Education administrative offices. The school board is looking into whether there is an active school and a municipality sharing space in New Jersey to use as a template. There is approximately 3200 sq. ft. of the Lester D. Wilson School that is being proposed for use as municipal offices. There would be no rent since it would be a shared service as well as no cost for utilities. The Township could do lawn maintenance and snow plowing. The parking lot would need construction and there is a need for separate entrances due to safety concerns as well as handicap accessibility. A grant application is down at the State for a new secure entrance for the school at this time. The Committee reviewed a map that was presented to them showing the classroom layouts Mayor Plumer explained the map and layout of the school to the public. CFO Rees noted that the Bond Counsel indicated we can borrow money for the construction but we will need a lease detailing the number of years that we would be in the building. Enrollment has dropped at the school over the past few years which are one of the reasons the school has reached out to the township since there is plenty of space not being used. A resident asked who would be in the offices and why we need to leave the offices that we are in. Mayor Plumer explained situations that have occurred in the past at the current municipal office. Mayor Plumer also explained the RFP proposals that were rejected at last months meeting. The two options left for the Township to consider are the school proposal or to move ahead at the Pepe property. The Township will ask Hatch Mott MacDonald to do a site plan for the cost of construction at the school as the town did for the Pepe property. The Twp. Engineer needs to not only look at the construction costs but needs to find out about bringing bathrooms and doorways up to ADA compliance. Comm. Swift has concerns pertaining to the parking lot and the safety of the students. The School Board noted that these are issues that need to be looked into. Comm. Swift asked if the school

was aware of deed restrictions that are placed on the school. The school couldn't find any deed restrictions. Atty. Dragan was given permission by the Committee to proceed with a title search on the property. The majority of people who would be doing business at the Township would be Alexandria Township residents. Comm. Abraham made a motion, seconded by Comm. Swift to authorize Mayor Plumer to reach out to Township Engineer Ralph Runge on Friday to do a site plan not exceed \$6000.00 to make the west wing of the school viable for municipal use after the School Board meeting on August 15, 2013 so that the Township can to move forward.

#### **COMMITTEE REPORTS:**

- ENVIRONMENTAL COMMISSION REPORT: None
- FARMLAND/OPEN SPACE: Chairman Fritsche noted that things are moving according to plan.
- PARK & RECREATION REPORT: Chair MaryJo Tufaro noted that Park & Rec voted and approved some expenses for this month. Some of these expenses are for a volleyball court with insurance approval, donating proceeds from Alexandria Gets Active to the Joey Karabin scholarship fund, and they received a roof quote of \$1950.00. Comm. Abraham asked the Committee if the DPW and Park and Rec could split the cost of the roof repair since some of the repair is over the DPW side where equipment is stored. The Committee agreed. Park and Rec is researching options on having Pop Warner use the fields for next year at the old soccer fields. Jake Lauber has not started haying at the park yet. Park and Rec gave him the option to back out but he promised to be there soon. He hasn't showed yet. The Committee will follow up with Jake Lauber. The stop sign will be moved in the park by the playground and a possibility of a speed bump. Two more concerts left for the month of August and the AEA is having an open house.
- HISTORIC PRESERVATION COMMISSION: Comm. Swift has reached out to the Historical Society pertaining to repairs that need to be made at Mt. Salem Church and Provost House. He also discussed with them the lack of activity that is occurring at these two locations. The membership is dwindling on the Historical Society. DPW Foreman, Glenn Griffith is looking into the trimming of trees around the church. It is believed that the tree branches are the cause of the damage at the Church during Hurricane Sandy. Two quotes have been received so far pertaining to the storm damage repairs at the church. Comm. Swift asked about availability of funds to repair additional items at the church. CFO Rees will look into funding tomorrow and report to Comm. Swift. Comm. Swift also discussed an additional cemetery up from Mt. Salem that has been neglected and hopes an Eagle Scout could clean up the cemetery as a project. Comm. Abraham asked who owns the Provost House. The Township owns the home but if the Township doesn't want it anymore then it can be given back to the Water Company. The home is in need of much repair.
- ROAD DEPARTMENT-The DPW worked on Indian Creek and Grist Mill Road. Did several asphalt repairs on Hog Hollow, Hickory Corner, Northwood, Rapp, and Sunshine Road, Did gravel road repairs on Goritz, Mt. Salem, Whitehall, and Schick Roads. Park Maintenance has been ongoing as is second round of roadside mowing. Special thanks to Bethlehem DPW for help with Indian Creek and Grist Mill Road. The DPW has some concerns pertaining to Section 5 road work previously done on Rick Road. The bond monies have expired for repairs to be made. CFO will need to speak with DPW Foreman Griffith regarding his cost analysis for the project. Road Chair Abraham has asked DPW Foreman Glenn Griffith to put together his plans for next year's road costs. The Township has been on a three year cost saving plan with the DPW and year three is up next year. Glenn has noted that there are a lot of drainage & erosion issues that need to be addressed. DPW also had questions as to when activity will begin at the Pepe property. The Township needs to wait till it has more direction to move on with the property. DPW Foreman Glenn Griffith asked if the Township has money in place for the new DPW equipment shed. CFO Rees informed the Committee that the money was put aside but an ordinance hasn't been done yet.

**OLD BUSINESS:**

- Municipal Building Update- The Township Committee will not address at this time. The Committee will explore the school proposal.
- Municipal Building Site Plan Prep—The Committee reviewed Township Engineer Ralph Runge’s construction costs for the Pepe property.

**NEW BUSINESS:**

- Resolution 2013-066- Certification of the Annual Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2013-066. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

**TOWNSHIP OF ALEXANDRIA  
RESOLUTION 2013-066  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of Alexandria, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on August 14, 2013.

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Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		PLUMER	X			
X		ABRAHAM	X			
	X	SWIFT	X			

- Resolution 2013-068- Corrective Action Plan –CFO Rees reviewed corrective action with the Committee

Comm. Abraham made a motion, seconded by Comm. Swift to approve Resolution 2013-068. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes**

**TOWNSHIP OF ALEXANDRIA  
RESOLUTION 2013-068  
AUDIT CORRECTIVE ACTION PLAN**

**WHEREAS**, the Alexandria Township Committee is in receipt of the 2012 Report of Audit for the period ending December 31, 2012; and

**WHEREAS**, the Mayor and Township Committee formally accepted said audit document on July 10, 2013; and

**WHEREAS**, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

**WHEREAS**, said plan must be approved and filed within sixty days of formal notice.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Alexandria that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

Adopted by the Township Committee on August 14, 2013

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on August 14, 2013.

\_\_\_\_\_  
 Michele Bobrowski, RMC  
 Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		PLUMER	X			
X		ABRAHAM	X			
	X	SWIFT	X			

- Resolution 2013-064-Appointment of Donna Griffiths as Deputy Registrar  
 Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolution 2013-064. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes**

**RESOLUTION 2013-064 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING DONNA GRIFFITHS AS THE DEPUTY LOCAL REGISTRAR**

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, and State of New Jersey on this 14th day of August, 2013 that Donna Griffiths shall be appointed as the Deputy Local Registrar for the Township of Alexandria, effective immediately.

A certified copy of this Resolution shall be provided to the New Jersey Department of Health and Senior Services, State Registrar of Vital Statistics for their records.

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Gabe Plumer, Mayor

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on August 14th, 2013.

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Michele Bobrowski, RMC, Township Clerk

- 1<sup>st</sup> Reading of Ordinance 2013-008- Appropriating \$3,300.00 from Capital Fund Reserve to Purchase Office Equipment. Public hearing will be Sept. 11, 2013. Comm. Swift made a motion, seconded by Comm. Abraham to approve Ordinance 2013-008 on first reading with correction of period usefulness from 20 years to 5 years. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; Mayor Plumer, yes.**
- Resolution 2013-067-Toll Brothers extension for Construction Trailer  
Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolution 2013-067 removing the \$1000.00 escrow. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes**

**RESOLUTION 2013-067 EXTENDING THE TIME PERIOD SET FORTH IN  
RESOLUTION 2011-076 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY TO PERMIT TEMPORARY  
CONSTRUCTION TRAILER AND EXECUTION OF PERFORMANCE  
AGREEMENT AND BOND FOR THE REMOVAL OF SAID TRAILER  
(ALEXANDRIA ESTATES: TOLL BROTHERS, INC.)**

**WHEREAS**, the Township Committee of Alexandria Township adopted Resolution 2011-076 on September 14, 2011 which, among other things, allowed Toll Brothers, Inc. now known as “Toll NJ II, LP” (hereinafter referred to as “Developer”) to have a temporary construction trailer at the property. Developer is developing known as

Block 15, Lot 9, 14.05, 14.06, 16.01 and 17.01, also known as Alexandria Estates (hereinafter "Resolution"), for a two year period which was initially due to end on September 14, 2013; and

**WHEREAS**, the Resolution required Developer to enter into a Restoration Agreement with the Township and to post a performance guarantee ensuring, among other things, eventual and proper removal of the trailer; and

**WHEREAS**, the Developer and Township entered into a Restoration Agreement on February 7, 2012; and

**WHEREAS**, the Resolution and Restoration Agreement both permit Toll the right to seek extensions of the two year period; and

**WHEREAS**, the Township Committee agrees to the extension request, provided 1) Developer continues to comply with all conditions of the Restoration Agreement and 2) the parties execute an Amendment extending the Restoration Agreement.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, on this 14<sup>th</sup> day of August, 2013, as follows:

- 1) Developer is hereby permitted to maintain the temporary construction trailer at the property known Block 9, Lots 14.05, 14.06, 16.01, and 17.01 (Alexandria Estates) for an additional two year period, to expire on September 14, 2015, unless further extended as permitted in Resolution 2011-076 provided Developer enters into a satisfactory amendment of the Restoration Agreement dated February 7, 2012.
- 2) The Township Committee hereby authorizes the Mayor, Deputy Mayor, and Township Clerk to execute an Amendment to the Restoration Agreement on behalf of the Township Committee, which reflects the terms of this Resolution, together with any other necessary documents effectuating same.
- 3) All other portions of Resolution 2011-076 shall remain in full force and effect.
- 4) It is a condition of this Resolution that any escrow required by the Restoration Agreement and previously not posted or in arrears must be posted by the Developer.
- 5) This Resolution shall take effect immediately.

ATTEST:

TOWNSHIP OF ALEXANDRIA

\_\_\_\_\_  
Michele Bobrowski, RMC, Twp. Clerk

BY: \_\_\_\_\_  
Gabe Plumer, Mayor

- Resolution 2013-069- Amending Cash Management Plan  
Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolution 2013-069 with spelling correction. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes**

**RESOLUTION 2013-069 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING THE CASH MANAGEMENT PLAN FOR THE YEAR 2013**

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A.; 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies,

**WHEREAS**, The Township passed a resolution 2013-011 at the annual reorganization meeting of the Township Committee setting forth the Official Depositories of the Township Funds; And

**WHEREAS**, the Township at this time desires to expand the financial institutions that are official depositories of the Township

**NOW THEREFORE BE IT RESOLVED** that the following Cash Management Plan be amended to include the Hopewell Valley Bank as an official depository of the Township of Alexandria hereinafter "Municipality",

**A. DESIGNATION OF OFFICIAL DEPOSITORIES AS AMENDED**

1. The following financial institutions are designated official depositories; under the direction of the Chief Financial Officer.

- Fulton Bank of New Jersey
- Bank of America
- PNC Bank
- TD Bank
- Hopewell Valley Bank
- Riegel Federal Credit Union

2. Designated Official Depositories are required to submit to the Chief Financial of this municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30<sup>th</sup> and December 31<sup>st</sup> of each year.

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Gabriel C. Plumer, Mayor

Attest: August 14, 2013

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Michele Bobrowski, RMC, Township Clerk

**ENGINEER'S REPORT:** Twp. Engineer Ralph Runge provided a formal proposal for the preparation of site plan drawings and documents associated with the construction of a new municipal building. Garage site remediation results indicate that the potable well is free of contamination and the monitoring wells indicate a general trend of decreasing contaminant concentrations. Other monitoring and reporting activities are continuing and are meeting NJDEP deadline requirements. Toll Brothers has requested a two year extension of the construction trailer. The developer agreement for the Hemingway Estates project has expired. Atty. Dragan will pursue the matter. The developer agreement for the Helen Weeast project has expired. Atty Dragan will pursue this matter as well.

**APPROVAL OF MINUTES:**

- July 10, 2013 Township Committee Minutes
- July 10, 2013 Executive Session Minutes

Comm. Abraham made a motion seconded by Comm. Swift to approve the minutes of the July 10, 2013 Township Committee Meeting and Executive Session.

**ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

**MOTION TO PAY BILLS:** Comm. Abraham made a motion, seconded by Comm. Swift to approve the payment of the bills as listed. **Roll Call: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

<b>Current Fund</b>	<b>\$ 258,240.93</b>
<b>Other Trust Fund:</b>	
1.) Reserves	1,400.00
2.) Grants	1,625.74
<b>General Capital Fund</b>	<b>46,217.75</b>
<b>COAH</b>	<b>1,069.49</b>
<b>Farm Preservation</b>	<b>12,990.13</b>
<b>Dog Fund</b>	<b>2,407.28</b>
<b>Developers Escrow</b>	
1.) Bank of America	18,198.00
2.) Fulton Bank	<u>917.00</u>
<b>TOTAL:</b>	<b>\$ 343,066.32</b>
<b>Other disbursements</b>	

<b>Hunterdon County</b>	<b>700,523.32</b>
<b>Alexandria Schools</b>	<b>1, 070,969.00</b>
<b>Health Insurance</b>	<b>10,587.56</b>
<b>Investment Hopewell Bank</b>	<b>1,000,000.00</b>

**Total payments presented to the Township Committee   \$3,125,146.20**

**ANNOUNCEMENTS / CORRESPONDENCE:**

- Alexandria Park Equine Facility Open House on Saturday, August 17, 2013. The Open house will be held at the Alexandria Park located at 242 Little York-Mt. Pleasant Road, Milford, NJ 08848 from 9AM to Noon.
- The memorial service for longtime resident, Jake Rick will be held on Sunday, August 25, 2013 at the Masonic Lodge located on Route 513 in Frenchtown. The hours will be from 2 to 5 PM.

**COMMENTS FROM THE FLOOR:** Public Comment will be limited to 3 minutes per person

Resident, Judy Tucker from AEA would like to do a barn tour for the Hunterdon County 300th year anniversary. Mayor Plumer requested that Judy Tucker get in touch with Cynthia Yard and Marcia Karrow and copy him on the email so that arrangements can be made and a date placed on the County calendar.

A Resident asked if there is anything the Township could do to prevent the Observer from being delivered on his driveway. He has made repeated attempts in contacting the paper asking for them to stop the delivery but he hasn't received any calls back. Comm. Abraham believes that the Observer is considered a newspaper, and therefore not litter. There is nothing on the Township level that can be done to halt the delivery. Mayor Plumer is meeting with the Freeholders and will ask if they have received complaints regarding the delivery of the Observer. A suggestion of looking into the Baptistown Church as a possible town hall location was made. The Committee would like to see a Township building within the Township, not in another Town.

Resident Hutcheson asked for an update on 681 Route 513. Mayor Plumer noted that the Committee will be addressing the issue in executive session.

Mayor Plumer addressed the public regarding an article that was published in the Hunterdon Democrat regarding document mismanagement in the building dept. The documents that were found in Building Subcode, Phil Izzo's garage were photocopies. These copies were made by former Twp. Atty. Valerie Kimson for Phil Izzo. The copies were made to assist him on a Construction Board of Appeals matter. The documents found were photocopies, nothing more. The Democrat ran an article without contacting the Township regarding the facts. The article ran online. If the article makes print on Thursday, August 15, 2013, Mayor Plumer will write a letter to the editor pertaining to the Townships' dissatisfaction of the article.

Comm. Swift made a motion, seconded by Comm. Abraham to Approve Open Public Meeting Resolution for *EXECUTIVE SESSION*: **Roll Call: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

Motion to Approve Open Public Meeting Resolution for **EXECUTIVE SESSION:**  
**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS**, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - A confidential or excluded matter under Federal or State Law or Court Rule.
  - A matter involving information that may impair the Township's rights to receive funds from the United States Government.
  - A matter constituting an unwarranted invasion of an individual's privacy rights.
  - Collective Bargaining Agreement or negotiation of the Agreement.
  - Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.  
**(Kappus Road)**  
**(681 Route 513)**
  - Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
  - Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.  
**(Ferrugia Associates)**  
**(Emergency Response)**
  - Matters falling within the attorney-client privilege.
  - Personnel matters involving a specific employee or officer of the Township.  
**(Building Department)**
  - Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately .

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Comm. Abraham made a motion, seconded by Comm. Swift to return to open session.  
**ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

**EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- 46 Kappus Road-COAH

The Committee reviewed documentation from Planner Banish regarding the above matter. The Committee will approve a resolution.

- Building Department

Matter to be kept in Executive session

- 681 Route 513

Matter to be kept in Executive session

- Ferrugia Associates

Matter to be kept in Executive session

- Emergency Response

Discussed email received

- Planning Board Appointment

Committee will appoint Jim Pauch to fill Jake Rick's term due to his passing

Comm. Abraham made a motion, seconded by Comm. Swift to appoint Jim Pauch to the Planning Board. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

Comm. Abraham made a motion, seconded by Comm. Swift to authorize Atty. Dragan to circulate a letter as drafted for COAH at Kappus Road. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

Comm. Swift made a motion, seconded by Comm. Abraham to approve Resolution 2013-070. **ROLL CALL: Comm. Swift, yes; Comm. Abraham, yes, Mayor Plumer, yes.**

**RESOLUTION NO. 2013 – 070**

**A RESOLUTION OF THE TOWNSHIP OF ALEXANDRIA,  
HUNTERDON COUNTY NEW JERSEY REQUESTING COAH  
CONSIDERATION AND APPROVAL OF SPENDING PLAN FOR  
MECHANISMS NOT IN THE ADOPTED FAIR SHARE PLAN**

**WHEREAS**, on June 4, 2010, the Alexandria Township Committee adopted a resolution endorsing the 2010 amended Housing Plan Element and Fair Share Plan and petition the NJ council on Affordable Housing for third round substantive certification; and

**WHEREAS**, the 2010 amended Housing Plan Element and Fair Share Plan identifies the provision of two group homes as a component of the Township's plan to address its affordable housing obligation; and

**WHEREAS**, consistent with the 2010 amended Housing Plan Element and Fair Share Plan, Alexandria Township has entered into a development agreement and contract for the provision of two group homes with The ARC of Hunterdon, each group home to include at least three shared-living bedroom units, which is at least one more than identified in the Fair Share Plan; and

**WHEREAS**, Alexandria Township wishes to include the creation of an additional group home to the Fair Share Plan for which the municipality wishes to provide a subsidy from the Township's affordable housing trust fund to Alternatives, Inc./ADTI Housing Corp., which shall create a group home that will be fully compliant with applicable statutes, rules and regulations and which shall include several bedrooms, the exact number of which is yet to be determined; and

**WHEREAS**, N.J.A.C. 5:97-8.1(d) requires a municipality with an affordable housing trust fund to receive approval of a spending plan from the Department prior to spending any of the funds in its housing trust fund; and

**WHEREAS**, Alexandria Township has prepared and submitted to the Council on Affordable Housing ("COAH") a spending plan consistent with N.J.A.C. 5:97-8.10 and P.L. 2008, c.46. in July 2012 and August 2012 , which is currently awaiting COAH approval; and

**WHEREAS**, N.J.A.C. 5:97-8.11 permits a municipality to adopt a resolution requesting COAH consideration of spending plan approval on an emergent basis for mechanisms not in the adopted fair share plan; and

**WHEREAS**, the two group homes with The ARC of Hunterdon and the one group home to be created with Alternatives, Inc./ADTI Housing Corp. are projects that require municipal subsidy and Affordable Housing Trust Funds expenditures and therefore COAH Spending Plan approval; and

**WHEREAS**, N.J.A.C. 5:97-8.11 provides, in part, that:

(b) the resolution submitted by the municipality shall include a certification that the affordable housing opportunity addresses the Council's criteria set forth in N.J.A.C. 5:97-6, and the municipality shall submit information regarding the proposed mechanism in a format to be provided by the Council.

(c) The municipality shall submit an amendment to its Fair Share Plan to include the mechanism at the earlier of two years after the Council's approval of the spending plan amendment or the next planned amendment to the Fair Share Plan resulting from plan evaluation review pursuant to N.J.A.C. 5:96-10.

(d) The municipality shall submit monitoring pursuant to N.J.A.C. 5:96-11 relating to the affordable units created using affordable housing trust funds; and ;  
and

**WHEREAS**, Alexandria Township has reviewed the provisions of N.J.A.C 5:97-6 and conformity of the proposed group homes with those provisions and concluded that the municipality may certify that the proposed affordable housing group home project shall be consistent with and address the Council's criteria set forth therein; and

**WHEREAS**, Alexandria Township is aware that the regulation requires an amendment to the Housing Plan Element and Fair Share Plan according to the Council's requirements and that the municipality must submit monitoring pursuant to N.J.A.C. 5:96-11; and

**WHEREAS**, Alexandria Township has prepared an amended spending plan consistent with N.J.A.C. 5:97-8.10 and P.L. 2008, c.46. and incorporating comments and revisions from COAH;

**NOW, THEREFORE, BE IT RESOLVED**, by the Alexandria Township Committee requests that COAH review and approve Alexandria Township's amended spending plan to include the group home amendments described herein; and

**BE IT FURTHER RESOLVED** that the Alexandria Township Committee certifies that it is the intention and expectation that the group homes shall adequately address the Council's criteria set forth in N.J.A.C. 5:97-6 for Supportive and Special Needs Housing as it pertains to group homes and that the municipality shall submit information regarding the proposed group homes in a format to be provided by the Council; and

**BE IT FURTHER RESOLVED** that the municipality shall amend the Housing Plan Element and Fair Share Plan pursuant to the requirements of N.J.A.C. 5:97-8.11 and further that the municipality shall submit monitoring pursuant to N.J.A.C. 5:96-11.

I herein certify that the forgoing resolution was duly adopted by the Alexandria Township Committee at a regular meeting held by the Township Committee on August 14, 2013.

Attest: \_\_\_\_\_

BY: \_\_\_\_\_

Michele Bobrowski, RMC  
Alexandria Township Clerk

Gabe C. Plumer, Mayor

**MOTION TO ADJOURN:**

Comm. Abraham made a motion, seconded by Comm. Swift to adjourn.

**Roll Call: Comm. Swift, yes; Comm. Abraham, yes; and Mayor Plumer, yes.**

The meeting adjourned at 11:55 PM.

**Respectfully Submitted:**

**Michele Bobrowski, Township Clerk**